

STARLAND COUNTY

COUNCIL MEETING, APRIL 23RD, 2014

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, April 23rd, 2014, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom
Staff: CAO R. Rawlusyk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

C14-064 Approval of Minutes

[C14-064] MOVED BY COUNCILLOR WANNSTROM

that the minutes of the April 9th, 2014 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Councillors Marshall and Sargent checked accounts with Administrative Assistant Laya Montgomery.

C14-065 Approval of Accounts

[C14-065] MOVED BY COUNCILLOR SARGENT

that accounts (cheque no. 38483 to 38546 inclusive) totalling \$160,819.47, be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- Matthew, Jordan & Ross attended the first Zero 2014 Conference held in the Province in Edmonton last week. The Conference was organized by the City of Edmonton in conjunction with the Climate Change and Emissions Management Corporation (CCEMC). The CCEMC has been supporting projects to help reduce greenhouse gas emissions and help Alberta adapt to climate change.
- The Seniors Property Tax Deferral Program is available to qualifying seniors, providing them with the option to defer their residential property taxes to keep extra money in their pockets and enable them to stay in their homes longer.
- The Province of Alberta has created a new online Alberta Organ and Tissue donation registry. Later this spring, the registry will be available to registry agents, giving Albertans the opportunity to register their intent when they renew or apply for their drivers licence.
- On April 14th, we held a joint meeting with ATCO to discuss a number mutual issues. Various topics were discussed and it appears that the County and ATCO have developed a good working relationship.
- Alberta Municipal Affairs advised that the new MSI Online System (MSIO) is now up and running. Through this system, the County can submit and track the review status of MSI Capital Applications and amendments, as well as the MSI Operating Spending Plans.
- The AAMDC Business Directory is now available online in an interactive format.
- Thank you to Dorothy for all the mapping work she did to build the 2014 Road Construction Manual as well as all the others that

assisted with the construction materials. Stantec will also be working on a detailed long term construction plan for bridge files and roads.

- Starland County participated in a joint meeting with the County of Stettler, County of Paintearth and the Special Areas on April 8th, 2014. A number of issues were discussed including road issues (SH855), road bans, regional salary survey, recreation funding and other problem areas.
- There was a CLV Water Construction update meeting on April 15th. Chinook Pipelines should be finished installing all the pipeline components by the end of the month. They will be focussing on cleaning up farmland sections that were disturbed so farmers are able to get the crops in. After that, some reclamation in yards and the pressure testing is all that remains on the pipeline component.

Attendance of PWS
Pratt &
CPO Gallagher
& PW Report

At 10:15 a.m., Public Works Supervisor Pratt and CPO Gallagher attended the meeting. Al reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews are finished with removal of all snow equipment off the Plow Trucks and spare graders;
- They hauled the Volvo loader to the Mixcor Pit;
- Signs and barricades have been placed at various washed out spots;
- Crews have been steaming and/or hydro-vaccing culverts;
- They have been pumping water as needed;
- Training some new and returning employees;
- Brenda completed her TDG Training Course as well as her TRAVIS Registration;
- Buck has been doing the regular maintenance on the light duty fleet and also finished the cutting and prepping of the metal for the solar panel repairs;
- Tom is still busy with CVIP's on county and fire department equipment;
- Thomas and Kevin have been doing regular maintenance on the heavy duty fleet, including the road equipment.
- Gradersmen have started grading their divisions and some of them have been getting gravel to repair some water erosion issues.
- Al has been gathering quotes for some dust control products;
- He met with some ratepayers to deal with some water drainage issues and also widening some approaches, etc.
- He is working on the specs for the new dozer;
- The road north of Dave Daly's (Rng. Rd. 20-0) had to be closed on April 21, 2014 due to water washing through the road.

C14-066
Approval of Quote
for BF 6918
Repairs

[C14-066] MOVED BY REEVE HOOVER

that Starland County Council approve the quote submitted by Bridgemen Services Ltd. to do the necessary repairs needed to BF 6918 for the total cost of \$18,230.00.

CARRIED UNANIMOUSLY.

Attendance of
Gravel Trucker
Delegation

At 10:40 a.m., the gravel trucker delegation attended the meeting to re-negotiate their Gravel Hauling Contracts. The delegation included: Dave Hodge, Roger Hodge, Rick Christensen, Bob Chapman and Brad Primrose. The present hauling rates were reviewed including the fuel factor and other related issues. The delegation noted that their operating costs have increased substantially and would like to see an increase in their contract prices. In addition, they discussed improvements to the Zipper Pit Access as well as changing the gravel ticket books to have three copies, one for the trucker, one for the office and one for the gravel checker.

Proposal for contract renewal & departure from meeting

TRAVIS-MJ
Memorandum of Agreement

C14-067
Motion to enter into Memorandum of Agreement re: TRAVIS-MJ

Departure of PWS
Pratt & CPO
Gallagher

C14-068
Motion for new Gravel Hauling Contract

The delegation temporarily departed from the meeting at 11:30 a.m., returning at 11:40 a.m. Council discussed the issues discussed and agreed to offer the contractors a 3-year contract with a 5% increase, to be re-visited after 3 years, for a 2-year extension. The truckers agreed to this offer and departed from the meeting at 11:55 a.m.

CAO Rawlusyk briefly reviewed the Alberta Transportation, Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ) Permitting System Agreement. The County is required to enter into a Memorandum of Agreement for the provision of these services.

[C14-067] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County enter into a Memorandum of Agreement with Alberta Transportation with regards to the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ) Permitting System Agreement.

CARRIED UNANIMOUSLY.

At 12:00 p.m., Public Works Supervisor Pratt and CPO Gallagher departed from the meeting.

CAO Rawlusyk reviewed Manager Riep's Municipal Services Report with Council. Highlights of his report included the following:

- The Recreation Crew have started up for the season, working on tree pruning and winter debris clean up in cemeteries.
- The CLV water system upgrade appears to be coming close to completion. Chinook is still working at installing the last of the flushing hydrants and will soon be completing the pressure testing of the system.
- The tenders for the Craigmyle Lift Station were reviewed and the lowest tender was accepted, which came in below budget.
- We had a potential liability claim as a result of water that leaked into the basement of a residence owned by Lansing Meyers. Chinook appears to be taking responsibility for those damages and costs associated with the incident.
- Glen met with Brad Weibe of Palliser Regional Planning Commission to go over some of the latest amendments made to the Draft Land Use Bylaw.
- He met with Bearspaw Petroleum to review their Emergency Response Plan.

[C14-068] MOVED BY REEVE HOOVER

that Starland County Council agree to enter into a Gravel Hauling Contract with the following contractors, for a 3-year contract which includes a 5% increase in rates; and that this contract be reviewed upon the completion of the 3-years, for a further 2-year extension:

**Hodge Brothers Trucking Ltd. (2 trucks)
Roger Hodge Trucking
J.R. Richard Christensen
Robmac Enterprises Ltd.
Brad Primrose
D.G. Primrose Trucking & Loading**

CARRIED UNANIMOUSLY.

Tender awarded to Shawne Excavating & Trucking Ltd. Re: Craigmyle Lift Station

A copy of correspondence was received from MPE Engineering Ltd. advising Shawne Excavating & Trucking Ltd. that they were successful in their bid for the Craigmyle Lift Station Replacement. The Contract value is established at \$450,267.31 (plus GST).

AB Municipal Affairs re: Consolidation of MSI & BMTG Funding

Correspondence was received from Alberta Municipal Affairs announcing the consolidation of the Municipal Sustainability Initiative (MSI) Capital and Basic Municipal Transportation Grant (BMTG) programs under the MSI Capital program. The consolidation will result in more streamlined efficient and flexible program delivery for municipalities.

Seniors Property Tax Deferral Program

A copy of the Seniors Property Tax Deferral Program Information Guide, Application and Agreement was provided to Council for their review. This information will be available to ratepayers for their consideration.

Bylaw No. 1119 re: Rural Address Signage

CAO Rawlusyk reviewed a proposed bylaw, Bylaw No. 1119, repealing Bylaw No. 1101, to provide for the creation and maintenance of a rural addressing system in regards to the oil and gas facilities within Starland County as well as the residential and commercial properties.

C14-069
Motion to establish Bylaw No. 1119 re: Rural Address Signage

[C14-069] MOVED BY REEVE HOOVER

that Bylaw No. 1119 be established, a bylaw that repeals Bylaw No. 1101 in its entirety, to provide for the creation and maintenance of a rural addressing system within Starland County for residential and commercial properties as well as oil and gas facilities.

CARRIED UNANIMOUSLY.

C14-070
Bylaw No. 1119 - 1st Reading

[C14-070] MOVED BY DEPUTY REEVE AVRAMENKO

that Bylaw No. 1119 be given First Reading.

CARRIED UNANIMOUSLY.

C14-071
Bylaw No. 1119 - 2nd Reading

[C14-071] MOVED BY COUNCILLOR SARGENT

that Bylaw No. 1119 be given Second Reading.

CARRIED UNANIMOUSLY.

C14-072
Bylaw No. 1119 - Motion to have 3rd Reading

[C14-072] MOVED BY COUNCILLOR WANNSTROM

that Bylaw No. 1119 be presented for Third Reading at this meeting.

CARRIED UNANIMOUSLY.

C14-073
Bylaw No. 1119 - 3rd Reading

[C14-073] MOVED BY COUNCILLOR MARSHALL

that Bylaw No. 1119 that repeals Bylaw No. 1101 in its entirety, a bylaw to provide for the creation and maintenance of a rural addressing system within Starland County for residential and commercial properties as well as oil and gas facilities be given Third and Final Reading and finally passed.

CARRIED UNANIMOUSLY.

C14-074
Motion for costs to be recovered for rural address signage installation

[C14-074] MOVED BY REEVE HOOVER

that all new installations of rural address signage must be invoiced to the applicant for the costs of the sign, post and installation.

CARRIED UNANIMOUSLY.

AAMDC 2014
Scholarship

Correspondence was received from the AAMDC with regards to the AAMDC 2014 Scholarship program A scholarship in the amount of \$1,000.00 is presented to one successful applicant from each of the five AAMDC districts.

OH&S re:
Ticketable
Provisions

Correspondence was received from Occupational Health and Safety with regards to OHS Ticketable Provisions. They provided a summary of various offences that can be ticketed to either the employer and/or worker and the fine amount for each offence.

Starland/Stettler
Waterworks
Compliance
Inspection

Correspondence was received from Alberta Environment, noting that they completed a compliance inspection at the Starland / Stettler (Craigmyle North) Waterworks System on March 27, 2014. This system passed the assessment and received an overall rating of 81%.

C14-075
Cancellation of
Council Meeting

C14-075 MOVED BY DEPUTY REEVE AVRAMENKO

that the regular meeting of the Council of Starland County scheduled for Wednesday, May 14th, 2014, be cancelled.

CARRIED UNANIMOUSLY.

Rural Crime Watch

CAO Rawlusk advised that he has a meeting with the Rural Crime Watch Board on May 8th, 2014. He suggested to council that Starland County could assume a bigger role in supporting the Rural Crime Watch notification program. Starland County could house the computer equipment for the fan out system, install signs to promote rural crime watch and support the organization with meeting space. Council agreed that Rural Crime Watch is an important service, and they supported the CAO's suggestions.

Committee
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council
Communications

Council Communications:

- i) Red Deer River Municipal User Group and Red Deer River Watershed Alliance re: Water 101 Day, Friday, June 13th, 2014 at the Quality Inn North, Red Deer
- ii) Alberta Association of Municipal Districts and Counties"
 - Member Bulletin - Resolutions for the Fall 2014 Convention
 - Member Bulletin - Municipalities can now Pre-Qualify Contractors for Transportation Projects
 - Member Bulletin - Closer to Home Initiative - New Water and Wastewater Toolkit Now Available
 - Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

ACKLANDS-GRAINER INC.	CK# 38483	\$	553.85
BIG COUNTRY GAS CO-OP	CK# 38484		1,007.79
BIG SKY CALL CENTERS INC.	CK# 38485		342.51
ENDEAVOR	CK# 38486		21,245.70
HENRY KROEGER REGIONAL WATER	CK# 38487		133.57
HI-WAY 9 EXPRESS LTD.	CK# 38488		87.39
HOOVER, BARRIE	CK# 38489		10,814.03
MARSHALL, MURRAY	CK# 38490		4,584.05
MORRIN FOODS	CK# 38491		858.64
SARGENT, ROBERT	CK# 38492		8,510.28

Sub-Total: \$ 48,137.81

AAMDC	CK# 38493	\$	20,902.49
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Sub-Total: \$ 20,902.49

ABACUS DATAGRAPHICS	CK# 38494	\$	653.10
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ACKLANDS-GRAINGER INC.	CK# 38495	974.96
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 38496	1,254.24
AIR LIQUIDE CANADA INC.	CK# 38497	307.05
ALBERTA NURSERIES	CK# 38498	4,804.27
ALLIED DISTRIBUTORS DRUM LTD.	CK# 38499	3,041.40
ATCO ELECTRIC LTD.	CK# 38500	32.24
AVRAMENKO, ALLEN	CK# 38501	436.64
BROOKS INDUSTRIAL METALS LTD.	CK# 38502	342.99
CALON, DARA	CK# 38503	400.00
CHAMCO INDUSTRIES LTD.	CK# 38504	6,556.20
COMMUNITY FUTURES BIG COUNTRY	CK# 38505	3,509.11
COTTONWOOD CLAYWORKS STUDIO	CK# 38506	50.30
DINOSAUR TRAIL GOLF & COUNTRY	CK# 38507	5,667.00
DRUM WIRELESS LTD.	CK# 38508	9,065.15
DRUMHELLER CO-OP LTD.	CK# 38509	1,663.61
DRUMHELLER EQUIPMENT	CK# 38510	1,080.45
EAST CENTRAL GAS CO-OP LTD.	CK# 38511	408.11
ECS SAFETY SERVICES LTD.	CK# 38512	215.78
FORT GARRY INDUSTRIES LTD.	CK# 38513	7,875.00
HAMILTON, KEVIN	CK# 38514	154.00
HI-WAY 9 EXPRESS LTD.	CK# 38515	335.07
HOOVER, BARRIE	CK# 38516	296.04
IMAGE CRAFTER SIGNS INC.	CK# 38517	25.20
JERRY'S LOCK & KEY SERVICE	CK# 38518	69.30
KAL TIRE RED DEER	CK# 38519	2,058.96
KREKE, MATTHEW	CK# 38520	606.06
MACFARLANE, TRINA	CK# 38521	63.00
MARSHALL, MURRAY	CK# 38522	283.72
MARTIN, CAYLA R.	CK# 38523	315.19
MINCHAU, NORMA JEAN	CK# 38524	201.84
PETERSON AUTO BODY LTD.	CK# 38525	1,671.15
QUEST EMERGENCY LIGHTING	CK# 38526	495.63
ROCKY MOUNTAIN PHOENIX	CK# 38527	1,173.60
ROUGH MEADOW MANAGEMENT INC.	CK# 38528	5,880.00
ROWE, DIANA	CK# 38529	177.06
SARGENT, ROBERT	CK# 38530	265.44
SCHOOL SPECIALTY CANADA	CK# 38531	1,058.90
SHRED-IT CALGARY	CK# 38532	264.50
STANTEC CONSULTING LTD.	CK# 38533	8,668.49
TELUS COMMUNICATIONS INC.	CK# 38534	244.66
TELUS MOBILITY INC.	CK# 38535	3,783.29
THE DRUMHELLER MAIL	CK# 38536	6,409.73
TOWN OF DRUMHELLER	CK# 38537	1,669.64
TROCHU MOTORS LTD.	CK# 38538	852.12
WANNSTROM, STEVE	CK# 38539	412.00
WATER BLAST MANUFACTURING	CK# 38540	587.55
WATER PURE & SIMPLE	CK# 38541	40.00
WOLF, SANDY	CK# 38542	826.50
WOLSELEY WATERWORKS	CK# 38543	303.11
WRIGHT, JUSTIN	CK# 38544	154.00
WURTH CANADA LIMITED	CK# 38545	3,015.54
ZEE MEDICAL CANADA CORPORATION	CK# 38546	1,080.28

Sub-Total: \$ **91,779.17**

TOTAL: \$ **160,819.47**

C14-076
Adjournment

[C14-076] MOVED BY COUNCILLOR SARGENT

that the meeting be adjourned at 3:10 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held in the Starland County Administration Office, Morrin, Alberta, on Wednesday, May 28th, 2014, commencing at 9:00 a.m.



Reeve:
J. Barrie Hoover



Chief Administrative Officer:
Ross D. Rawlusyk

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