

# STARLAND COUNTY

## STATUTORY MEETING OF COUNCIL

### OCTOBER 26th, 2022

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The Statutory Organizational Meeting of the 2022/2023 Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, October 26<sup>th</sup>, 2022 commencing at 9:07 a.m.

***In Attendance:***

Councillors John Rew, Robert Sargent, Steve Wannstrom, Mark Landry and Jackie Watts, Chief Administrative Officer Shirley Bremer, Human Resources Coordinator Kory Schofer, and Corporate Services Director Judy Fazekas.

***Call to Order:***

Chief Administrative Officer Bremer called the meeting to order.

***Signing of Oaths of Office:***

Councillors Landry for Division 1, Wannstrom for Division 2, Sargent for Division 3, Watts for Division 4, and Rew for Division 5 were sworn into their respective offices as Councillors, signed their Oaths of Office, and same were placed on file.

***Nominations for Reeve:***

Chief Administrative Officer Bremer asked for nominations for Reeve for the ensuing year or until date of the next Organizational Meeting.

***Appointment of Reeve:***

Councillor Landry nominated Councillor Wannstrom. As there were no further nominations, moved by Councillor Rew that nominations cease. Carried Unanimously.

***Nominations for Deputy Reeve:***

Reeve Wannstrom then assumed his position, calling for nominations for Deputy Reeve for the next twelve months or until the next Organizational Meeting.

***Appointment of Deputy Reeve:***

Councillor Rew nominated Councillor Sargent. As there were no further nominations, moved by Councillor Landry that nominations cease. Reeve Wannstrom declared Councillor Sargent be appointed as Deputy Reeve. Carried Unanimously.

***Signing of Oaths of Office:***

Reeve Wannstrom and Deputy Reeve Sargent were sworn into their offices and signed their Oath of Office for Reeve and Deputy Reeve, respectively, and same were placed on file.

***Evidence of Fidelity Bond:***

Chief Administrative Officer Bremer presented the Reeve and Council members with evidence of the Fidelity Bond covering all employees of Starland County who handle or have access to municipal funds.

***Scheduling of Meeting Dates & Times:***

Moved by Councillor Watts that regular meetings of Council be held in the Administration Office, Morrin, Alberta, on the second and fourth Wednesday of each month, commencing at 9:00 a.m. Carried Unanimously.

***Bank Authorization:***

Moved by Councillor Rew that the Reeve or Deputy Reeve and Chief Administrative Officer or Corporate Services Director be authorized to sign the cheques and that the Chief Administrative Officer be authorized to conduct the banking business of the municipality at the Drumheller Branch of ATB Financial. Carried Unanimously.

***Appointment of Financial Auditor:***

Moved by Deputy Reeve Sargent that Ascend LLP Chartered Professional Accountants of Hanna, Alberta be appointed as Municipal Auditor for Starland County for the 2022/2023 period. Carried Unanimously.

***Councillors Compensation Rates of Pay & Mileage:***

Moved by Councillor Watts that the following compensation rates be set for Council Members:

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- 1) The Salary for Councillors be set at \$250.00 per day, or \$135.00 per half day;
- 2) Mileage be paid at the Federal Government's Canadian Revenue Agency Rate which is reviewed and calculated quarterly on January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup> and October 1<sup>st</sup>, and is presently set at \$0.55 per kilometre travelled;
- 3) A Meal Allowance of \$57.00 be paid automatically for a full day meeting or \$32.00 be paid automatically for a half day meeting;
- 4) That these rates be paid for all Regular and Special Meetings of Council and all Council Committee Work;
- 5) Supervision for Councillors be set at a maximum of four (4) days per month, paid at a salary of \$250.00 per full day; plus the Federal Government Mileage Rate per kilometre for mileage to a maximum of 3,600 miles (5,793 km.) per year; plus one (1) full day meal allowance per month; and
- 6) An additional salary shall be paid for Reeve's Duties, this being set at one day per month (12 days per year) at a rate of \$250.00 per day; and
- 7) A Telecommunications Reimbursement of \$50.00 per month be paid to each Council member; and
- 8) A Severance Payment based on \$100.00 per year of service be paid to each Council member upon retiring or termination of their term; and
- 9) That these changes and rates become effective as of October 26<sup>th</sup>, 2022.

Carried Unanimously.

***Non-Council Committee Members Compensation Rates of Pay & Mileage:***

Moved by Councillor Watts that the following compensation rates be set for Non-Council Committee Members:

- 1) The Salary for Non-Council Committee Members be set at \$200.00 per day, or \$120.00 per half day;
- 2) Mileage be paid at the Federal Government's Canadian Revenue Agency Rate which is reviewed and calculated quarterly on January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup> and October 1<sup>st</sup>, and is presently set at \$0.55 per kilometre travelled;
- 3) A Meal Allowance of \$57.00 be paid automatically for a full day meeting or \$32.00 be paid automatically for a half day meeting; and
- 4) That each person authorized to attend conventions, training sessions or meetings be allowed \$200.00 per night towards expenses incurred, plus registration and parking; and
- 5) If the actual reasonable expenses incurred for accommodations and/or meals are greater, then reimbursement of the actual expenses incurred will be made with receipts provided.
- 6) That the non-council committee members will also be reimbursed salaries for meeting fees or committee work for attending events such as described; and
- 7) That these changes and rates become effective as of October 26<sup>th</sup>, 2022.

Carried Unanimously.

***Convention, Training and Meeting Compensation Rates for Staff:***

Moved by Deputy Reeve Sargent that each person authorized to attend conventions, training sessions or meetings be allowed compensation rates as follows:

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- 1) \$250.00 per night towards expenses, plus registration and parking; and
- 2) A meal allowance of \$57.00 be paid automatically for a full day and \$32.00 for a half day; and
- 3) Mileage costs to be reimbursed at Federal Government mileage rates per kilometre; and
- 4) If the actual reasonable expenses incurred for accommodations and/or meals are greater, then reimbursement of the actual expenses incurred will be made with receipts provided.
- 5) That these changes and rates become effective as of October 26<sup>th</sup>, 2022.

Carried Unanimously.

***Convention, Training and Meeting Compensation Rates for Councillors:***

Moved by Councillor Rew that each Councillor authorized to attend conventions, training sessions or meetings be allowed compensation rates as follows:

- 1) \$250.00 per night towards expenses, plus registration and parking; and
- 2) A meal allowance of \$57.00 be paid automatically for a full day and \$32.00 for a half day; and
- 3) Mileage costs to be reimbursed at Federal Government mileage rates per kilometre; and
- 4) Councillors will also receive Committee Work compensation; and
- 5) If the actual reasonable expenses incurred for accommodations and/or meals are greater, then reimbursement of the actual expenses incurred will be made with receipts provided.
- 6) That these changes and rates become effective as of October 26<sup>th</sup>, 2022.

Carried Unanimously.

**APPOINTMENTS:**

***CRMA Board of Directors:***

Moved by Councillor Watts that Reeve Wannstrom be appointed Starland's representative on the Board of Directors of the Central Rural Municipalities of Alberta. Carried Unanimously.

***Henry Kroeger Regional Water Authority:***

Moved by Reeve Wannstrom that Councillor Rew be appointed as Starland County's official representative and Councillor Landry be appointed as an alternate to the Henry Kroeger Regional Water Authority. Carried Unanimously.

***Hanna Medical Society:***

Deputy Reeve Sargent moved that Councillor Landry be appointed as Starland's representative of the Hanna Medical Society Board for the 2022/2023 term. Carried Unanimously.

***Drumheller District Senior's Foundation/Riverview Villa:***

Moved by Councillor Landry that Deputy Reeve Sargent be appointed to represent Starland County on the Board of the Drumheller District Senior's Foundation/Riverview Villa. Carried Unanimously.

***Drumheller & District Solid Waste Management Association:***

Moved by Councillor Landry that Reeve Wannstrom be appointed to the Drumheller & District Solid Waste Management Association for the 2022/2023 term. Carried Unanimously.

***Drumheller Area Health Foundation:***

Moved by Councillor Landry that Councillor Watts be appointed as the Council representative, and Melanie Nelson be appointed as the Member at Large for Starland County on the Drumheller Area Health Foundation. Carried Unanimously.

**STATUTORY MEETING, OCTOBER 26<sup>th</sup>, 2022*****Community Futures Big Country:***

Moved by Deputy Reeve Sargent that Councillor Watts be appointed as a Director to the Community Futures Big Country Board. Carried Unanimously.

***Red Deer River Watershed Alliance:***

Moved by Deputy Reeve Sargent that Councillor Landry be appointed as Starland's representative for the Red Deer River Watershed Alliance. Carried Unanimously.

***Red Deer River Municipal User's Group:***

Moved by Councillor Rew that Councillor Landry be appointed as Starland's representative for the Red Deer River Municipal User's Group (RDRMUG). Carried Unanimously.

***Palliser Regional Municipal Services Agency:***

Moved by Councillor Watts that Councillor Landry be appointed Starland's official representative and Councillor Rew as alternate to the Palliser Regional Municipal Services Agency for 2022/2023. Carried Unanimously.

***Safety Program Committee:***

Moved by Councillor Watts and carried unanimously, that Starland County's Safety Program Committee hold regular monthly meetings, and that this Committee consist of the following members:

- 1) Co-Chairs: Terena Kleinschroth, Judy Fazekas;
- 2) Worker Representatives: Buck Benoit, Marcia Raymond, Danielle Tremblay, Terena Kleinschroth;
- 3) Employee Supervisors: Ken Menage, Ryan Hallett, Glen Riep, Judy Fazekas;
- 4) Recording Secretary: Heather Flaman;
- 5) Observers: Councillor Rew, Chris Peoples.

***Starland Agricultural Service Board Members:***

Moved by Councillor Rew and carried unanimously that personnel for the Starland Agricultural Service Board for 2022/2023 be as follows:

- 1) Councillor Rew, Reeve Wannstrom, Councillor Watts, Deputy Reeve Sargent and Councillor Landry represent Council;
- 2) Agricultural Fieldman Ryan Hallett;
- 3) Recording Secretary Shirley Bremer; and
- 4) Derek Krywcun and Martin Larsen as Farm Members;

and that Councillor Landry be named Chairman of the Board for 2022/2023.

***Starland Fire Protection Committee:***

Moved by Councillor Watts that Councillor Rew and Deputy Reeve Sargent be appointed to represent Starland County on the Starland Fire Protection Committee for the 2022/2023 term. Carried Unanimously.

***SDAB Council Appointments:***

Moved by Councillor Watts that Deputy Reeve Sargent, and Councillor Watts be the Council members appointed to the Starland Subdivision and Development Appeal Board; that Heather Flaman be appointed as Secretary; and that the following residents be appointed to the Starland Subdivision and Development Appeal Board as members at large: Lillian Morrison, Brooks Watts and Brett Adams; and that the term of office be until the next Starland County Organizational Meeting. Carried Unanimously.

***Starland Disaster Services Agency:***

Moved by Reeve Wannstrom and carried unanimously that the following personnel be appointed for the 2022/2023 term to the Starland Disaster Services Agency:

- 1) Council Members: Reeve Wannstrom and Councillor Watts;
- 2) Director: Glen Riep;
- 3) Deputy Director: Shirley Bremer;
- 4) Communications Officer: Judy Fazekas;
- 5) Registration: Laura Cawiezel
- 6) Secretary: Laura Cawiezel

**STATUTORY MEETING, OCTOBER 26<sup>th</sup>, 2022*****Municipal Planning Commission:***

Moved by Councillor Rew that Councillor Landry, Reeve Wannstrom, Chief Administrative Officer Bremer and member at large, Koren McDougald, be appointed members to the Starland Municipal Planning Commission for a term of office until the next Starland County Organizational Meeting; that Glen Riep be appointed as Development Officer for Starland County; that Councillor Landry be appointed as Chairman; and that Laura Cawiezel be appointed as the Secretary of the Starland Municipal Planning Commission. Carried Unanimously.

***Starland Seed Cleaning Plant:***

Moved by Councillor Landry that Councillor Watts and Councillor Rew be appointed as Starland County's representatives for the 2022/2023 term on the Board of Starland Seed Cleaning Plant Limited; and that Ryan Hallett, Agricultural Fieldman, be appointed as the Secretary of the Starland Seed Cleaning Plant. Carried Unanimously.

***Vehicle Weight Committee:***

Moved by Councillor Watts that Deputy Reeve Sargent, Councillor Landry, and Councillor Rew be appointed to the Vehicle Weight Committee for 2022/2023. Carried Unanimously.

***Personnel Committee:***

Councillor Rew moved that Reeve Wannstrom and Councillor Landry and the supervisors representing all groups including Administration, Agricultural Service Board, Utilities/Recreation and Public Works (unless the supervisor appoints an alternate representative), be appointed to the personnel committee for 2022/2023, to negotiate and recommend to Starland Council on matters regarding the wage and salary increases and benefits and to review and advise on the personnel policy manual; and that Reeve Wannstrom be appointed as Chairman of this Committee. Carried Unanimously.

***Fire Marshall Appointment:***

Moved by Councillor Watts, that Manager of Municipal Services Glen Riep be appointed as the Fire Marshall for Starland County for the 2022/2023 term. Carried Unanimously.

***Fire Guardian Appointments:***

Moved by Councillor Watts and carried unanimously that Fire Marshall Glen Riep, Agricultural Fieldman Ryan Hallett, Assistant Agricultural Fieldman Marcia Raymond, and Administrative Assistant Laura Cawiezel be named Fire Guardians for Starland County for the 2022/2023 term.

***Appointment of Fire Chief's:***

Moved by Councillor Rew and carried unanimously that the following people be appointed as the Fire Chiefs of the corresponding volunteer fire departments:

Craigmyle Fire Department	-	Brent Olmstead
Rumsey Fire Department	-	Lance Kiemele
Michichi Fire Department	-	Keith Martin

***Marigold Library Representative:***

Moved by Councillor Landry that Lillian Morrison be appointed as Starland's representative on the Marigold Library Board. Carried Unanimously.

***Starland Regional FCSS Committee:***

Moved by Reeve Wannstrom that Councillor Watts be appointed as Starland's representative on the Starland Regional Family and Community Support Services (F.C.S.S.) Committee. Carried Unanimously.

***East Central Alberta Heritage Society:***

Moved by Councillor Landry that Councillor Watts be appointed as Starland's representative on the East Central Heritage Society Committee. Carried Unanimously.

***Starland Regional Water Authority Committee:***

Moved by Deputy Reeve Sargent that Reeve Wannstrom be appointed to the Starland Regional Water Authority Committee. Carried Unanimously.

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***Starland Economic Development and Tourism Committee:***

Moved by Reeve Wannstrom that Councillor Landry, Councillor Watts, and Reeve Wannstrom be appointed to the Starland Economic Development and Tourism Committee. Carried Unanimously.

***Drumheller and District Rural Crime Watch:***

Councillor Landry moved that Reeve Wannstrom be appointed as Starland County's representative on the Drumheller and District Crime Watch. Carried Unanimously.

***Intermunicipal Development Plan Committee:***

Councillor Watts moved that Reeve Wannstrom, Councillor Watts, Councillor Landry, and CAO Bremer be appointed as Starland County's representatives where required for all Intermunicipal Development Plans. Carried Unanimously.

***Joint Drumheller Health Services Committee:***

Councillor Watts moved that Reeve Wannstrom be appointed as Starland County's representative for the Joint Health Services Committee. Carried Unanimously.

***Starland County Scholarship/Bursary Committee:***

Councillor Watts moved that Deputy Reeve Sargent, Councillor Rew and Councillor Landry be appointed to the Starland County Scholarship and Bursary Committee. Carried Unanimously.

***Hamlet Nuisance Abatement Committee:***

Moved by Reeve Wannstrom that Councillors Rew, Watts, and Landry be appointed to the Starland County Hamlet Nuisance Abatement Committee. Carried.

***Adjournment:***

Moved by Deputy Reeve Sargent that the meeting be adjourned at 10:15 a.m. Carried Unanimously.

  
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Reeve  
Steve Wannstrom

  
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Chief Administrative Officer:  
Shirley Bremer