

# STARLAND COUNTY

## COUNCIL MEETING, FEBRUARY 26<sup>th</sup>, 2020

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A regular meeting of the Council of Starland County was held in the Administration Building, Morrin, Alberta, on Wednesday, February 26<sup>th</sup>, 2020, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Murray Marshall, John Rew and Jackie Watts  
Staff: CAO Bremer  
Assistant CAO Matthew Kreke

**C20-037**  
**Approval of Minutes**

**[C20-037] MOVED BY COUNCILLOR WATTS**

**that the minutes of the February 12<sup>th</sup>, 2020 regular meeting of the Council of Starland County be approved as amended.**

**CARRIED UNANIMOUSLY.**

Accounts Checked Councillor Marshall and Councillor Watts checked accounts with Administrative Assistant Laya Montgomery.

PW Delegation At 9:30 a.m. PW Supervisor Ken Menage and Shop Foreman Gary Collins attended the meeting and presented quotes for an air compressor and pressure washing system for the new shop. As they were not included in the original building bid they have to be purchased separately. Council requested more information for the pressure washer and compressor systems and additional bids.

Departure At 10:00 a.m. Gary departed the meeting.

PW Report PW Supervisor Ken Menage reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew have been brushing, installing signs and plowing and sanding hamlets and roads.
- The Shop Crew have been working on approximately 49 pieces of equipment, performed 4 CVIPs while Gary has helped with the outlet structure for McLaren Dam.
- Gradermen have been doing winter road maintenance operations when the weather has cooperated.
- Ken has been working on planning the Walker Road, doing bridge inspections and taking salesmen and ratepayer calls.
- Ken gave an update on gravel inventory and usage in 2019 and noted that we are well supplied for 2 years while we develop our own supplies.

**C20-038**  
**Generator Purchase**

**[C20-038] MOVED BY DEPUTY REEVE SARGENT**

**that Starland County offer up to \$35,000.00 for a Modular 750 KW Mitsubishi S12A2-PTA Diesel Generator complete with 15' X 25' building to Enviro Tekno Inc. of Alberta.**

**CARRIED UNANIMOUSLY.**

Private Access Approach Policy Council reviewed an amended draft of Policy 320-12-1, the private access approach policy, which incorporates new definitions of how and what would be billed to the ratepayer in terms of upgrades and new approaches over the amount provided for free in the existing policy.

**C20-039  
Policy 320-12-1  
Amendment**

**[C20-039] MOVED BY COUNCILLOR REW**

**that Policy 320-12-1, the Private Access Approach Policy, be approved as submitted by administration.**

**CARRIED UNANIMOUSLY.**

Departed

At 10:55 a.m. Ken departed from the meeting.

Craigmyle  
Delegation

At 11:00 a.m. Brent and Debi Olmstead of Craigmyle and Municipal Services Manager Glen Riep attended the meeting. Brent and Debi have an issue with a construction permitting processing taking place at a property in Craigmyle. They feel that the property is not being constructed properly and would like a stop work order to be enforced or the property be remedied. Glen will be looking into timelines and remedies through legal counsel.

Departure

At 11:45 a.m. Brent and Debi departed from the meeting.

MS Report

Municipal Services Manager Glen Riep reviewed the MS report with Council. Highlights include the following:

- Glen and Danielle attended an information meeting in Drumheller facilitated by AENV in respect to the Lead Program and those requirement, under the new regulations. Sites that are found to exceed those MAC limits will fall into the investigation category and will require substantially more work to determine the cause for the contamination and remedial actions. Starland will be providing some public notifications in regard to what the program will involve and participation from water consumers. The cost and time associated with this program is expected to be substantial.
- Dominique Primeau who is the Species Evaluation Technical from AEP is in Starland and will be collecting oxygen samples from the Michichi and McLaren Dams. We are planning to have her attend a Council meeting once this is complete.
- The joint meeting of the Emergency Management Agency Committee met last week with Brian Boutin from AEM. He reviewed our bylaws and our goals going forward. The training in our area that needs the most attention is working towards achieving compliance under the LEMR requirement for 2020. We will be hosting a 2 day ICS 200 course in April as well as an ICS 100 for those who missed the earlier training and for our fire personnel.

**C20-040  
AWWOA  
Conference**

**[C20-040] MOVED BY COUNCILLOR WATTS**

**that Manager of Municipal Services Glen Riep and Utilities Operator Danielle Tremblay be authorized to attend the 2020 Alberta Water and Wastewater Operators Association Conference in Banff from March 10<sup>th</sup> to 13<sup>th</sup> and registration and expenses be paid.**

**CARRIED UNANIMOUSLY.**

Departure

Glen departed from the meeting at 12:25 p.m.

**C20-041  
Accounts**

**[C20-041] MOVED BY COUNCILLOR MARSHALL**

**that accounts (cheque no. 50379 to 50442 inclusive) totalling \$656,479.48 be approved for payment.**

**CARRIED UNANIMOUSLY.**

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- With the retirement of Deb Rawlusyk from the Administrative Manager position for Big Country Gas on April 1<sup>st</sup> we have had some preliminary discussions with Dave Webster regarding the position. Specifically there is the possibility of Starland County contracting a portion of the administrative duties which fall on that position. Currently it looks like they will be advertising the position however there may be some opportunities for some service overlap.
- Our new subdivision in Craigmyle is now registered and we have five new double lots on the north-east corner of Craigmyle that will be for sale in the future. Next steps include getting water and power to the lots and setting a value.
- Following a review from the Alberta Emergency Management Association on the 13<sup>th</sup>, we have a few tweaks to do to our bylaws, which we will be presenting at the next meeting, and several different training sessions for both emergency management employees, councillors, firemen, the Director of Emergency Management and the others who hold a position on Starland's Disaster Committee.

Building Change Order

Assistant CAO Kreke reviewed with Council a copy of a change order from Eagle Builders. The change order includes a revised number of hose reels for the new shop as well as upgrades to the office cabinetry and extra tiling work. The total of the new change order is \$51,829.41.

**C20-042**  
Change Order

**[C20-040] MOVED BY COUNCILLOR WATTS**

**that Starland County approve a Change Order for Eagle Builders of \$51,829.41 for the items listed.**

**CARRIED UNANIMOUSLY.**

Kneehill County ICF

Council was presented with a draft of Bylaw 1149, an Intermunicipal Collaboration Framework between Starland County and Kneehill County. The document outlines the desire for shared services where agreed while also outlining the current areas of service responsibility between both municipalities.

**C20-043**  
Bylaw 1149-  
Motion to  
Establish

**[C20-043] MOVED BY COUNCILLOR WATTS**

**that Bylaw 1149, for the purpose of enacting an Intermunicipal Collaboration Framework between Kneehill and Starland County, be established.**

**CARRIED UNANIMOUSLY.**

**C20-044**  
Bylaw 1149-  
1<sup>st</sup> Reading

**[C20-044] MOVED BY COUNCILLOR REW**

**that Bylaw 1149, for the purpose of enacting an Intermunicipal Collaboration Framework between Kneehill and Starland County, be given first reading.**

**CARRIED UNANIMOUSLY.**

**C20-045**  
Bylaw 1149-  
2<sup>nd</sup> Reading

**[C20-045] MOVED BY DEPUTY REEVE SARGENT**

**that Bylaw 1149, for the purpose of enacting an Intermunicipal Collaboration Framework between Kneehill and Starland County, be given second reading.**

**CARRIED UNANIMOUSLY.**

**C20-046**  
**Bylaw 1149-**  
**Motion to Have**  
**3<sup>rd</sup> Reading**

**[C20-046] MOVED BY COUNCILLOR MARSHALL**

that Bylaw 1149, for the purpose of enacting an Intermunicipal Collaboration Framework between Kneehill and Starland County, be presented for third reading at this meeting.

**CARRIED UNANIMOUSLY.**

**C20-047**  
**Bylaw 1149-**  
**3<sup>rd</sup> and Final**  
**Reading**

**[C20-047] MOVED BY REEVE WANNSTROM**

that Bylaw 1149, for the purpose of enacting an Intermunicipal Collaboration Framework between Kneehill and Starland County, be given third and final reading and finally passed.

**CARRIED UNANIMOUSLY.**

Drumheller IDP

Council was presented with a draft copy of Bylaw 1150, an Intermunicipal Development Plan between Starland County and the Town of Drumheller. The plan covers the border area between the two municipalities and provides a guideline for development in those areas along with an administrative and dispute resolution system. A public hearing will be required before the Bylaw can be given 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**C20-048**  
**Bylaw 1150-**  
**Motion to**  
**Establish**

**[C20-048] MOVED BY COUNCILLOR WATTS**

that Bylaw 1150, for the purpose of enacting an Intermunicipal Development Plan between Starland County and the Town of Drumheller, be established.

**CARRIED UNANIMOUSLY.**

**C20-049**  
**Bylaw 1150-**  
**1<sup>st</sup> Reading**

**[C20-049] MOVED BY COUNCILLOR REW**

that Bylaw 1150, for the purpose of enacting an Intermunicipal Development Plan between Starland County and the Town of Drumheller, be given first reading.

**CARRIED UNANIMOUSLY.**

**C20-050**  
**Bylaw 1150-**  
**Public Hearing**

**[C20-050] MOVED BY DEPUTY REEVE SARGENT**

that a public hearing for Bylaw 1150 be set for March 11<sup>th</sup>, 2020 at 2:00 p.m. in the Starland County council chambers.

**CARRIED UNANIMOUSLY.**

Drumheller ICF

Council was given a list of points that Drumheller is looking to discuss in terms of the provincially mandated Intermunicipal Collaboration Framework negotiation process. Administration will be booking a meeting between the Drumheller and Starland County Council Committee members in March to discuss the matter further.

Aura Power AUC  
Amendment

Aura Power has submitted an amendment to its AUC application for its Fox Coulee Solar Project indicating that it will be altering some of the inverters and solar panels it uses on the project. The AUC is seeking written submissions until March 2<sup>nd</sup>.

Transtor Capital  
Replacement

Tammy Nygaard of the Drumheller and District Solid Waste Management Association has submitted a detailed cost schedule for the replacement of Municipal Transtor Waste Bins. Municipalities have been given the option of paying up front for replacement or moving to a 10 year payment plan which would include 4 payments a year. Starland County's cost to replace is \$62,863.55

Joint Meeting Paintearth County is looking to set a date for a proposed joint meeting between the Council's of Paintearth County, Starland County, Stettler County and the Special Areas Board. Proposed dates are April 15<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>.

Riskpro The RMA Riskpro 2020 Insurance Seminar is being held at several locations around Alberta in the spring of 2020. The seminar provides advice and tools for reducing municipal insurance premiums.

**C20-051**  
**Riskpro Seminar**  
**Attendance**

**[C20-051] MOVED BY COUNCILLOR MARSHALL**

**that Finance Manager Judy Fazekas be authorized to attend a spring 2020 RMA Riskpro Insurance Seminar in Calgary and that registration and expenses be paid.**

**CARRIED UNANIMOUSLY.**

MALW The Society of Local Government Managers will be holding their annual Mountain Refresher Workshop from May 12<sup>th</sup> to 15<sup>th</sup>. The society is the licensing body for municipal administrators in Alberta.

**C20-052**  
**MALW**  
**Conference**  
**Attendance**

**[C20-052] MOVED BY DEPUTY REEVE SARGENT**

**that staff Bremer and Kreke be authorized to attend the 2020 Society of Local Government Managers Municipal Administration Leadership Workshop in Kananaskis from May 12<sup>th</sup> to 15<sup>th</sup> and registration and expenses be paid.**

**CARRIED UNANIMOUSLY.**

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Council Communications

Council Communications:

- i) Marigold Library System re: Marigold Report
- ii) Rural Municipalities of Alberta
  - Contact Newsletter (2 Issues)

Accounts Accounts - see prior motion.

ACKLANDS-GRAINGER INC.	CK# 50379	444.03
CIMA CANADA INC.	CK# 50380	1,725.15
DIGITEX CANADA INC.	CK# 50381	1,022.07
DIRECTDIAL.COM	CK# 50382	306.60
KNEEHILL COUNTY	CK# 50383	231.30
LAPP	CK# 50384	22,641.95
MPE ENGINEERING LTD.	CK# 50385	746.55
OASIS CARWASH & CONVENIENCE	CK# 50386	27.78
PETERSON AUTO BODY LTD.	CK# 50387	313.83
RECEIVER GENERAL OF CANADA	CK# 50388	46,784.49
T.L.C. VENTURES INC.	CK# 50389	2,798.25
TELUS MOBILITY INC.	CK# 50390	1,225.29
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50391	378.80

**Sub-Total: \$ 78,646.09**

CERTIFIED LABORATORIES CK# 50392 339.89

**Sub-Total: \$ 339.89**

TAQA NORTH	CK# 50393	21.00
VILLAGE OF MORRIN	CK# 50394	2,550.00
WOLSELEY WATERWORKS	CK# 50395	234.30

<b>Sub-Total:</b>		<b>\$</b>	<b>2,805.30</b>
A.H. GRADER SERVICE LTD.	CK# 50396		8,725.50
ACKLANDS-GRAINGER INC.	CK# 50397		83.79
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 50398		686.08
AIR LIQUIDE CANADA INC.	CK# 50399		395.15
ALBERTA DEFENSIVE TACTICS	CK# 50400		420.00
ALBERTA FIRE CHIEF ASSOCIATION	CK# 50401		189.00
ALTAGAS UTILITIES INC.	CK# 50402		3,661.38
ATCO STRUCTURES & LOGISTICS LTD.	CK# 50403		10,316.25
AUTO VALUE PARTS – DRUMHELLER	CK# 50404		1,508.04
BEARCOM CANADA CORP.	CK# 50405		3,819.71
BREMER, SHIRLEY J.	CK# 50406		223.25
BURT, EDWIN L.	CK# 50407		150.00
CERVUS AG EQUIPMENT LP	CK# 50408		907.50
DIRECTDIAL.COM	CK# 50409		2,000.67
DRUMHELLER CHRYSLER	CK# 50410		501.90
DRUMHELLER SENIORS FOUNDATION	CK# 50411		425,815.50
DRUMHELLER EQUIPMENT SALES	CK# 50412		43.73
EAST CENTRAL GAS CO-OP LTD.	CK# 50413		703.36
ENMAX	CK# 50414		22,476.27
FORT GARRY FIRE TRUCKS LTD.	CK# 50415		4,087.47
FRESON BROS DRUMHELLER	CK# 50416		128.18
GARRY'S WELDING AND SUPPLIES	CK# 50417		124.48
GOVERNMENT FINANCE OFFICERS	CK# 50418		78.75
GREATWEST KENWORTH LTD.	CK# 50419		149.92
HI-WAY 9 EXPRESS LTD.	CK# 50420		351.55
LINDEN AGRI-CENTER LTD.	CK# 50421		141.75
LN LAND DEVELOPMENT TECH	CK# 50422		1,847.28
LAPP	CK# 50423		22,641.95
LOOMIS EXPRESS	CK# 50424		65.87
MARSHALL, MURRAY	CK# 50425		298.80
NETAGO	CK# 50426		320.00
PEOPLES, CHRISTOPHER G	CK# 50427		634.00
PIONEER RESEARCH CORPORATION	CK# 50428		4,277.86
RECEIVER GENERAL OF CANADA	CK# 50429		48,900.74
RIEP, GLEN	CK# 50430		1,007.27
SHRED-IT INTERNATIONAL ULC	CK# 50431		504.60
SNAP-ON TOOLS	CK# 50432		1,302.00
STANTEC CONSULTING LTD.	CK# 50433		1,815.82
STEWART, KIM	CK# 50434		80.00
TELUS COMMUNICATIONS INC.	CK# 50435		290.77
WANNSTROM, STEVE	CK# 50436		268.88
WARWICK PRINTING CO. LTD	CK# 50437		245.02
WATER PURE & SIMPLE	CK# 50438		90.00
WATTS, JACKIE	CK# 50439		286.93
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50440		147.75
WOLF, TRACY	CK# 50441		1,305.00
WOLSELEY WATERWORKS	CK# 50442		668.48
<b>Sub-Total:</b>		<b>\$</b>	<b>574,688.20</b>
<b>TOTAL:</b>		<b>\$</b>	<b>656,479.48</b>

C20-053  
Adjournment

[C20-053] MOVED BY DEPUTY REEVE SARGENT

that the meeting be adjourned at 4:00 p.m.

CARRIED UNANIMOUSLY.

*The next meeting of the Council of Starland County is to be held on Wednesday, March 11<sup>th</sup>, 2020, in the Administration Building, Morrin, Alberta, commencing at 9:00 a.m.*

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Reeve:  
Steve Wannstrom

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Chief Administrative Officer:  
Shirley Bremer