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POLICY TITLE	DATE	MOTION NO.
Employee Service Recognition Policy	October 24, 2000	

After 15 years of continuous service	\$300.00
After 20 years of continuous service	\$400.00
After 25 or more years of continuous service	\$500.00

3.0 Presentation of Awards:

The Employee Recognition Awards will be presented annually at the Starland County Family Picnic. The Chief Administrative Officer will annually review the list of employees that will be eligible for their long service awards during the current fiscal year on or before April 1st and will review the list and proposed budget with Council.

At the Starland County Family Picnic, the employee will be presented with a Certificate acknowledging his / her service with Starland County. The employee will be presented with a list of eligible gifts he / she may choose from in accordance with the above noted schedule. The employee will also be notified of the achievement date, after which, the employee will be able to redeem their service award. The employee recognition award itself cannot be delivered to the employee until after the achievement date.

A record of awards presented will be maintained by the Chief Administrative Officer.

4.0 Review of Recognition Program:

The Municipal Administrator will review the Employee Service Recognition Policy with Council every two years and will ensure that the identified suppliers for the recognition program can adequately supply awards consistent with Section 2 of this policy.

5.0 Service Recognition Plaque:

Commencing in 2000, Starland County will establish a commemorative wall plaque to recognize the service of employees that worked with Starland County for at least 5 years. The plaque will be displayed in the Administration Office, and will display the name, employment start and finish dates for all employees that have served for a minimum of 5 continuous years of employment.

6.0 Effective Date:

This policy was approved by Council this 24th day of October 2000

Policy Amendments:

September 13, 2023 (Motion C23-241) - Removed Funding Section, capped the award value at \$500 and made any approved company able to source awards.