

STARLAND COUNTY

COUNCIL MEETING, NOVEMBER 20th, 2019

A regular meeting of the Council of Starland County was held in the Administration Building, Morrin, Alberta, on Wednesday, November 20th, 2019, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

C19-196
Approval of Minutes

[C19-196] MOVED BY COUNCILLOR WATTS

that the minutes of the October 23rd, 2019 regular meeting of the Council of Starland County be approved as amended.

CARRIED UNANIMOUSLY.

C19-197
Approval of Public Hearing Minutes

[C19-197] MOVED BY COUNCILLOR MARSHALL

that the minutes from October 23rd, 2019 public hearing for Bylaw 1142 be approved.

CARRIED UNANIMOUSLY.

C19-198
Approval of Organizational Meeting Minutes

[C19-198] MOVED BY COUNCILLOR WATTS

that the minutes from October 23rd, 2019 Organizational Meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery.

C19-199
Accounts

[C19-199] MOVED BY DEPUTY REEVE SARGENT

that accounts (cheque no. 49854 to 49975 inclusive) totalling \$873,625.18 be approved for payment.

CARRIED UNANIMOUSLY.

C19-200
Approval of Financial Statement

[C19-200] MOVED BY DEPUTY REEVE SARGENT

that the Financial Statement for the month ending October 31st be approved as submitted.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The new building has continued on schedule and the completion of the roof and closing in the building is the next milestone. Currently we are reviewing a list of potential change orders to determine need and pricing.
- The Starland County building has settled on approximately \$2.5 million for the building plus \$1 million for contents but we are still negotiating over the building rental issue.
- Supervisors have been busy reviewing budgets and coming up with ways to reduce expenditure and put Starland County on a

sustainable footing. The budget will be dealt with in depth later this meeting.

- The year-end audit has been scheduled for December 12th and 13th and will review our finances up until the end of November of 2019.

New Building Information

Administration has prepared and posted an information pamphlet with regards to the new building construction outlining the costs, square footage, funding and rationale for new construction.

Highway 585

Kneehill County has received a letter from Alberta Transportation acknowledging that while there are problems with Highway 585 and there will be additional maintenance work there will not be a complete reconstruction as per the provincial capital budget.

Financial Policies

Council was given the response from Finance Manager Judy Fazekas as to the Council concerns with finance policies 970-10, 970-11 and 970-12. As there was agreement on minor changes for the first two policies they could proceed to approval. Council asked for revisions to the travel expense policy asking for a separation between staff and Council and that total Council compensation rules be added to the Council policy.

C19-201
Policy 970-10
Approval

[C19-201] MOVED BY COUNCILLOR WATTS

that Policy 970-10, Procurement, Disposition and Tendering, be approved as submitted by administration.

CARRIED UNANIMOUSLY.

C19-202
Policy 970-11
Approval

[C19-202] MOVED BY DEPUTY REEVE SARGENT

that Policy 970-11, Financial Signing Authorities. be approved as submitted by administration.

CARRIED UNANIMOUSLY.

Intermunicipal Collaboration Frameworks

Final copies of the Intermunicipal Collaboration Frameworks between Starland County and the Villages of Morrin, Munson and Delia were submitted to Council for approval.

C19-203
Bylaw 1143-
Motion to
Establish

[C19-203] MOVED BY COUNCILLOR WATTS

that Bylaw 1143, for the purpose of adopting an intermunicipal collaboration framework between the Village of Delia and Starland County, be established.

CARRIED UNANIMOUSLY.

C19-204
Bylaw 1143-
1st Reading

[C19-204] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1143, for the purpose of adopting an intermunicipal collaboration framework between the Village of Delia and Starland County, be given first reading.

CARRIED UNANIMOUSLY.

C19-205
Bylaw 1143-
2nd Reading

[C19-205] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1143, for the purpose of adopting an intermunicipal collaboration framework between the Village of Delia and Starland County, be given second reading.

CARRIED UNANIMOUSLY.

C19-206
Bylaw 1143-
To have
3rd Reading

[C19-206] MOVED BY COUNCILLOR REW

that Bylaw 1143, for the purpose of adopting an intermunicipal collaboration framework between the Village of Delia and Starland County, be given third reading at this meeting.

CARRIED UNANIMOUSLY.

C19-207
Bylaw 1143-
3rd and Final
Reading

[C19-207] MOVED BY REEVE WANNSTROM

that Bylaw 1143, for the purpose of adopting an intermunicipal collaboration framework between the Village of Delia and Starland County, be given third reading and finally passed.

CARRIED UNANIMOUSLY.

C19-208
Bylaw 1144-
Motion to
Establish

[C19-208] MOVED BY COUNCILLOR WATTS

that Bylaw 1144, for the purpose of adopting an intermunicipal collaboration framework between the Village of Morrin and Starland County, be established.

CARRIED UNANIMOUSLY.

C19-209
Bylaw 1144-
1st Reading

[C19-209] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1144, for the purpose of adopting an intermunicipal collaboration framework between the Village of Morrin and Starland County, be given first reading.

CARRIED UNANIMOUSLY.

C19-210
Bylaw 1144-
2nd Reading

[C19-210] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1144, for the purpose of adopting an intermunicipal collaboration framework between the Village of Morrin and Starland County, be given second reading.

CARRIED UNANIMOUSLY.

C19-211
Bylaw 1144-
To have
3rd Reading

[C19-211] MOVED BY COUNCILLOR REW

that Bylaw 1144, for the purpose of adopting an intermunicipal collaboration framework between the Village of Morrin and Starland County, be given third reading at this meeting.

CARRIED UNANIMOUSLY.

C19-212
Bylaw 1144-
3rd and Final
Reading

[C19-212] MOVED BY REEVE WANNSTROM

that Bylaw 1144, for the purpose of adopting an intermunicipal collaboration framework between the Village of Morrin and Starland County, be given third reading and finally passed.

CARRIED UNANIMOUSLY.

C19-213
Bylaw 1145-
Motion to
Establish

[C19-213] MOVED BY COUNCILLOR WATTS

that Bylaw 1145, for the purpose of adopting an intermunicipal collaboration framework between the Village of Munson and Starland County, be established.

CARRIED UNANIMOUSLY.

C19-214
Bylaw 1145-
1st Reading

[C19-214] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1145, for the purpose of adopting an intermunicipal collaboration framework between the Village of Munson and Starland County, be given first reading.

CARRIED UNANIMOUSLY.

C19-215
Bylaw 1145-
2nd Reading

[C19-215] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1145, for the purpose of adopting an intermunicipal collaboration framework between the Village of Munson and Starland County, be given second reading.

CARRIED UNANIMOUSLY.

C19-216
Bylaw 1145-
To have
3rd Reading

[C19-216] MOVED BY COUNCILLOR REW

that Bylaw 1145, for the purpose of adopting an intermunicipal collaboration framework between the Village of Munson and Starland County, be given third reading at this meeting.

CARRIED UNANIMOUSLY.

C19-217
Bylaw 1145-
3rd and Final
Reading

[C19-217] MOVED BY REEVE WANNSTROM

that Bylaw 1145, for the purpose of adopting an intermunicipal collaboration framework between the Village of Delia and Starland County, be given third reading and finally passed.

CARRIED UNANIMOUSLY.

New Building
Change Orders

Assistant CAO Kreke reviewed with Council a copy of the proposed change order for the new building submitted by Eagle Builders. Currently staff are reviewing the change orders and will be making recommendation at the December Council meeting. Additionally Telus has submitted three options for phone service to the new site with costs outlined.

C19-218
Telus Service
Connection

[C19-218] MOVED BY COUNCILLOR WATTS

that Starland County accept the proposal from Telus Communications for the installation of an underground line to 105 Railway Avenue, Morrin, Alberta for \$28,613.37 plus GST.

MOTION CARRIED.

Christmas Party

Due to budget cutbacks the staff Christmas party will not be held this year.

C19-219
Set Tax Sale
Date

[C19-219] MOVED BY COUNCILLOR REW

that the 2020 Starland County Tax Sale be set for February 12th, 2020 at 2:00 p.m. in the Starland County Administration Office with the lands for sale to be advertised in the Alberta Gazette on December 31st, 2019.

CARRIED UNANIMOUSLY.

Tax Arrears

Council is required to pass a motion expensing unpaid taxes from previous tax years so that Starland County may make application to the Provincial Education Requisition Credit program to receive back requisition funds which were paid to the province but never collected for.

**C19-220
To Remove
Unpaid Taxes**

[C19-220] MOVED BY COUNCILLOR WATTS

that Starland County authorize the cancellation of taxes in the names of the following corporations: Blaze Energy Ltd., Canadian Oil & Gas International Inc., Capital Oil Ltd., Trident Exploration (WX) Corp., Trident Limited Partnership, so that Starland County may apply for the Provincial Education Requisition Credit for Uncollectable Education Property Taxes on Oil and Gas Properties in the sum of \$6,743,893.47.

CARRIED UNANIMOUSLY.

Amateur Team
Grant

The Delia Fun Hockey Team has requested funding under the Amateur Team Grant program for 30 participants which would result in a \$1,500.00 grant at \$50 per participant.

**C19-221
Amateur Team
Grant**

[C19-221] MOVED BY COUNCILLOR MARSHALL

that an Amateur Team Grant of \$1,500.00 be awarded to the Delia Fun Hockey Team as per Policy 720-31.

CARRIED UNANIMOUSLY.

Operational and
Ice Plant Grants

Council was presented with a preliminary list of the recipients and amounts for the 2019 Operational and Ice Plant Grants. Council requested more information on several of the submissions.

Emerging Trends
Seminar

Brownlee LLP will be hosting their annual Emerging Trends Legal Seminar in Calgary on February 6th, 2020.

Red Deer River
Watershed
Alliance

The Red Deer River Watershed Alliance is requested funding support at the rate of \$0.50 per capita resulting in a total requisition of \$1,033.00 for 2020.

**C19-222
RDRWA Annual
Requisition**

[C19-222] MOVED BY COUNCILLOR MARSHALL

that Starland Council pay \$1,033.00 to the Red Deer River Watershed Alliance as per the 2020 requisition.

CARRIED UNANIMOUSLY.

Photography
Proposal

Starland County Employee Cody Shatz has submitted a Cinematography and Photography proposal for promotional and informational materials to support general tourism for Starland County.

**C19-223
Photography
Proposal**

[C19-223] MOVED BY COUNCILLOR MARSHALL

that Starland Council accept the proposal from Cody Schatz of Starland County to pay \$3,500.00 for Cinematography and Photography services for the promotion of Tourism in Starland County.

MOTION CARRIED.

Budget
Discussions

At 1:00 p.m. PW Supervisor Ken Menage, Finance Manager Judy Fazekas and Ag Fieldman Alan Hampton attended the meeting to review the proposed budget for 2020.

Departure

At 3:45 p.m. Ken, Alan and Judy departed from the meeting.

PW Report

CAO Bremer reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew have been hauling gravel, doing culvert work, installing snow fence and road repairs.
- The Road Construction Crew has been wound up for the year.

- The Shop Crew have been busy with repairs and service work to all department equipment and getting it ready for winter.
- Gradersmen have been doing winter road maintenance operations.
- Ken attended the RMA Conference, finished work on the Ducks Unlimited Dam and started bridge inspection work.

Council Committees

All Councillors present reported briefly on the committees to which they are appointed.

Council Communications

Council Communications:

- i) Village of Delia re: Invitation to attend “Delia Light-Up the Night” on December 7th, 2019.
- ii) Palliser Regional Municipal Services
 - Interim Planner – Ross Rawlusyk
 - AGM – December 12th at 4:00 p.m.
 - Minutes – July, August, September
- iii) Canadian Badlands – Board Meeting Minutes – September 19, 2019
- iv) Prairie Land School Division
 - Board Highlights
 - New Release
- v) Rural Municipalities of Alberta
 - Contact Newsletter (3 Issues)
 - Message from President Al Kemmere

Accounts

Accounts - see prior motion.

FRESON BROS DRUMHELLER	CK# 49854	564.63
Sub-Total:		\$ 564.63
A.H. GRADER SERVICE LTD.	CK# 49855	10,290.00
A.P.I. ALARM INC.	CK# 49856	141.75
ACKLANDS-GRAINER INC.	CK# 49857	556.67
ACTIVE GLASS	CK# 49858	398.10
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 49859	289.49
AIR LIQUIDE CANADA INC.	CK# 49860	379.21
ALBERTA GOVERNMENT SERVICES	CK# 49861	34.00
ALBERTA ONE-CALL CORPORATION	CK# 49862	44.10
ATB FINANCIAL MASTERCARD	CK# 49863	3,681.32
ATCO STRUCTURES & LOGISTICS LTD.	CK# 49864	10,316.25
AUTO VALUE PARTS – DRUMHELLER	CK# 49865	775.21
BEARCOM CANADA CORP.	CK# 49866	2,231.78
BUFFALO JUMP CONTRACTING INC.	CK# 49867	214,865.49
RECEIVER GENERAL	CK# 49868	150.00
CERVUS AG EQUIPMENT LP	CK# 49869	1,387.66
M.W.C. TRUCKING LTD.	CK# 49870	13,922.29
CINTAS CANADA LIMITED	CK# 49871	82.95
DIGITEX CANADA INC.	CK# 49872	646.51
DIRECTDIAL.COM	CK# 49873	1,435.35
DRUMHELLER CHRYSLER	CK# 49874	705.76
DRUMHELLER EQUIPMENT SALES	CK# 49875	525.00
FINKBINER, DOUGLAS A.	CK# 49876	400.00
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 49877	1,072.58
GRIFFITH, SHERRY	CK# 49878	582.48
HENRY KROEGER REGIONAL WATER	CK# 49879	6,269.88
HI-WAY 9 EXPRESS LTD.	CK# 49880	525.44
HODGE BROTHERS TRUCKING LTD.	CK# 49881	36,962.34
HODGE, ROGER	CK# 49882	16,986.43
KUHL TUF WEAR LTD.	CK# 49883	141.73
LAFARGE CANADA INC.	CK# 49884	7,931.85
LAPP	CK# 49885	24,981.23

LOOMIS EXPRESS	CK# 49886	106.81
MARSHALL, MURRAY	CK# 49887	299.24
MORRIN FOODS	CK# 49888	175.97
NAPA AUTO PARTS DRUMHELLER	CK# 49889	112.43
NEU MUEHL HUTTERIAN BRETHERN	CK# 49890	825.00
PRIMROSE, BRAD	CK# 49891	14,594.77
RECEIVER GENERAL OF CANADA	CK# 49892	57,260.23
REW, JOHN	CK# 49893	298.28
RMA FUEL	CK# 49894	41,932.51
ROADATA SERVICES LTD.	CK# 49895	204.75
ROBMAC ENTERPRISES LTD.	CK# 49896	7,700.29
1858097 ALBERTA LTD.	CK# 49897	236.78
SARGENT, ROBERT	CK# 49898	129.32
SEED CHECK TECHNOLOGIES INC.	CK# 49899	105.00
SMYTH, BEN	CK# 49900	693.00
STANTEC CONSULTING LTD.	CK# 49901	3,150.00
STARLAND REGIONAL WATER	CK# 49902	12,855.75
STETTLER TELEPHONE ANSWERING	CK# 49903	367.50
STEWART, KIM	CK# 49904	135.00
SUN LIFE ASSURANCE COMPANY	CK# 49905	11,837.62
SUN LIFE ASSURANCE COMPANY	CK# 49906	160.65
TELUS COMMUNICATIONS INC.	CK# 49907	1,458.76
THE DRUMHELLER MAIL	CK# 49908	567.36
TRINUS TECHNOLOGIES INC.	CK# 49909	1,413.09
UNITED RENTALS OF CANADA INC.	CK# 49910	3,050.46
VILLAGE OF MORRIN	CK# 49911	700.10
WANNSTROM, STEVE	CK# 49912	3,080.32
WATER PURE & SIMPLE	CK# 49913	90.00
WATTS, JACKIE	CK# 49914	2,811.36
WEST COUNTRY PUMP&FILTRATION	CK# 49915	8,085.00
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 49916	179.04
WILD ROSE ASSESSMENT SERVICE	CK# 49917	9,187.50
WOLSELEY WATERWORKS	CK# 49918	122.51
WSH LABS (1992) LTD.	CK# 49919	99.75
XYLEM CANADA COMPANY	CK# 49920	746.61
1121113 ALBERTA LTD	CK# 49921	1,648.50
1325856 ALBERTA LTD.	CK# 49922	14.70
2024276 ALBERTA LTD.	CK# 49923	168.00
Sub-Total:	\$	545,316.81
PEEVEY ELECTRIC LTD.	CK# 49924	9,102.64
Sub-Total:	\$	9,102.64
RMA TRADE	CK# 49925	15,944.70
Sub-Total:	\$	15,944.70
A.H. GRADER SERVICE LTD.	CK# 49926	5,659.50
A&D HARPER TIRE (1979) LTD.	CK# 49927	3,083.85
ACKLANDS-GRAINGER INC.	CK# 49928	340.65
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 49929	565.18
AUTO VALUE PARTS – DRUMHELLER	CK# 49930	595.76
BAR W PETROLEUM & ELECTRIC LTD.	CK# 49931	2,102.80
BIG COUNTRY GAS CO-OP	CK# 49932	333.52
BLACK, COLBY	CK# 49933	1,611.88
BREMER, SHIRLEY J.	CK# 49934	1,878.92
CINTAS CANADA LIMITED	CK# 49935	299.10
DIRECTDIAL.COM	CK# 49936	249.90
DRUMHELLER SOLID	CK# 49937	444.68
DRUMHELLER EQUIPMENT SALES	CK# 49938	2,941.68
DRUMHELLER SALVATION ARMY	CK# 49939	1,122.40
EAST CENTRAL GAS CO-OP LTD.	CK# 49940	449.87
ENMAX	CK# 49941	8,430.74

GLOVER INTERNATIONAL TRUCKS LTD.	CK# 49942	409.94
GOVERNMENT OF ALBERTA	CK# 49943	312.90
GOVERNMENT OF ALBERTA	CK# 49944	41,367.76
HACH SALES & SERVICE CANADA LP	CK# 49945	1,272.18
HENRY KROEGER REGIONAL WATER	CK# 49946	233.19
HI-WAY 9 EXPRESS LTD.	CK# 49947	73.05
HYDRODIG CANADA INC.	CK# 49948	1,113.00
JERRY'S LOCK & KEY SERVICE	CK# 49949	949.49
KREKE, MATTHEW	CK# 49950	1,783.80
LN LAND DEVELOPMENT TECH	CK# 49951	5,585.25
MENAGE, KEN E	CK# 49952	1,158.13
MLTAIKINS	CK# 49953	748.39
NETAGO	CK# 49954	319.95
NEU MUEHL HUTTERIAN BRETHERN	CK# 49955	940.80
OASIS CARWASH & CONVENIENCE	CK# 49956	93.64
OLIVER IRRIGATION	CK# 49957	276.50
PIONEER RESEARCH CORPORATION	CK# 49958	4,277.86
PRONGHORN CONTROLS	CK# 49959	480.52
PUROLATOR INC.	CK# 49960	85.65
RMA FUEL	CK# 49961	151.70
RMA INSURANCE	CK# 49962	202,364.10
SCHOFER, KORY R	CK# 49963	525.62
SHRED-IT INTERNATIONAL ULC	CK# 49964	251.23
STEWART, KIM	CK# 49965	100.00
TAQA NORTH	CK# 49966	21.00
TELUS COMMUNICATIONS INC.	CK# 49967	406.94
TELUS MOBILITY INC.	CK# 49968	1,259.25
TOWN OF DRUMHELLER	CK# 49969	1,580.48
TREMBLAY, DANIELLE	CK# 49970	97.00
UFA CO-OPERATIVE LIMITED	CK# 49971	1,417.24
VILLAGE OF DELIA	CK# 49972	165.00
VILLAGE OF MORRIN	CK# 49973	1,076.24
WATER PURE & SIMPLE	CK# 49974	72.00
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 49975	1,616.17

Sub-Total: \$ 302,696.40

TOTAL: \$ 873,625.18

**C19-224
Adjournment**

[C19-224] MOVED BY DEPUTY REEVE SARGENT

that the meeting be adjourned at 4:15 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, December 11th, 2019, in the Administration Building, Morrin, Alberta, commencing at 9:00 a.m.

**Reeve:
Steve Wannstrom**

**Chief Administrative Officer:
Shirley Bremer**