

STARLAND COUNTY

COUNCIL MEETING, JANUARY 30TH, 2019

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, January 30th, 2019, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

Municipal Services Report At 9:00 a.m. Municipal Services Manager Glen Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- Glen is in the process of updating our Standard Operating Procedures for the various water systems in the County. Each system has its own SOPs as well as Drinking Water Safety Plans which must be reviewed and updated annually.
- Repairs to the main breaker and parts of the panel at the McLaren Dam Truckfill station were required as the main power was tripping out causing the station to go down as well as affecting the internet service in the area.
- The fire departments have been busy attending to several truck rollovers in the County. Two of the incidents required dealing with minor fuel spills and in the future the Fire Protection Committee needs to address hazardous materials or spill containment.
- A basic Emergency Management Course and an Incident Command System training course were held in the Munson Fire Hall for County staff and councillors on Monday, January 21st and was well attended. The ICS courses will also be offered to firefighters later this year.

Morning Glory Water Association Assistant CAO Kreke updated council on the agreement between the Morning Glory Water Association and Starland County. As of yet Morning Glory has still not signed the agreement so no parts have been ordered or installed to upgrade the system and make the current connection permanent.

Departure At 9:40 a.m. Glen departed from the meeting.

C19-016
Approval of Minutes

[C19-016] MOVED BY COUNCILLOR MARSHALL

that the minutes of the January 9th, 2019 regular meeting of the Council of Starland County be approved as amended.

CARRIED UNANIMOUSLY.

Accounts Checked Councillor Watts and Councillor Marshall checked accounts with Administrative Assistant Laya Montgomery.

C19-017
Accounts

[C19-017] MOVED BY COUNCILLOR WATTS

that accounts (cheque no. 48208 to 48374 inclusive) totalling \$1,079,132.33 be approved for payment.

CARRIED UNANIMOUSLY.

Road Use Permits in Winter At 10:00 a.m. Public Works Supervisor Ken Menage and Assistant Public Works Supervisor Colby Black attended the meeting and reviewed with

Council the issue of Overweight Road Permits. Several residents have requested to be able to haul at 100% over a section of County chip seal roads during the winter months without a permit. After consulting with Road Data and looking at Provincial data on frost depth during the winter months they have advised that significant road damage can be anticipated at 100% even during the winter months.

Road Use Permits After Hours Currently Assistant PW Supervisor Colby Black is handling approvals of Road Use Permits which sometime come in after hours and on weekends. This conflicts with our overtime and on-call policy and Assistant CAO Kreke will be in contact with Brownlee LLP in order to better understand the legality of this arrangement.

Departure At 10:30 a.m. Colby departed from the meeting.

PW Report Public Works Supervisor Ken Menage reviewed the Public Works Report with Council. Highlights of his report included the following:

- The PW Crew have been hauling gravel, cutting trees, plowing out laneways and sanding streets.
- The Shop crew have been doing regular maintenance on the County's heavy/light duty equipment.
- Gradersmen have been plowing roads and blading depending on conditions.
- Ken has been working on human resource issues, road construction planning, salesman visits, re-designing the on-call schedule and doing bridge inspections.

C19-018
Gravel Tender

[C19-018] MOVED BY COUNCILLOR WATTS

that Starland County accept the tender from Buffalo Jump Contracting of Big Valley for the supply of 15,000m³ of ¾" crushed gravel and 30,000m³ of 1.5" crushed gravel for \$926,100.00 including GST.

CARRIED UNANIMOUSLY.

Gravel Trucking Costs Assistant CAO Kreke reviewed with Council an analysis of costs related to running the annual gravel haul. The current gravel hauling contractors' contract has expired and negotiations will begin this winter as to the terms of a new contract.

Departure At 12:00 p.m. Ken departed from the meeting.

CAO Report Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The Alberta Liquor, Gaming and Cannabis Commission has commenced consultations on the chartable gaming model for the province. In anticipation, the RMA has released its principles and recommendations for the Commission. Community groups are encouraged to submit their comments.
- Alberta Agriculture and Forestry is funding a three-year pilot program that will recycle agricultural plastics. A grant of \$750,000 has been approved and will assist with the coordination of the recycling program. Grain bags and twine will be a key focus of the program.
- The RFP documents for the new County Administration and Shop Building have been completed with the documents posted. The closing date for the tender is March 8th.
- The Rumsey Homecoming group are busily preparing for their upcoming 100-year Homecoming this coming summer. The event will take place July 12-14 and plans are well underway. As the County is a major contributor to the Hamlet of Rumsey we will be helping the community to prepare for the event and

will be directing some staff to that work this spring.

CRMA Zone Meeting An agenda for the Central Rural Municipalities Association spring meeting in Stettler was distributed to Council. The meeting will be held in the Stettler Community Hall on Friday, February 1st. Two resolutions will be going to the zone for endorsement.

FCM Program The program for the 2019 Federation of Canadian Municipalities Conference has been released with study tours and partners programs. Delegates and partners must select and register for the programs they wish to attend as space is limited in many of the activities.

2019 Requisitions Requisition amounts for 2019 have been received from the Sunshine Lodge in Drumheller in the amount of \$420,201.00, for Palliser Regional Municipal Services in the amount of \$39,096.84, for the Drumheller and District Solid Waste Management Association in the amount of \$82,227.00 and from Red Deer Dispatch Services for Fire Dispatch in the amount of \$7,389.26.

C19-019
Drumheller
Seniors Lodge
Requisition

[C19-019] MOVED BY COUNCILLOR WATTS

that Starland County pay the 2019 requisition from the Sunshine Seniors Lodge in Drumheller in the amount of \$420,201.00.

CARRIED UNANIMOUSLY.

Bylaw 1091 Review

Concerns have arisen out of Craigmyle as to the correct interpretation of sections of Bylaw 1091. Specifically concerns were raised as to the treatment of agricultural vehicles under the Bylaw. Administration is recommending changes in order to clarify these sections.

C19-020
RMA Spring
Conference

[C19-020] MOVED BY COUNCILLOR REW

that designated staff and councillors be authorized to attend the 2019 Rural Municipalities of Alberta Spring Conference in Edmonton from March 18-20 and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

HKRW

Notice was received from Henry Kroeger Regional Water Services that 2019 water rates will be increasing from \$2.72/m³ to \$2.78/m³.

RMA Advocacy Report Card

Council was given a copy of the Fall 2018 advocacy report card. The document reports on the government response to the resolutions passed by the RMA.

RMA Charitable Gaming Committee

The RMA has published its final report on recommendations for the Charitable Gaming Committee. The report features recommendations on pooling revenues, addressing inequalities and regular review.

Amateur Team Grants

Amateur Team Grant requests were received from the Delia/Morrin Mites for 13 participants and the Delia Skating Club for 40 participants. The grant pays \$50 per registered participant.

C19-021
Amateur Team
Grant – Delia/
Morrin Mites

[C19-021] MOVED BY COUNCILLOR MARSHALL

that Starland County give an Amateur Team Grant to the Delia/Morrin Mites in the amount of \$650.00 as per Policy 720-31.

CARRIED UNANIMOUSLY.

C19-022
Amateur Team
Grant – Delia
Skating Club

[C19-022] MOVED BY COUNCILLOR REW

that Starland County give an Amateur Team Grant to the Delia Skating Club in the amount of \$2,000.00 as per Policy 720-31.

CARRIED UNANIMOUSLY.

- Trident Exploration At 3:00 p.m. representatives of Trident Exploration attended the meeting to discuss Trident's operations in the County. The Company is looking to come up with a plan to continue operations in the County despite the tough economic situation facing many natural gas producers.
- Departure At 3:50 p.m. the delegation from Trident departed from the meeting.
- CAO Evaluation As per Section 205.1 of the Municipal Government Act Council is required to perform a CAO Performance Evaluation annually. CAO Bremer presented Council with a copy of the evaluation form used by Starland County employees.
- Committee Reports Each of the Councillors present briefly reported on the various committees to which they are appointed.
- Council Communications Council Communications:
- i) Alberta Seniors and Housing re: Minister's Seniors Awards
 - ii) Alberta Municipal Affairs re: Minister's Awards for Municipal Excellence
 - iii) Alberta Coordinated Action For Recycling Enterprises (CARE) re: Spring Seminar
 - iv) Alberta Order of Excellence re: Nomination Open
 - v) Insight into Government (1 Issue)
 - vi) Rural Municipalities of Alberta
 - Contact Newsletter (3 Issues)
- Accounts Accounts - see prior motion.

A.H. GRADER SERVICE LTD.	CK# 48208	4,704.00
A.P.I. ALARM INC.	CK# 48209	110.25
AMSA	CK# 48210	800.00
ALTALIS	CK# 48211	1,077.30
CANADIAN BADLANDS LTD.	CK# 48212	1,136.30
CINTAS CANADA LIMITED	CK# 48213	82.95
DRUMHELLER CHAMBER OF COMM	CK# 48214	223.39
ESRI CANADA LIMITED	CK# 48215	1,428.00
FEDERATION OF CANADIAN MUNIC	CK# 48216	598.35
HANNA MEDICAL	CK# 48217	8,912.90
HECK, BRIAN	CK# 48218	171.60
JAGUAR MEDIA INC.	CK# 48219	288.75
MARSHALL, MURRAY	CK# 48220	496.12
RDRWA	CK# 48221	1,033.00
REW, JOHN	CK# 48222	494.14
SARGENT, ROBERT	CK# 48223	130.02
SHARPE, KERRY	CK# 48224	147.84
STEWART, KIM	CK# 48225	40.00
SUN LIFE ASSURANCE COMPANY	CK# 48226	18,953.71
SUN LIFE ASSURANCE COMPANY	CK# 48227	155.93
TELUS COMMUNICATIONS INC.	CK# 48228	1,104.82
TURRIS COMMUNICATIONS LTD.	CK# 48229	270.22
WANNSTROM, STEVE	CK# 48230	433.76
WATTS, JACKIE	CK# 48231	471.38
WILD ROSE ASSESSMENT SERVICE	CK# 48232	9,135.00

Sub-Total: \$ 52,399.73

ACCU-FLO METER SERVICE LTD.	CK# 48233	21,415.80
ALBERTA GOVERNMENT SERVICES	CK# 48234	36.00
ALBERTA ONE-CALL CORPORATION	CK# 48235	9.45
CENTRAL REGION AAF	CK# 48236	100.00
COMMUNICATIONS GROUP RED DEER	CK# 48237	14,686.52
ECS SAFETY SERVICES LTD.	CK# 48238	303.98

HECK, BRIAN	CK# 48239	265.80
HI-WAY 9 EXPRESS LTD.	CK# 48240	212.58
HYDRODIG CANADA INC.	CK# 48241	640.50
IMAGE CRAFTER SIGNS INC.	CK# 48242	91.88
MORRIN FOODS	CK# 48243	223.97
ROADATA SERVICES LTD.	CK# 48244	204.75
STEWART, KIM	CK# 48245	100.00
THE DRUMHELLER MAIL	CK# 48246	169.05
VILLAGE OF DELIA	CK# 48247	122.00
VILLAGE OF MORRIN	CK# 48248	250.10
WASTE MANAGEMENT OF CANADA	CK# 48249	2,263.74
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 48250	346.10
WIART DIRTWORK LTD.	CK# 48251	6,793.50
WOLF, TRACY	CK# 48252	1,280.00
WSP CANADA INC.	CK# 48253	24,650.49
Sub-Total:	\$	74,166.21
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 48254	140.91
AIR LIQUIDE CANADA HEAD OFFICE	CK# 48255	405.57
ATB FINANCIAL MASTERCARD	CK# 48256	13,172.26
DIGITEX CANADA INC.	CK# 48257	488.24
FOURLANE FORD SALES LTD.	CK# 48258	66.41
GREATWEST KENWORTH LTD.	CK# 48259	272.96
HENRY KROEGER REGIONAL WATER	CK# 48260	9,272.72
LOOMIS EXPRESS	CK# 48261	70.59
RMA FUEL	CK# 48262	628.13
STETTLER AGRI-CENTRE	CK# 48263	365.64
WASTE MANAGEMENT OF CANADA	CK# 48264	222.60
Sub-Total:	\$	25,106.03
ALBERTA FIRE CHIEF ASSOCIATION	CK# 48265	189.00
ALLIED DISTRIBUTORS DRUM LTD.	CK# 48266	66.71
DRUMHELLER EQUIPMENT SALES	CK# 48267	522.63
DUSTY'S PLUMBING	CK# 48268	157.50
GOVERNMENT FINANCE OFFICERS	CK# 48269	183.75
SOUTH REGION PROVINCIAL ASB	CK# 48270	4,945.50
TRINUS TECHNOLOGIES INC.	CK# 48271	5,546.73
VERMILION CHAMBER OF COMMERCE	CK# 48272	90.00
1325856 ALBERTA LTD.	CK# 48273	37.15
Sub-Total:	\$	11,738.97
LAPP	CK# 48274	24,001.40
RECEIVER GENERAL OF CANADA	CK# 48275	43,589.01
Sub-Total:	\$	67,590.41
ARECEIVER GENERAL OF CANADA	CK# 48276	37,755.76
Sub-Total:	\$	37,755.76
BRANDT TRACTOR LTD.	CK# 48277	4,736.52
RMA TRADE	CK# 48278	11,539.97
Sub-Total:	\$	16,276.49
ACCU-FLO METER SERVICE LTD.	CK# 48279	1,193.64
ALMOR TESTING SERVICES LTD.	CK# 48280	13,650.00
ATCO ELECTRIC LTD.	CK# 48281	37.63
BIG COUNTRY GAS CO-OP	CK# 48282	626.74
BROWNLEE LLP	CK# 48283	290.69
CARO ANALYTICAL SERVICES	CK# 48284	33.60
CERVUS AG EQUIPMENT LP	CK# 48285	779.23

DIGITEX CANADA INC.	CK# 48286	519.71
DRUMHELLER SOLID WASTE	CK# 48287	81.59
EAST CENTRAL GAS CO-OP LTD.	CK# 48288	512.03
ENMAX	CK# 48289	6,360.02
FRESON BROS DRUMHELLER	CK# 48290	201.41
HENRY KROEGER REGIONAL WATER	CK# 48291	568.83
HI-WAY 9 EXPRESS LTD.	CK# 48292	516.56
I.D. APPAREL	CK# 48293	859.82
IMAGE CRAFTER SIGNS INC.	CK# 48294	31.50
JERRY'S LOCK & KEY SERVICE	CK# 48295	73.81
KUHL TUF WEAR LTD.	CK# 48296	157.50
LN LAND DEVELOPMENT TECH	CK# 48297	6,774.39
LAPP	CK# 48298	4,083.44
LOWTHER, JOE K.	CK# 48299	400.00
MORRIN COMMUNITY HALL ASSOC	CK# 48300	975.00
MPE ENGINEERING LTD.	CK# 48301	12,656.95
OASIS CARWASH & CONVENIENCE	CK# 48302	69.87
OLD MACDONALD KENNELS	CK# 48303	589.05
RECEIVER GENERAL OF CANADA	CK# 48304	6,554.26
RMA INSURANCE	CK# 48305	828.12
1858097 ALBERTA LTD.	CK# 48306	237.04
SHRED-IT INTERNATIONAL ULC	CK# 48307	241.82
STANTEC CONSULTING LTD.	CK# 48308	6,143.16
STARLAND REGIONAL WATER AUTH	CK# 48309	14,374.10
TAQA NORTH	CK# 48310	42.00
THE DRUMHELLER MAIL	CK# 48311	1,361.01
TOWN OF DRUMHELLER	CK# 48312	2,007.35
VALLEN CANADA INC.	CK# 48313	937.65
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 48314	1,031.21
WSP CANADA INC.	CK# 48315	11,114.87

Sub-Total: \$ 96,915.60

A.H. GRADER SERVICE LTD.	CK# 48316	11,760.00
A&D HARPER TIRE (1979) LTD.	CK# 48317	455.70
AAGAARD'S UPHOLSTERY	CK# 48318	68.25
ACTIVE GLASS	CK# 48319	263.81
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 48320	1,462.81
AFSC	CK# 48321	500.00
ALLIED DISTRIBUTORS DRUM LTD.	CK# 48322	3,002.98
ALTAGAS UTILITIES INC.	CK# 48323	3,360.24
ARMA	CK# 48324	400.00
ATCO STRUCTURES & LOGISTICS LTD.	CK# 48325	9,870.00
AWARE 360 LTD.	CK# 48326	1,834.88
BELL, ZANDRA	CK# 48327	1,575.00
BURT, EDWIN L.	CK# 48328	150.00
RECEIVER GENERAL	CK# 48329	240.00
CERVUS AG EQUIPMENT LP	CK# 48330	93.14
CLEARTECH INDUSTRIES INC.	CK# 48331	945.00
DRUMHELLER SOLID WASTE	CK# 48332	41,114.00
DRUMHELLER CHRYSLER LTD.	CK# 48333	106.70
DRUMHELLER SENIORS FOUNDATION	CK# 48334	420,201.00
ECS SAFETY SERVICES LTD.	CK# 48335	101.33
EVOLUTION INSPECTIONS	CK# 48336	1,290.45
FRESON BROS DRUMHELLER	CK# 48337	276.20
GARRY'S WELDING AND SUPPLIES	CK# 48338	78.75
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 48339	442.74
GREATWEST KENWORTH LTD.	CK# 48340	180.73
HAMPTON, ALAN W.	CK# 48341	1,734.46
HI-WAY 9 EXPRESS LTD.	CK# 48342	402.26
IMAGE CRAFTER SIGNS INC.	CK# 48343	23.16
KUDRAS, DARA	CK# 48344	532.00
LAKELAND COLLEGE – PESTICIDES	CK# 48345	60.00
LAPP	CK# 48346	23,924.10
LONE WORKER SAFETY SOLUTIONS	CK# 48347	224.18

MCALLISTER, TIM	CK# 48348	147.05
NAPA AUTO PARTS DRUMHELLER	CK# 48349	39.46
NETAGO	CK# 48350	1,316.12
PRMS	CK# 48351	39,096.84
PETTY CASH	CK# 48352	340.58
PRINTER WORLD INTERNATIONAL	CK# 48353	120.75
PRONGHORN CONTROLS	CK# 48354	736.97
PUROLATOR INC.	CK# 48355	70.55
RECEIVER GENERAL OF CANADA	CK# 48356	52,445.84
RMA FUEL	CK# 48357	3,912.48
RMA INSURANCE	CK# 48358	3,151.80
RUMSEY AND DISTRICT AG SOCIETY	CK# 48359	100.00
SANITEC	CK# 48360	47.08
SARGENT, ROBERT	CK# 48361	85.02
SHARPE, KERRY	CK# 48362	942.00
STEWART, KIM	CK# 48363	240.00
SYLOGIST LTD.	CK# 48364	50,747.13
TELUS COMMUNICATIONS INC.	CK# 48365	795.36
TELUS MOBILITY INC.	CK# 48366	1,405.41
THE CITY OF RED DEER	CK# 48367	7,389.26
WASTE MANAGEMENT OF CANADA	CK# 48368	205.91
WATER PURE & SIMPLE	CK# 48369	99.00
WESTERN CHEVROLET BUICK GMC	CK# 48370	239.34
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 48371	726.44
WOLF, TRACY	CK# 48372	1,305.00
1325856 ALBERTA LTD.	CK# 48373	67.35

Sub-Total: \$ 692,446.61

RMA TRADE CK# 48374 4,736.52

Sub-Total: \$ 4,736.52

TOTAL: \$ 1,079,132.33

C19-023
Adjournment

[C19-023] MOVED BY COUNCILLOR WATTS

that the meeting be adjourned at 4:00 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, February 13th, 2019, in the Administration Building, Morrin, Alberta, commencing at 9:00 a.m.

Reeve:
Steven Wannstrom

Chief Administrative Officer:
Shirley Bremer