

STARLAND COUNTY

COUNCIL MEETING, October 13th, 2021

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, October 13th, 2021, commencing at 9:05 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Finance Manager Judy Fazekas

C21-264
Agenda
Approval

[C21-264] MOVED BY COUNCILLOR REW

that the agenda for the October 13th, 2021 meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

C21-265
Approval of
Minutes

[C21-265] MOVED BY DEPUTY REEVE SARGENT

that the minutes of the September 29th, 2021 regular meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

C21-266
Approval of
Public Hearing
Minutes

[C21-266] MOVED BY COUNCILLOR WATTS

that the minutes of the September 29th, 2021 Starland County Public Hearing regarding Bylaw 1178, a bylaw to amend Land Use Bylaw 1125, be approved as presented.

CARRIED UNANIMOUSLY.

Accounts

Councillor Marshall and Councillor Watts checked accounts with Administrative Assistant Laya Montgomery on October 13th, 2021.

C21-267
Accounts

[C21-267] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque numbers 52796 to 52927) totalling \$444,642.99 be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- CAO Bremer reported that she was interviewed by Nicholls Applied Management regarding the services that Palliser Regional Municipal Services (PRMS) provides Starland County and our level of satisfaction regarding the same. She did advise the interviewer that Starland County has questioned whether to continue the relationship with PRMS and had their CEO attend a meeting to outline what services PRMS is prepared to provide Starland County. Safety Codes were discussed and the issues that Starland County is currently dealing with in that regard. With the appointment of their new CEO and stabilization of their workforce, there has been a notable improvement in PRMS' service delivery.
- Interviews for the new Legislative Services Director position were completed during the week of October 4th and a job offer will be made

shortly.

- Municipalities are required to adopt Next Generation 911 (NG911) commencing in March 2022. IT/GIS Coordinator Carlson has been appointed to represent Starland County at the NG911 meetings due to his expertise in this area and his prior involvement in many of the technical discussions. He advised that it is very important for municipalities to prioritize GIS on their strategic plans as municipalities will be liable to ensure that address information provided to the aggregator is accurate and up to date. If incorrect address data causes death, the municipality will be held accountable. Starland County is working towards being fully compliant by 2023. We are currently submitting updated data to AHS 911 on a regular basis and most of our data has been corrected to ensure compliance. Some additional work is required on rural addressing, in particular with multiple households situated on a single site.
- Municipal Services Director Riep has provided some additional information to the Michichi campground seasonal campsite holders outlining when the campground will officially close for the season and what is required from those looking to leave their units over the winter months. He has conducted a small survey with these individuals to see if they plan on returning in 2022 and if they have any suggestions for changes or improvements.
- Municipal Services Director Riep met with a representative from Superior Safety Codes and Palliser regarding a substandard development in Craigmyle. This has been an ongoing issue for several years and is now at the point where the County would have to incur legal expenses and spend more time fighting this issue in court. Mr. Lafave has agreed to allow the County to remove the non-compliant addition from his garage. He will have to sign a waiver to relieve the County of any liability and then Municipal Services can complete this task this autumn.
- The Subdivision and Development Appeal Board Hearing for the BluEarth Renewables project will be handled by the Land and Property Rights Tribunal. They have requested a number of documents from the County which MSD Riep is compiling and forwarding to them. The hearing is tentatively scheduled for November 4th, 2021.
- The CLV water pipeline replacement project is presently underway. The project is expected to be completed within the month.
- Arnie Brown, a Starland County grader man, is retiring effective October 15th, 2021. Staff held a send-off luncheon, which was well attended, to wish him well in his future endeavours.
- Councillor Marshall is also retiring from Council and today is his last Starland County Council meeting. Congratulations Murray and thank you for 14 years of dedicated service to Starland County.

Tax Collection Rate

Council reviewed the 2021 tax collection rate with CAO Bremer and Finance Manager Fazekas. There has been a significant improvement in the collection of taxes from 2020. The collection rate for total taxes collected by September 30th, 2021 was 73% compared to 56% in 2020. Total taxes levied in 2021 are \$12,605,623.79 with \$3,428,600.51 outstanding as at September 30th, 2021. The outstanding amount is comprised of the following: \$127,435.43 from bankrupt oil and gas companies; \$1,960,109.74 for oil and gas companies on payment plans; \$1,129,930.09 for non-payment by operating oil and gas companies; and \$211,125.25 from other ratepayers.

Public Works Update

CAO Bremer reported that the re-gravel program is now 95% complete with 36,000 cubic yards hauled over 95 days. The Public Works crew is also hauling clay from the airport borrow pit and preparing the pad for the new CLV building and above-ground infrastructure. The building needs to be purchased this year so the County can access the remainder of the 2018 Disaster Grant.

CRMA Zone 2 District Meeting

The Central Rural Municipalities of Alberta Virtual Zone 2 District meeting will be held Friday, October 15th, 2021 from 10:00 a.m. to 2:30 p.m. Council can attend

the meeting at the County Administration building or from home. There are four resolutions in the meeting package. They are:

- EMS Capacity and Service Delivery in Rural Alberta
- Seniors' Foundation Requisitions
- Awareness Campaign for Small Modular Reactors
- Increasing Knowledge Sharing among Regulators of Cannabis Production Facilities

All resolutions require a 3/5th majority which is a recent change.

RMA Fall Convention	Council and staff have been registered for the Rural Municipalities of Alberta Fall Convention to take place at the EXPO Centre in Edmonton. The Elected Official Education Program Munis 101 courses are scheduled for November 22-23, 2021 and all councillors are registered to attend. The trade show will take place November 23, 2021 and the convention will take place November 24-26, 2021. The draft agenda has been distributed to Council and hotel reservations have been made at the Union Hotel downtown.
Marigold Library	The Marigold Library System provided an update on their new headquarters construction. The building was completed on time and under budget and Marigold staff moved into their new headquarters in September 2021. They also provided a copy of their 2022 budget estimates. The 2022 budget will be passed by the Marigold Board on January 29 th , 2022.
Drumheller RCMP Update	Staff Sergeant, Eddie Bourque, of the Drumheller RCMP detachment attended the meeting at 11:00 a.m. Staff Sergeant Bourque provided an update on the issues that were raised at prior Council meetings. He advised that there are provincial initiatives underway to identify criminal activity within communities, and within our County, the hamlet of Rumsey has raised some particular concerns. The RCMP have been showing a presence in Rumsey and letting people know that criminal activity will not be permitted in that community. Community engagement officers are making regular patrols within their assigned communities, showing a presence in both the schools and communities, and letting residents know who they are.
Departure	Staff Sergeant Bourke departed the meeting at 11:37 a.m.
Starland Seed Cleaning Plant Loan	Council and staff reviewed the draft loan agreement and mortgage documents prepared by legal counsel for the Starland Seed Cleaning Plant loan. There is a lack of clarity in the loan agreement pertaining to how the loan is to be advanced to the lender. Administration is waiting for clarification from Brownlee in this regard.
Scheduled Council Meetings in 2021	CAO Bremer advised that the regularly scheduled Council meeting on November 24 th , 2021 conflicts with the RMA Fall Convention. December 2021 Council meetings are scheduled for December 8 th and 22 nd .
<u>C21-268</u> Cancel November 24th, 2021 Council Meeting	<u>[C21-268] MOVED BY COUNCILLOR MARSHALL</u> that the regularly scheduled meeting of Starland County Council to be held November 24th, 2021, be cancelled. CARRIED UNANIMOUSLY.
2021 Recreation Grants	CAO Bremer reported that the 2021 Operational Assistance Grants and Ice Plant Grants will be advertised in the October 20 th and 27 th , and November 3 rd editions of The Drumheller Mail. Deadline to receive applications is November 5 th , 2021. Council will review all applications at the November 10 th , 2021 Council meeting.
Camping Fees	Road Crew Foreman, Doug Luschyk, has been camping at the Michichi Dam Recreation Area for approximately 1 ½ months but has not paid any camping fees to date. He is willing to pay but would like some consideration for working away from home on a seasonal basis.

C21-269
Camping Fees

[C21-269] MOVED BY COUNCILLOR WATTS

that Road Crew Foreman, Doug Luschyk, not pay any camping fees for the time he stayed at Michichi Dam Recreation Area; but instead, that a taxable benefit be calculated and reported on his T4 at a rate of \$25.00 for each night that he stayed at the campground.

CARRIED UNANIMOUSLY.

Meeting with
Alberta
Transportation

Starland County Council may have an opportunity to meet with Alberta Transportation (either regional staff or the Minister) at the RMA Fall Convention. The topics that Council identified for discussion with AT are:

- Highway #56 (road bans)
- STIP funding for bridges in our municipality

Greenhouse
Operation
Proposal

CAO Bremer has been in discussions with Sandi Checkel regarding her proposal to build a greenhouse on the new residential lots in Craigmyle. She has been apprised of the price for the new lots. She still wants to build a new house on the corner lot and would like the second lot rezoned from residential to commercial. However, if that is not possible, she would consider moving across the alley to the west to establish her greenhouse operation on a commercial lot there.

C21-270
**Motion to
Proceed in
Closed Session**

[C21-270] MOVED BY DEPUTY REEVE SARGENT

that under the exemptions granted by Sections 16 and 17, Division 4 of the Freedom of Information and Protection of Personal Privacy Act, Reeve Wannstrom, Deputy Reeve Sargent, Councillors Rew, Watts and Marshall, and staff Bremer and Fazekas, proceed with the meeting in Closed Session at 1:45 p.m.

CARRIED UNANIMOUSLY.

C21-271
**Motion to
Proceed Out of
Closed Session**

[C21-271] MOVED BY COUNCILLOR MARSHALL

that the meeting proceed out of Closed Session at 2:55 p.m.

CARRIED UNANIMOUSLY.

C21-272
**Cancellation of
Utility Bill**

[C21-272] MOVED BY REEVE WANNSTROM

that the outstanding utility bill for utility customer number 55.00 for service to SW-21-29-20 W4 in the amount of \$554.00 be cancelled, and that the new landowner be contacted to advise him that he would now be billed for this utility service.

CARRIED.

Council
Committees

All councillors present reported briefly on the committees to which they are appointed.

Council
Communications

Council Communications:
i. Government of Alberta Municipal Governance During Covid-19 Pandemic.
ii. Prairie Land Public School Division Board Highlights.
iii. Rural Municipalities of Alberta (RMA) re: Contact Newsletter – 2 issues.

Accounts

Accounts - see prior motion.

A.H. GRADER SERVICE LTD.	CK# 52796	18,595.50
ACKLANDS-GRAINER INC.	CK# 52797	1,797.69
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 52798	2,625.26
AIR LIQUIDE CANADA INC.	CK# 52799	426.42
ALBERTA ROADBUILDERS & HEAVY		

CONSTRUCTION	CK# 52800	189.00
AUTO VALUE PARTS – DRUMHELLER	CK# 52801	1,175.11
BARRON, FRANCIS	CK# 52802	2,254.00
BEDROCK PPRAISAL ASSOCIATES	CK# 52803	525.00
BURT, EDWIN L.	CK# 52804	150.00
CANADIAN TIRE #439	CK# 52805	196.31
CERTIFIED TRACKING SOLUTIONS, INC.	CK# 52806	2,019.15
CERVUS AG EQUIPMENT LP	CK# 52807	1,086.62
CINTAS CANADA LIMITED	CK# 52808	996.49
NEXTGEN AUTOMATION	CK# 52809	109.31
DIRECTDIAL.COM	CK# 52810	1,415.86
EAST CENTRAL GAS CO-OP LTD.	CK# 52811	103.47
FOUNTAIN TIRE LTD.	CK# 52812	3,025.60
FRESON BROS DRUMHELLER	CK# 52813	73.36
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 52814	13,629.56
GREATWEST KENWORTH LTD.	CK# 52815	510.19
HENRY KROEGER REGIONAL WATER SERVICE	CK# 52816	212.13
HI-WAY 9 EXPRESS LTD.	CK# 52817	1,005.42
JERRY'S LOCK & KEY SERVICE	CK# 52818	8.00
KLEINSCHROTH, TERENA R.	CK# 52819	57.00
KNASUS LTD.	CK# 52820	361.18
KORTECH CALCIUM SERVICES LTD.	CK# 52821	15,916.20
KUHL TUF WEAR LTD.	CK# 52822	157.50
LN LAND DEVELOPMENT TECHNOLOGIES INC.	CK# 52823	2,804.55
LAPP	CK# 52824	21,905.84
MEGA-TECH	CK# 52825	1,671.65
MORRIN COMMUNITY HALL ASSOCIATION	CK# 52826	150.00
MPE ENGINEERING LTD.	CK# 52827	21,834.39
MUNSON FIREFIGHTERS ASSOCIATION	CK# 52828	157.50
NELSON, BRIAN	CK# 52829	700.00
NETAGO	CK# 52830	320.00
NEW WEST FREIGHTLINER INC.	CK# 52831	144.27
PHASE 3 SECURITY INC.	CK# 52832	1,458.45
PUROLATOR INC.	CK# 52833	93.30
RECEIVER GENERAL OF CANADA	CK# 52834	49,987.81
REW, JOHN	CK# 52835	284.99
SARGENT, ROBERT	CK# 52836	1,165.74
SIMPLE EASY QUICK INC.	CK# 52837	472.50
SUMMIT VALVE & CONTROLS INC.	CK# 52838	297.15
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 52839	19,699.87
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 52840	155.93
TAQA NORTH	CK# 52841	21.00
TEKO CRANES LTD.	CK# 52842	885.95
TELUS	CK# 52843	470.23
THE DRUMHELLER MAIL	CK# 52844	1,747.20
TREMBLAY, DANIELLE	CK# 52845	130.00
TROCHU MOTORS LTD.	CK# 52846	36.29
VIKING CIVES LTD.	CK# 52847	208.68
WANNSTROM, STEVE	CK# 52848	2,947.88
WATER PURE & SIMPLE	CK# 52849	71.00
WATTS, JACKIE	CK# 52850	2,170.88
WEARPRO EQUIPMENT AND SUPPLY LTD.	CK# 52851	1,100.90
WESTERGARD MOTORS DRUMHELLER	CK# 52852	834.62
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 52853	875.19
WOLF, TRACY	CK# 52854	2,163.00
WOLF, TRACY & MONTGOMERY, CINDY	CK# 52855	4,554.45
1065728 ALBERTA LTD.	CK# 52856	200.00

Sub-Total: \$ 210,342.54

RMA TRADE	CK# 52857	64,532.26
Sub-Total:	\$	64,532.26
A.H. GRADER SERVICE LTD.	CK# 52858	11,539.50
A&D HARPER TIRE (1979) LTD.	CK# 52859	1,677.90
ACKLANDS-GRAINER INC.	CK# 52860	143.49
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 52861	409.89
AIR LIQUIDE CANADA INC.	CK# 52862	412.65
ALBERTA GOVERNMENT SERVICES	CK# 52863	40.00
APEX UTILITIES INC.	CK# 52864	1,189.45
ATB FINANCIAL MASTERCARD	CK# 52865	799.74
AUTO VALUE PARTS – DRUMHELLER	CK# 52866	1,186.55
BREMER, SHIRLEY J.	CK# 52867	150.00
CAMPUS ENERGY PARTNERS LP	CK# 52868	10,512.47
CHAMPION COMMERCIAL PRODUCTS	CK# 52869	2,060.22
CLEARTECH INDUSTRIES INC.	CK# 52870	1,092.00
DIGITEX CANADA INC.	CK# 52871	471.79
DIRECT ENERGY REGULATED SERVICES	CK# 52872	171.60
DRUMHELLER & DISTRICT SOLID WASTE MANAGEMENT	CK# 52873	217.49
DRUMHELLER CHRYSLER	CK# 52874	1,433.46
DRUMHELLER EQUIPMENT SALES AND RENTALS	CK# 52875	192.12
ENMAX	CK# 52876	166.77
FOUNTAIN TIRE LTD.	CK# 52877	3,526.19
FRESON BROS DRUMHELLER	CK# 52878	123.63
GANGSTER ENTERPRISES	CK# 52879	1,213.80
GHOSTPINE ENVIRONMENTAL SERVICES LTD.	CK# 52880	46.75
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 52881	69.96
GOVERNMENT OF ALBERTA	CK# 52882	60.85
HECK, BRIAN	CK# 52883	267.80
HENRY KROEGER REGIONAL WATER SERVICE	CK# 52884	11,403.35
HI-WAY 9 EXPRESS LTD.	CK# 52885	710.83
HYDRODIG CANADA INC.	CK# 52886	1,716.75
O/A J.C. INDUSTRIES LTD.	CK# 52887	194.25
JERRY'S LOCK & KEY SERVICE	CK# 52888	180.60
KUHL TUF WEAR LTD.	CK# 52889	157.50
LEVITT-SAFETY	CK# 52890	315.00
MARSHALL, MURRAY	CK# 52891	1,260.00
NEW WEST FREIGHTLINER INC.	CK# 52892	317.43
PEEVEY ELECTRIC LTD.	CK# 52893	314.53
PENTAGON FARM CENTRE LTD.	CK# 52894	1,153.53
PEOPLES, CHRISTOPHER G	CK# 52895	133.56
PETTY CASH	CK# 52896	290.90
PUROLATOR INC.	CK# 52897	79.02
QUADROCK TRUCKING & EXCAVATING	CK# 52898	630.00
REW, JOHN	CK# 52899	5,125.13
RIEP, GLEN	CK# 52900	2,920.22
ROADATA SERVICES LTD.	CK# 52901	343.35
ROCKY MOUNTAIN PHOENIX	CK# 52902	1,064.70
ROYAL CARETAKING SUPPLIES INC.	CK# 52903	3,620.63
SAFETY CODES COUNCIL	CK# 52904	225.00
SARGENT, ROBERT	CK# 52905	4,180.88
SEED CHECK TECHNOLOGIES INC.	CK# 52906	284.55
SHARPE, KERRY	CK# 52907	148.32
STANTEC CONSULTING LTD.	CK# 52908	30,355.24
STARLAND REGIONAL WATER AUTHORITY	CK# 52909	27,285.30
STETTLER TELEPHONE ANSWERING SERVICE	CK# 52910	367.50

