

# POLICY MANUAL

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	Road Use Policy for Industrial/Commercial Truck Hauls	April 14, 2021	C21-113

## PURPOSE:

To provide staff with the powers and procedures required for the implementation of Road Use Agreements for regulating major truck hauls.

## SCOPE:

All commercial/industrial hauling operations occurring on Starland County roads. All hauling operations for agricultural purposes are excluded.

## DEFINITIONS:

“trip”	A singular movement from point A to point B past a particular location on the road.
“major haul”	Commercial/industrial truck hauls involving 5 or more trips in a given 24 hour period.

## APPLICATION:

1. As a condition of permit approval for activities such as development or overweight truck moves, Starland County may require the applicant to sign and adhere to a Road Use Agreement as attached in Appendix A.
2. Annually, the Director of Public Works or his designate shall contact the parties to a Road Use Agreement and advise them of their responsibilities towards the travelling public for dust control and repair costs, as well as to sign a new road use agreement should one be required.
3. Only prime contractors may sign a Road Use Agreement. Agreements signed by trucking contractors will not be accepted.
4. County staff shall monitor roads used for major hauls and excessive damage repair costs will be charged to the permit holder. In instances where major road damage is inevitable, or where collection for damages may be difficult, the Director of Public Works or his designate is authorized to take securities in the form of irrevocable letters of credit. Said securities will be used by the County to repair damages when a permit holder does not repair or maintain roads as required by



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5. The Chief Administrative Officer, Director of Public Works and Starland County Peace Officer are authorized to ban roads on a temporary basis and to take any appropriate enforcement action necessary to implement this policy and protect County and public interests during major truck hauls.
6. All Major Hauls require that 48 hours notification be given to the Starland County Peace Officer and the completion of a pre and post trip inspection. This must be done by way of permit application to RoaData Services.

**POLICY HISTORY:** Adopted May 27, 2015 Motion C15-086

**POLICY REVIEWED:** April 14, 2021- Motion C21-113

**POLICY AMENDMENTS:** July 26, 2023 – Motion C23-188 – Updating RUA



## Starland County Road Use Agreement

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Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Prov: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Origin LSD: \_\_\_\_\_

Destination LSD: \_\_\_\_\_

Phone (office): \_\_\_\_\_

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Proposed Route: \_\_\_\_\_

# of Loads: \_\_\_\_\_

I hereby acknowledge I am able to act on behalf of the Company noted above and request approval for this Company or its agents to request blanket use of Starland County roads. By signing this agreement the Company accepts the following conditions:

1. This agreement is binding upon successors and assignees, subject to notification of any changes.
2. Use legal weights only and notify RoaData Services Ltd. of any overweight/over dimensional loads prior to hauling. In the event that permission is requested for overload weights during Road Ban Season or for travel above a posted Road Ban limit, application may be made to post a security bond.
3. Any damages or excess maintenance requirements caused by trucks or equipment operating under this agreement are the responsibility of the company. This may include but is not limited to snow plowing, dust control, grading, re-gravelling and/or road repair of any kind.
4. The applicant agrees to reimburse Starland County for any work deemed necessary for safe public passage as a result of this activity.
5. The applicant is to obtain all required approvals from Alberta Environment, the Natural Resources Conservation Board, Alberta Transportation and any other departments or agencies that require approvals regarding use of the Provincial Highway System.
6. **Starland County is to be advised of Major Hauls (5 or more trips past a given location in a 24**

hour period) or any movement of overweight equipment on Municipal roadways by way of obtaining a permit through RoaData Services Ltd. at 1-888-830-7623.

7. Starland County is not responsible for any injury, loss or damages sustained by you, your employees or agents as a result of this activity.
8. In case of rain or wet conditions, the trucks are to be stopped immediately in order to protect the road from damage. Movement is only to take place on dry or frozen road surface. The applicant is responsible for checking for movement related restrictions by going online at [www.roadata.com](http://www.roadata.com), calling 1-888-830-7623, or by signing up for the free notification system offered through RoaData Services Ltd.
9. A copy of this Road Use Agreement must be carried in the Vehicle. Road Use Agreement must be presented upon request by Peace Officers. Starland County may monitor the roads and stop the project if necessary.
10. All road use privileges may be suspended until such time as operations are in compliance with the above-noted conditions.
11. Roadway Inspections may be performed on the route at the sole discretion on the Municipality. The applicant agrees to pay for such Roadway Inspections at the rate currently defined by Starland County.

**Date:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Contact #:** \_\_\_\_\_

RETURN COMPLETED FORM TO RoaData Services Ltd: Fax: 403-341-7467 or by E-mail: [permits@roadata.com](mailto:permits@roadata.com)

**This Road Use Agreement is NOT Valid Unless Accepted by the Municipality Below**

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*Office Use Only*

Accepted: Yes ☐ No ☐

Conditions: Yes ☐ No ☐

**Effective Date:** \_\_\_\_\_

**Agreement Number:** \_\_\_\_\_

**As Per:** \_\_\_\_\_

\_\_\_\_\_