

STARLAND COUNTY

COUNCIL MEETING, JANUARY 28TH, 2015

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, January 28th, 2015, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom
Staff: CAO R. Rawlusyk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer
Observer: Janice Siemens

C15-009 Approval of Minutes

[C15-009] MOVED BY COUNCILLOR MARSHALL

that the minutes of the January 14th, 2015 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Laya Montgomery.

C15-010 Approval of Accounts

[C15-010] MOVED BY COUNCILLOR WANNSTROM

that accounts (cheque no. 40069 to 40139 inclusive) totalling \$299,422.41, be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- Due to the severe drop-off in energy-related revenues, the Province is facing an annual revenue shortfall of up to \$7 billion. That's about 15% of total provincial revenue. There are several areas that may see reductions such as compensation for public sector workers, an increase to taxation levels and a reduction of capital project funding.
- Matthew and Brenda attended the annual RoadData Conference in Red Deer on January 22nd. The main topic of conversation was the implementation of Road Use Agreements for legal load hauls which, because of their volume still have the potential to damage roadways and cause public disturbance. Ross noted that we would like to have a meeting of the Transportation Committee to discuss the options available to us at this time so that we can implement a new policy around this issue.
- The new Provincial 2015 Equalized Assessment Report is now available. This has allowed us to prepare the 2015 Equalized Report for the Drumheller and District Senior's Foundation. The Foundation's total requisition will be \$850,000, and Starland County will be responsible for 44.21% or \$375,785.
- A new Memorandum of Understanding was signed in regards to the MGA review and notes that the government and its municipal partners (AUMA, AAMDC, Calgary and Edmonton) will participate in regularly scheduled roundtable discussions. Industry representatives will be invited to attend when they are discussing relevant issues.
- The CAAMDC Director's Meeting was held in Three Hills, Alberta on January 16th, 2015. A summary of the issues discussed was distributed to Council for their review.

- The AGM of Jubilee Insurance and Genesis will be held at the Spring Convention on March 16th.
- The water damaged wall in the Council Chambers has now been repaired. We also got our exterior lights fixed, which was a timer issue.

Transportation
Committee Meeting

A meeting of the Transportation Committee was scheduled for Thursday, February 12th, 2015, in the Starland County Administration Office, Morrin, Alberta, commencing at 10:00 a.m.

CAAMDC Director's
Meeting Summary
Notes

Assistant CAO Bremer reviewed the summary notes of the CAAMDC Director's Meeting which was held on January 16th, 2015 in Three Hills. She noted that a couple of issues from this meeting will be brought forward to the Zone Meeting on February 6th, including appointment terms of the Chair, Vice-Chair and Resolution Committee; FCM Representation and compensation; and Zone 2 Golf Tournament.

Attendance of
PWS Pratt &
PW Report

At 10:00 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Took Unit #51 to Shaw GMC Calgary for a regen;
- Took Unit #704 back to Fort Garry Industries to re-adjust the hydraulics for the conveyor;
- Took Unit #54 to Wajax for wiring issues and the electronic board inside the transmission;
- John Deere Brandt brought out a 60G excavator to demo. They tried it out on a power pole pedestal at the Munson Transfer Station as well as widened an approach for a local ratepayer;
- Crews are still moving sand from the Moench Pit to the Courtney/Handhills Pit;
- Crews started brushing with the trackhoe at Two Valley View Hill;
- They have been sanding light oil roads and hamlets, as well as the Village of Delia and Morrin;
- Crews have been cutting trees for firewood;
- Mechanics are working on regular maintenance, repairs and CVIP's;
- Grader men have been hauling sand from Moench's Pit to Courtney/Handhills Pit and running loaders. All the grademen have been touching up some of their icy intersections;
- Brenda and Matthew went to the RoadData Seminar in Red Deer on January 22nd. She is working on bylaws and had a lengthy discussion with the Federated Co-op in Saskatoon over the concern of the two miles of County roads that they will be using;
- Al met with Kevin Blanchett and Daryl McConkey from the Town of Drumheller over policies, etc.;
- He measured SH849 and the Gartley road for dust control spots and what may be pulverized next year on the Gartley Road;
- He met with Casey and Shauna Griffith with regards to an access road to their new residence;
- He took pictures of the bridge damages on the Wade Howard bridge where a vehicle hit the guard rail.

Grader Blade
Quotes

Public Works Supervisor Pratt reviewed three quotes he received for the supply of grader blades.

C15-011
**Motion to approve
purchase of
grader blades**

[C15-011] MOVED BY COUNCILLOR WANNSTROM

that Starland County purchase 400 sets of grader blades at \$51.51 each, to be purchased directly from Valley Blades Ltd., for a total price of \$20,604.00, F.O.B. Morrin.

CARRIED UNANIMOUSLY.

Departure of
PWS Pratt

At 10:45 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of
Manager Riep &
Municipal Services
Report

At 10:50 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- He is working with Bruce McKenzie and Don Huestis to organize further training under the ICS format. They may possibly be running the 100 course again in order to refresh all the previous trainees and bring the newer staff on board and then go forward with the 200 course. Hopefully training will be in late February or early March.
- Glen has been working with the Cross Cut Directional Boring to go over some of the small water service connections projects that he has on his list, as well as some private installs.
- Glen met with Telus and Atco Electric regarding the County's 2015 road plans, as well as the 2014 work projects. Atco has issues regarding power poles left with inadequate earthen material around the power poles. They are planning to enter the Rowley Hill Road Project ASAP to reset several poles which they identified as a serious risk.
- Glen met with the Village of Morrin and the Morrin Fire Department to discuss the tendering of their new fire pumper and to review the proposed unit. Two tenders were received for the supply of this unit and they will be reviewed with the fire department and a recommendation will be brought to the next Council meeting for approval.
- He also met with Rocky Mountain Phoenix of Red Deer with regards to the final equipment specifications and additions for the new Rumsey Fire Department truck. The fabrication will not be scheduled until later this summer, with delivery of the unit this December.
- Glen has been working on the preparation and class registration for the upcoming S-300 Fire Fighter Training course scheduled for this weekend.
- The Fire Protection Master Plan meeting is scheduled for this Thursday, January 29th, 2015, commencing at 1:00 p.m. in the County Office. This is a meeting with the fire chiefs and administration in regards to defining our goals within the plan.
- SCBA testing and recertification;
- Fire extinguisher testing schedule for all County properties;
- Completed the 2014 Inventory Report;
- Fire equipment recertification and inspections.

N/M Chambers re:
Time Extension re:
Subdivision
Application

Correspondence was received from Norman and Margaret Chambers, Morrin, Alberta, requesting a time extension on their acreage subdivision application, as they have not yet been able to comply with all the requested conditions, which noted that the modification of private sewage disposal system is not yet completed.

C15-012
**Approval of Time
Extension re:
N/M Chambers**

[C15-012] MOVED BY COUNCILLOR SARGENT

that Starland County Council approve a time extension to Norman and Margaret Chambers acreage subdivision application, extending the expiry date one year to July 16, 2015.

CARRIED UNANIMOUSLY.

MPC Meeting

The next meeting of the Municipal Planning Commission was scheduled for Thursday, February 26th, 2015 at 9:00 a.m.

Departure of
Manager Riep

At 11:50 a.m., Manager Riep departed from the meeting.

2015 Tax Sale

CAO Rawlusk discussed the upcoming Tax Sale. He noted that we must set a reserve bid on each of the properties prior to the sale. The reserve bid must be as close as reasonably possible to the market value of the parcel and council must also set any conditions that apply to the sale.

C15-013

**2015 Tax Sale re:
Terms of Sale &
Reserve Bids**

[C15-013] MOVED BY COUNCILLOR MARSHALL

that in regards to the upcoming 2015 Tax Sale, Council set the terms of the sale of these properties as cash; and that the following reserve bids be set for each of the properties for the upcoming 2015 Tax Sale:

- 1) Lot 14; Block 1; Plan 273CH Reserve Bid: \$19,600.00
- 2) Lots 21, 22 & 23; Block 5; Plan 7768CP Reserve Bid: \$33,200.00

plus GST.

CARRIED UNANIMOUSLY.

FCM Conference

CAO Rawlusk advised that the registration period is now open for the upcoming FCM Annual Conference and Trade Show. In addition, a draft Conference Program, Study Tour options and Companion Tours information was also provided to Council.

Drumheller &
District Solid Waste
Management
Association
Agreement/Bylaw
Amendments

CAO Rawlusk reviewed the proposed amendments to the Drumheller and District Solid Waste Management Association Agreement. In addition, he also reviewed the proposed amendments to the Bylaws. He noted that he recommended to approve these changes as reviewed.

C15-014

**Approval of
DDSWMA
Agreement/Bylaw
Amendments**

[C15-014] MOVED BY COUNCILLOR WANNSTROM

that Starland County Council approve the proposed amendments to the Drumheller and District Solid Waste Management Association Agreement, as well as the proposed amendments to their Bylaws.

CARRIED UNANIMOUSLY.

Tender Opening re:
Bridge File Project
No. 70535

At 2:00 p.m., PWS Pratt and Stantec Consulting representatives, Laurie McCarron and Caitlin Woods attended the meeting, as well as representatives from the various companies that submitted tenders in regards to Bridge File 70535. CAO Rawlusk opened the following tenders for this project:

- 1) TBL Construction Ltd., Red Deer - \$1,631,037.50
- 2) Inline Contracting Partnership, Edmonton - \$1,218,960.00
- 3) Formula AB Ltd., Stony Plain - \$1,442,110.00
- 4) Prairie Erectors International Inc., Nisku - \$1,283,891.60

Recommendation
from Stantec re:
BF 70535

The Stantec Consultants reviewed the tenders received for accuracy and completeness and recommended awarding the tender to Inline Contracting Partnership, Edmonton, Alberta.

C15-015

**Award of Tender
re: BF70535**

[C15-015] MOVED BY COUNCILLOR WANNSTROM

that Starland County award the tender project for Bridge File No. 70535 to the low tender, Inline Contracting Partnership, Edmonton, Alberta, for a tendered price of \$1,218,960.00.

CARRIED UNANIMOUSLY.

Departure of
Delegation

At 2:35 p.m., the delegation departed from the meeting.

Mixcor Gravel
Crushing Info

Public Works Supervisor Pratt advised that Mixcor will be starting this afternoon to crush the gravel that the County tendered. He also noted that Mixcor stripped a larger area than necessary and asked if the County would be interested in an additional purchase of 40,000 to 70,000 tonnes more of gravel. Council discussed this option, but determined a decision could not be made until the final budget is approved.

Departure of
Pratt & Siemens

At 2:50 p.m., Public Works Supervisor Pratt and Observer, Janice Siemens, departed from the meeting.

Organizational
Review Proposals

CAO Rawlusyk reviewed the proposals received for the organizational review of Starland County. A summary and evaluation of these proposals was presented to Council, and CAO Rawlusyk and Special Projects Manager Kreke recommended the firm of Nichols Applied Management, to conduct this organizational review.

C15-016
**Approval of
Organizational
Review Proposal
re: Nichols
Applied
Management**

[C15-016] MOVED BY COUNCILLOR WANNSTROM

that Council approve the proposal put forth by Nichols Applied Management, Edmonton, AB, to conduct an organizational review of Starland County.

CARRIED UNANIMOUSLY.

Mayors & Reeves
Meeting

The Mayors & Reeves Liaison Committee Meeting is scheduled for March 16, 2015 during the Spring AAMDC Convention. The deadline for agenda items is March 6th, 2015 and must include back-up information.

CAAMDC Zone
Spring Meeting

The CAAMDC Zone 2 Spring Meeting is to be held in Three Hills, Alberta, on Friday, February 6th, 2015. Correspondence was received in relation to this meeting, noting that there will be further discussions with regards to compensating the FCM representative from Zone 2. Terms of Reference are being developed and the details will be presented for consideration by the District membership at this meeting.

C15-017
**Motion to approve
CAAMDC
Proposal re: FCM
Representative
Compensation**

[C15-017] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County Council support the proposal from the CAAMDC to fund a portion of a rural representative for expenses on FCM Committees for per diem, travel, meals and registration.

MOTION CARRIED.

Marigold Library
Agreement

CAO Rawlusyk reviewed the Marigold Library System Agreement with Council. A historical summary of the rates paid for the past several years was also reviewed.

C15-017
**Approval to pay
Marigold Library
Requisition**

[C15-018] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County approve payment of the 2015 Marigold Library Requisition, in the amount of \$18,618.29.

CARRIED UNANIMOUSLY.

ATCO Electric re:
Power Pole Guide

Correspondence was received from ATCO Electric in regards to their guide for backsloping excavation near existing power poles. As soil materials vary, they note it is extremely important to monitor and work in accordance with the varying conditions and that a minimum area of 5 feet in all directions of the pole be left undisturbed until such time as ATCO crews are able to reset the poles.

Amateur Team
Grant Request

Correspondence was received from the Nova Vball Club in Delia, requesting Council's consideration of an Amateur Team Grant. They have 21 athletes participating in their club.

C15-019
Approval of
Amateur Team
Grant Funding

[C15-019] MOVED BY COUNCILLOR MARSHALL

that Starland County Council approve Amateur Team Grant funding in the amount of \$1,050.00 to the Nova Vball Club in Delia for 2015.

CARRIED UNANIMOUSLY.

Municipal
Administration
Leadership
Workshop

The Municipal Administration Leadership Workshop is scheduled for May 12th to 15th, 2015 at Kananaskis Village, Alberta.

C15-020
Authorization to
attend MAWL

[C15-020] MOVED BY DEPUTY REEVE AVRAMENKO

that CAO Rawlussyk, Assistant CAO Bremer and Special Projects Manager Kreke be authorized to attend the Municipal Administration Leadership Workshop in Kananaskis, from May 12th to 15th, 2015; and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Canadian
Badlands
Tourism
Conference

The 5th Annual Canadian Badlands Tourism Development Conference and Annual General Meeting is to be held from March 25th to 27th, 2015 in Strathmore, Alberta.

C15-021
Authorization to
attend Tourism
Conference

[C15-021] MOVED BY COUNCILLOR SARGENT

that Reeve Hoover, Councillor Sargent and Councillor Wannstrom be authorized to attend the Canadian Badlands Tourism Development Conference and Annual General Meeting in Strathmore, Alberta, from March 25th to 27th, 2015; and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

Council
Communications

Council Communications:

- i) Canadian Badlands re: Annual Canadian Badlands Tourism Development Conference and AGM, March 25 - 27, 2015, Strathmore
- ii) Alberta Association of Municipal Districts and Counties:
 - Member Bulletin - Trade Accounting System Improvement
 - Contact Newsletter (2 issues)
 - Jubilee Insurance Bulletin

Accounts

Accounts - see prior motion.

RIEP, GLEN	CK# 40069	\$	229.82
Sub-Total:		\$	229.82
AAAF 2015 PROVINCIAL CONFERENCE	CK# 40070	\$	3,990.00
Sub-Total:		\$	3,990.00
AIR LIQUIDE CANADA INC.	CK# 40071	\$	232.07
ALLIED DISTRIBUTORS DRUM LTD.	CK# 40072		74.68
ANDERSON, JEFF	CK# 40073		1,000.00
ATCO ELECTRIC LTD.	CK# 40074		40.71
COUNTY OF STETTLER	CK# 40075		812.50

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DAVIDSON, DARCY	CK# 40076	1,000.00
DRUMHELLER CO-OP LTD.	CK# 40077	334.87
EAST CENTRAL GAS CO-OP LTD.	CK# 40078	543.57
FORT GARRY INDUSTRIES LTD.	CK# 40079	92,607.90
HKRWS	CK# 40080	170.71
KAIZEN LAB	CK# 40081	2,793.00
KIEMELE, LANCE	CK# 40082	1,000.00
KORTECH CALCIUM SERVICES LTD.	CK# 40083	19,738.46
MPE ENGINEERING LTD.	CK# 40084	7,005.08
NEW WEST GEOMATICS	CK# 40085	13,080.33
OLMSTEAD, BRENT	CK# 40086	1,000.00
PARAGON SOIL & ENVIRONMENTAL	CK# 40087	3,714.33
ROWE, LYLE	CK# 40088	1,000.00
STANTEC CONSULTING LTD.	CK# 40089	24,023.45
SRWA	CK# 40090	4,888.40
THE DRUMHELLER MAIL	CK# 40091	194.70
THE FLAG SHOP	CK# 40092	633.31
VILLAGE OF DELIA	CK# 40093	52.98
VILLAGE OF MUNSON	CK# 40094	4,906.88
WANNSTROM, STEVE	CK# 40095	1,000.00

Sub-Total: \$ 181,847.93

A & D HARPER TIRE LTD.	CK# 40096	\$ 1,393.37
ACKLANDS-GRAINGER INC.	CK# 40097	597.66
ALBERTA DEVELOPMENT OFFICERS	CK# 40098	100.00
ALBERTA FIRE CHIEF ASSOCIATION	CK# 40099	1,124.37
ARMSTRONG, TOM	CK# 40100	16.01
AVRAMENKO, ALLEN	CK# 40101	268.85
BIG 4 CONTAINER SERVICES INC.	CK# 40102	7,770.00
BILLS FARM SUPPLIES	CK# 40103	484.29
BURT, EDWIN L.	CK# 40104	150.00
CALON, DARA	CK# 40105	935.00
CANADA REVENUE AGENCY	CK# 40106	400.00
COMMUNITY PLANNING ASSOCIATION	CK# 40107	250.00
CRAIGMYLE HERITAGE FOUNDATION	CK# 40108	570.00
DELIA SKATING CLUB	CK# 40109	1,700.00
DRUM WIRELESS LTD.	CK# 40110	819.11
DRUMHELLER CHAMBER	CK# 40111	222.86
GANGSTER ENTERPRISES	CK# 40112	1,312.50
GOVERNMENT OF ALBERTA	CK# 40113	5,149.03
GREYHOUND COURIER EXPRESS	CK# 40114	22.69
GSR PAINTING & RENOVATING	CK# 40115	3,083.85
HAMPTON, ALAN W.	CK# 40116	885.00
HECK, BRIAN	CK# 40117	1,748.00
HERMAN, KLOOT & COMPANY	CK# 40118	323.82
HI-WAY 9 EXPRESS LTD.	CK# 40119	225.10
HOOVER, BARRIE	CK# 40120	2,288.65
I.D. APPAREL	CK# 40121	1,803.38
JERRY'S LOCK & KEY SERVICE	CK# 40122	11.63
LAPP	CK# 40123	23,498.56
MARSHALL, MURRAY	CK# 40124	284.60
NEWCASTLE TOWING	CK# 40125	237.30
PRINTER WORLD INTERNATIONAL	CK# 40126	603.75
RECEIVER GENERAL	CK# 40127	41,652.85
ROUGH MEADOW MANAGEMENT INC.	CK# 40128	6,024.00
ROWE, DIANA	CK# 40129	266.80
SARGENT, ROBERT	CK# 40130	265.92
SHARPE, KERRY	CK# 40131	1,703.00
SLGM	CK# 40132	310.00
TELUS COMMUNICATIONS INC.	CK# 40133	390.76
TELUS MOBILITY INC.	CK# 40134	741.69
WANNSTROM, STEVE	CK# 40135	256.25
WATER PURE & SIMPLE	CK# 40136	64.00

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WOLF, SANDY	CK# 40137	1,200.00
WSH LABS (1992) LTD.	CK# 40138	2,184.00
ZIEGLER, JOHN JC	CK# 40139	16.01

Sub-Total: \$ 113,354.66

TOTAL: \$ 299,422.41

C15-022
Adjournment

[C15-022] MOVED BY COUNCILLOR MARSHALL

that the meeting be adjourned at 4:25 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held in the Starland County Administration Office, Morrin, Alberta, on Wednesday, February 11th, 2015, commencing at 9:00 a.m.


Reeve:
J. Barrie Hoover


Chief Administrative Officer:
Ross D. Rawlusyk

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