

**STARLAND COUNTY**  
**ORGANIZATIONAL MEETING AGENDA**  
**OCTOBER 23<sup>rd</sup>, 2024**

- 1 Call to Order, Welcome & Background Information: (By Chief Administrative Officer)**
- 2 Election of Reeve**
- 3 Election of Deputy Reeve**
- 4 Swearing in to Office: Oath of Office for Reeve and Deputy Reeve**
- 5 Evidence of Fidelity Bond[Section 212.1(1)]**
- 6 Set Regular Meeting Dates and Times: Motion to Establish (Currently the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month)**
- 7 Bank Authorization: (If changed, new ID info will be required)**
- 8 Starland County Compensation Rates:**
  - 8.1 Council Member Compensation – Rates of Pay, Meals & Mileage
  - 8.2 Non-Council Member Compensation – Rates of Pay, Meals & Mileage
  - 8.3 Staff Member Compensation for Conventions, Training & Meetings
  - 8.4 Convention, Training and Meeting Compensation for Councillors
- 9 Council Committee Appointments Internal:**
  - 9.1 Representatives to Starland County’s Joint Health & Safety Committee Annual Appointment of a Council Member (Optional), Committee Members and Recording Secretary
  - 9.2 Representatives to the Starland Agricultural Service Board:
    - Council Members
    - Farm Members
    - Recording Secretary
    - Board Chairman Appointment
  - 9.3 Representatives to the Starland Subdivision and Development Appeal Board:
    - Annual Appointment (three members of Council)
    - Annual Appointment (minimum of two members of public at large) (Chairman to be appointed by Board prior to Hearing)
    - Appointment of Secretary to the D.A.B.
  - 9.4 Representatives to the Starland Fire Protection Committee
    - Annual Appointment (two)
  - 9.5 Representatives to the Starland Disaster Services Agency
    - Director of Disaster Services
    - Deputy Director of Disaster Services
    - Communications Officer
    - Council Representatives (two)
    - Disaster Social Services (for registration)

- Secretary
- 9.6 Representative to the Starland Municipal Planning Commission
- Annual Appointment (five)
    - (i) Appointment of Development Officer
    - (ii) Appointment of Chairman
    - (i) Appointment of Secretary to the M.P.C.
- 9.7 Representative to the Starland Seed Cleaning Plant Board
- Annual Appointment (two) and Recording Secretary
- ~~9.8 Representatives to the Personnel Committee (Wage and Salary)  
Annual Appointment (two)~~

*Motion to strike the Personnel Committee from the Organization.*

- 9.9 Appointment of Member to Starland Regional F.C.S.S. Board – Annual Appointment
- 9.10 Special Committees:
- Starland Regional Water Authority (one)
  - Agriculture Pest Act Appeal Committee
  - Starland Economic Development & Tourism Committee
  - Drumheller & District Rural Crime Watch
  - Joint Intermunicipal Development Plan (IDP) Committee with Town of Drumheller
  - Appointment to Joint Health Services Committee
  - Appointment to Scholarship/Bursary Committee (three)

*Motion to confirm the appoints of the Internal Committees for the next 12 months or until the next Organizational Meeting*

## **10 Council Committee Appointments External:**

- 10.1 Representative to the Central Rural Municipalities of Alberta (CRMA) (one)
- 10.2 Representatives to the Henry Kroeger Regional Water Commission
- Annual Appointment (one)
  - Annual Appointment of Alternate (one)
- 10.3 Representative to the Hanna Medical Society (one)
- 10.4 Representative to the Drumheller District Seniors Foundation / Riverview Villa - Annual Appointment (one)
- 10.5 Representative to the Drumheller and District Solid Waste Management Association Annual Appointment (one)
- 10.6 Representative to the Drumheller Area Health Foundation - Annual Appointment (one) and Member at Large (one)
- 10.7 Representative to Community Futures Big Country - Annual Appointment (one)
- 10.8 Environmental Projects - Committee Representatives:

- 10.9 Representative to the Red Deer River Watershed Alliance (one)
- 10.10 Representative to the Red Deer River Municipal User's Group (RDRMUG) (one)
- 10.11 Representatives to the Palliser Regional Municipal Services
  - Annual Appointment of member (one)

*Motion to confirm the representatives for External Committees for the next 12 months or until the next Organizational Meeting.*

**11 Council Committee Appointments of Officials:**

- 11.1 Appointment of Weed Inspector, Pest Control Officer and Soil Conservation Officer (Designated Official Bylaw)
- 11.2 Appointment of Fire Marshall - Annual Appointment
- 11.3 Appointment of Fire Officials:
  - Appointment of Fire Guardians - Annual Appointment
- 11.4 *Appointment of Hamlet Fire Chiefs*
  - Brent Olmstead – Craigmyle Fire Department
  - Lance Kiemele – Rumsey Fire Department
  - Dave Heistad – Michichi Fire Department
- 11.5 Appointment of Marigold Library Representative
- 11.6 Appointment of Financial Auditor
  - Ascend LLP Chartered Professional Accountants
- 11.7 Appointment of Assessor
  - Wild Rose Assessment Services Inc.

*Motion to confirm the appointment of Officials for the next 12 months or until the next Organizational Meeting.*

**12 Other Business: New Committees Required etc.**

**13 Adjournment.**