

# STARLAND COUNTY

## COUNCIL MEETING, APRIL 12<sup>TH</sup>, 2017

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, April 12<sup>th</sup>, 2017, commencing at 9:00 a.m.

### Attendance

Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Murray Marshall, Steve Wannstrom  
and Bob Sargent  
Staff: CAO R. Rawlusyk  
Assistant CAO S. Bremer  
Special Projects Manager M. Kreke

### C17-055 Approval of Minutes

### [C17-055] MOVED BY COUNCILLOR WANNSTROM

that the minutes of the March 29<sup>th</sup>, 2017 regular meeting of the Council of Starland County be approved.

**CARRIED UNANIMOUSLY.**

### Attendance of Finance Auditor & Auditor's Report

At 9:10 a.m., Jeff Faupel, from Endeavor Chartered Accountants, attended the meeting to review Starland County's 2016 Audited Financial Statements with Council. He also presented the *Independent Auditor's Report* to members of Council. He noted, that the consolidated financial statements present fairly, in all material respects, the financial position of Starland County as at December 31, 2016, the results of its operations, change in its net financial assets (debt) and its cash flows for the year in accordance with Canadian public sector accounting standards. Mr. Faupel reviewed the various consolidated statements of operations, deferred revenues, debt limits and equity in Tangible Capital Assets with Council, who are also the Audit Committee. In conclusion, Mr. Faupel advised Council that he had no recommendations to submit with his audit findings and that Starland County is in a good and stable financial position.

### C17-056 Resolution adopting the 2016 Starland County Audited Financial Statement

### [C17-056] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County's Audit Committee accept the 2016 Starland County Audited Financial Statement as reviewed, and authorize the release of the information found therein.

**CARRIED UNANIMOUSLY.**

### Departure of Jeff Faupel, Auditor

At 9:45 a.m., Auditor Jeff Faupel departed from the meeting.

### Accounts Checked

Councillors Sargent and Marshall checked accounts with Administrative Assistant Laya Montgomery.

### C17-057 Approval of Accounts

### [C17-057] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque no. 44573 to 44648 inclusive) totalling \$335,521.87, be approved for payment.

**CARRIED UNANIMOUSLY.**

### C17-058 Motion to go "in-camera"

### [C17-058] MOVED BY DEPUTY REEVE AVRAMENKO

that Council go "in-camera" to discuss personnel issues at 9:47 a.m.

**CARRIED UNANIMOUSLY.**

**C17-059  
Meeting  
resumed**

**[C17-059] MOVED BY COUNCILLOR MARSHALL**

**that the regular meeting of Council be resumed at 10:40 a.m.**

**CARRIED UNANIMOUSLY.**

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- ▶ The 2016 audit process is now complete and the 2016 Audited Financial Statement is ready for approval and submission to Municipal Affairs. Ross noted that Starland County's net accumulated surplus went up by \$987,282.00 this year. Our overall cash position is up and we continue to have no total debt or debt servicing.
- ▶ The Province announced that they are going to take steps to make it easier for people to generate their own electricity through small-scale, community-owned generation from wind or solar power.
- ▶ The Province also announced Bill 8, an Act to strengthen Municipal Government.
- ▶ The new Forest and Prairie Protection Act has now been released and includes changes such as new penalties for infractions, restrictions on the use of fireworks or exploding targets without written permission from a fire officer and improvements to flammable debris disposal and specific industry-based requirements.
- ▶ Alberta Historical Resources Foundation have recommended that the County work with the Delia Historical Society to get the Springwater School reclassified as a municipally designated historical site. It currently carries a Provincial designation, however as a Municipal Resource, the Delia group could access grants for maintenance and repairs.
- ▶ County employees have been dealing with a large amount of water which has accumulated on the north side of Rumsey. Ross has been working with MPE to try and see where the water should go and noted that they are looking at pumping water out as an option, providing it doesn't create an additional problem.
- ▶ Ross is meeting with ATCO to discuss a new protocol for ATCO fire calls when ATCO infrastructure is the cause of the fire. He is hoping they can draft an agreement and process to guide this issue going forward.

SRWA Financial Statement

Council was provided with a copy of the Starland Regional Water Authority Financial Statement as of December 31, 2016 for their review.

Draft Land Use Bylaw 1125

An updated version of Land Use Bylaw 1125 was provided to Council for their review. Cynthia Cvik from Palliser Regional Municipal Services provided a summary of all the changes to be made, which CAO Rawlusyk reviewed with Council.

AAMDC Spring 2017 Convention Endorsed Resolutions

AAMDC forwarded a Member Bulletin with regards to the AAMDC Spring 2017 Convention Endorsed Resolutions. They noted that they will incorporate endorsed resolutions into advocacy efforts and will report back to the membership as developments are available.

MMGA re: LARB's & CARB's

The Municipal Government Board (MGB) forwarded information with regards to the Modernized Municipal Government Act (MMGA) and what these changes mean for ARB's and the MGB. The MMGA will limit the number of Councillors that are allowed to sit as members of LARB's or CARB's; it outlines regulations in regards to brownfields; it outlines changes to their jurisdiction; and under the MMGA municipalities will be required to establish a Local Assessment Review Board (LARB) and Composite Assessment Review board (CARB), regardless of whether a complaint has been filed. Other changes are anticipated as this section of the MGA is reviewed

throughout 2017.

Fish Stocking  
Reports re:  
Michichi & McLaren  
Dams

CAO Rawlusyk reviewed information in regards to the fish stocking report for 2016 from Alberta Environment and Parks Fisheries Management. Michichi and McLaren Dam's are annually stocked with Rainbow Trout in April or May of each year, as well as a fall stocking in Michichi Dam in September.

Attendance of  
PWS Pratt &  
PW Report

At 1:25 p.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- ▶ Crews have been steaming and hydro-vaccing frozen culverts, pumping water throughout the County, grading and gravelling Munson Hall parking lot, removing snow fence and setting up irrigation pipe in Rumsey to pump excess water.
- ▶ They assisted the fire department with the backhoe to break up bales at a fire on April 9<sup>th</sup>.
- ▶ Mechanics continue with regular maintenance and repairs as well as CVIP's as required.
- ▶ Brenda has been busy with oilfield, ratepayers and bylaw complaints.
- ▶ Al has been checking water erosion areas and other water damages.
- ▶ He also collected quotes for the supply of grader blades.

**C17-060**  
Award of Tender  
re: Highway  
Tractor

**[C17-060] MOVED BY COUNCILLOR MARSHALL**

that after reviewing the quotes received for the supply of a new tandem highway tractor, that a new 2017 Kenworth T880 conventional tractor unit be purchased from Greatwest Kenworth Ltd., Calgary, AB for a purchase price of \$172,388.25 plus an extended warranty package for 6 years/600,000 miles for an additional cost of \$8,200.00, for a total purchase price of \$180,588.25.

**MOTION CARRIED.**

**C17-061**  
Approval to  
purchase Road  
Crew Trailer

**[C17-061] MOVED BY COUNCILLOR WANNSTROM**

that Starland County Council approve the purchase of a 2015 10 ft. by 30 ft. construction crew trailer from Lacombe Trailer, Lacombe, AB for a total purchase price of \$27,000.00 plus GST.

**CARRIED UNANIMOUSLY.**

Grader Blade  
Quotes

Public Works Supervisor Pratt reviewed the quotes received for the supply of grader blades.

**C17-062**  
Approval to  
purchase grader  
blades

**[C17-062] MOVED BY COUNCILLOR WANNSTROM**

that Starland County purchase 350 pieces of 3/4"x8'x4' grader blades at \$48.95 per piece for a total of \$17,132.50 plus GST from Wearpro Equipment and Supply, Calgary, AB, FOB Morrin.

**CARRIED UNANIMOUSLY.**

Departure of  
PWS Pratt

At 2:00 p.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of  
Manager Riep  
& Municipal  
Services Report

At 2:05 p.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- ▶ Crews have been doing building repairs at the Craigmyle Water Station, monthly meter reads, water truckfill repairs, cleaning of vehicles and equipment as well as daily water system monitoring and testing.
- ▶ Glen has been researching options with respect to the Munson truckfill station including water storage tanks, building designs as well as pumps and mechanical requirements for the system. The primary goal is to get water supply to the site and service to the new fire hall. The secondary goal will allow for fire protection of the building under the Building Code and to provide water to rural users in the area.
- ▶ Theo with MPE is looking at preparing a tender by invitation for the water supply line feeding to the Munson Truck Fill Station as one project and a secondary project for the replacement of the steel line on the CLV system for later this spring.
- ▶ Glen was approached by the operators of Dinosaur Trail RV Resort regarding water supply concerns to their operation. The restricted flow to their site does not meet their peak demands during the summer months.
- ▶ Glen met with John Hein of Alberta Health Services. He is canvassing throughout the province in support of the initiative by AHS for the *Alberta Medical First Response Program*. The objective by the AMFR is to provide a standard framework for all agencies that respond to medical emergencies. The upside for our departments being involved in this program will be in the support in training and equipment for medical response such as air supply apparatus, masks, trauma kits, stretchers and AED units. Glen has scheduled a presentation to our Fire Chiefs later in June.
- ▶ The Fire Protection Meeting has been re-scheduled for June 15<sup>th</sup> at 1:00 p.m.
- ▶ The Alberta Medical First Response (AMFR) presentation is scheduled for June 7<sup>th</sup> at 7:00 p.m.

Revised Forest &  
Prairie Protection  
Act

CAO Rawlusyk reviewed the new legislation and specified penalties in regards to the Forest and Prairie Protection Act.

Departure of  
Manager Riep

At 2:50 p.m., Manager Riep departed from the meeting.

Alberta Capital  
Finance Authority  
AGM

The Annual General Meeting of the Alberta Capital Finance Authority will be held on Thursday, May 4<sup>th</sup>, 2017. They provided a copy of the minutes of the AGM held on Mar 4, 2016 for Council's perusal.

Elected Officials  
Education Program  
(EOEP)

A Member Bulletin was received from the AAMDC in regards to changes to the Elected Officials Educations Program (EOEP). They are undertaking a complete course content and structure renewal and reducing the number of courses offered so that they can focus on those that are of most value to elected officials. The new "Munis 101" course will meet the needs of the mandatory elected official training requirement under the revised MGA.

AAMDC Advocacy  
Report Card for  
Spring 2017

The AAMDC provided their Advocacy Report Card for Spring 2017. This report card provides detailed information on the government response to the Spring 2016 resolutions and includes the AAMDC Board of Directors' reaction to the response as well as anticipated follow up.

AAMDC re: Survey on Wind Energy Developments & Projects

As part of the Alberta Climate Leadership Plan, the Government of Alberta has set a target to meet 30% of the province’s electricity needs through renewable energy by 2030. The AAMDC is now working to gather information on the state of Alberta’s current and proposed wind energy projects, as well as how municipalities have managed current and future wind energy developments within their boundaries and have circulated a survey in this regard.

Assessment Services Agreement

Our Professional Services Agreement for assessment services is up for renewal. CAO Rawlusk and Assistant CAO Bremer met with Rodney Vikse, Wild Rose Assessment Services Inc. to review a new contract in this regard.

**C17-063**  
**Renewal of Assessment Services Agreement**

**[C17-063] MOVED BY REEVE HOOVER**

**that Starland County enter into a Professional Services Agreement with Wild Rose Assessment Services Inc. for the provision of assessment services as outlined within the contract for a 5-year term, with an additional 5-year renewal option, covering the period of June 1, 2017 to March 31, 2027.**

**CARRIED UNANIMOUSLY.**

Blooming Prairie Residents Letter of Concern

Correspondence was received from Heather McKee, Morrin, AB on behalf of the residents of the Blooming Prairies and the Blooming Prairies Seniors Group to consider their request to build a deck with a pergola on the property next to their cottages. Council discussed this matter and noted that Starland County has no jurisdiction on this matter as the property is within the Village of Morrin and is owned by the Province. CAO Rawlusk will send a reply to Mrs. McKee in this regard.

Alberta Emergency Management Agency re: Training

Correspondence was received from Tim Trytten, AEA/GIS Coordinator of Alberta Emergency Management Agency, providing an update on the Alberta Emergency Alert (AEA) training.

Discussion on Issuance of Fire Permits

Council discussed the issuance of fire permits and the possibility of restricting permits to specified types of burns only and limiting permits issued around long weekends as fire-fighters are not as readily available then.

Committee Reports

Each of the Councillors reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Service Alberta re: SuperNet and support of rural broadband
- ii) RoaData re: “The Roadata Focus”
- iii) Alberta Agriculture and Forestry re: Un-harvested and Overwintered Crops
- iv) Alberta Association of Municipal Districts and Counties
  - ▶ Contact Newsletter (2 issues)

Accounts

Accounts - see prior motion.

FOOTHILLS SYSTEMS DIVISION	CK# 44573	\$	106.31
<b>Sub-Total:</b>		<b>\$</b>	<b>106.31</b>
AAMDC	CK# 44574	\$	10,630.33
<b>Sub-Total:</b>		<b>\$</b>	<b>10,630.33</b>

A & D HARPER TIRE (1979) LTD.	CK# 44575	\$	260.21
ACKLANDS-GRAINGER INC.	CK# 44576		338.39
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 44577		582.23
AAMDC	CK# 44578		17,886.81
ALBERTA ELEVATING DEVICES	CK# 44579		382.10
ALBERTA GOVERNMENT SERVICES	CK# 44580		158.00
ALBERTA ONE-CALL CORPORATION	CK# 44581		37.80
ALLIED DISTRIBUTORS DRUM LTD.	CK# 44582		160.52
ATB FINANCIAL MASTERCARD	CK# 44583		24,339.07
AVRAMENKO, ALLEN	CK# 44584		6,895.39
BIG COUNTRY GAS CO-OP	CK# 44585		500.50
BIG SKY CALL CENTERS INC.	CK# 44586		331.80
BREMER, KORY	CK# 44587		700.00
BRZ PARTNERSHIP ARCHITECTURE	CK# 44588		82,145.70
DALHOUSIE UNIVERSITY COLLEGE	CK# 44589		945.00
DELEEuw, WILLIAM W.	CK# 44590		133.50
DRUMHELLER SOLID WASTE	CK# 44591		95.26
DRUMHELLER CHRYSLER LTD.	CK# 44592		706.92
DRUMHELLER CO-OP LTD.	CK# 44593		496.55
DRUMHELLER DISTRICT 4-H	CK# 44594		500.00
ECS SAFETY SERVICES LTD.	CK# 44595		143.85
FCM	CK# 44596		52.50
FRESON BROS DRUMHELLER	CK# 44597		891.70
GLOVER INTERNATIONAL TRUCKS LTD	CK# 44598		592.29
GOVERNMENT OF ALBERTA	CK# 44599		45.10
GREYHOUND COURIER EXPRESS	CK# 44600		104.22
HECK, BRIAN	CK# 44601		161.00
HKRWS	CK# 44602		6,020.24
HI-WAY 9 EXPRESS LTD.	CK# 44603		886.15
HODGE BROTHERS TRUCKING LTD.	CK# 44604		378.00
HOOVER, BARRIE	CK# 44605		9,641.79
KELTECH COMMUNICATIONS INC.	CK# 44606		1,365.00
KUDRAS, DARA	CK# 44607		542.65
LAPP	CK# 44608		28,013.99
LOOKER OFFICE EQUIPMENT	CK# 44609		778.05
LOOMIS EXPRESS	CK# 44610		192.79
MARSHALL, MURRAY	CK# 44611		5,683.36
MORRIN FOODS	CK# 44612		262.55
MORRIN MINOR HOCKEY	CK# 44613		650.00
MPE ENGINEERING LTD.	CK# 44614		3,322.20
OUT OF THE COLD	CK# 44615		1,530.00
PRMS	CK# 44616		16,640.00
PETTY CASH	CK# 44617		64.90
PRINTER WORLD INTERNATIONAL	CK# 44618		368.55
PUROLATOR COURIER LTD.	CK# 44619		181.43
RECEIVER GENERAL	CK# 44620		47,080.67
RICOH CANADA INC.	CK# 44621		1,073.11
RIEP, GLEN	CK# 44622		1,678.41
ROADATA SERVICES LTD.	CK# 44623		771.75
1858097 ALBERTA LTD.	CK# 44624		80.06
SARGENT, ROBERT	CK# 44625		431.62
SCHATZ, CODY J.	CK# 44626		133.50
SHARPE, KERRY	CK# 44627		393.94
SPECIAL AREAS BOARD	CK# 44628		80.01
STANTEC CONSULTING LTD.	CK# 44629		15,340.58
SUN LIFE ASSURANCE COMPANY	CK# 44630		18,900.31
TAQA NORTH	CK# 44631		21.00
TELUS COMMUNICATIONS INC.	CK# 44632		361.07
TELUS MOBILITY INC.	CK# 44633		1,070.24
THE PHONE EXPERTS	CK# 44634		94.50
TOWN OF DRUMHELLER	CK# 44635		1,475.22
TREE TIME SERVICES INC.	CK# 44636		708.86
TREMBLAY, DANIELLE	CK# 44637		33.58
TRINUS TECHNOLOGIES INC.	CK# 44638		475.13
TURRIS COMMUNICATIONS LTD.	CK# 44639		540.44

VILLAGE OF DELIA	CK# 44640	354.94
VILLAGE OF MORRIN	CK# 44641	240.10
WADES JEWELLERY	CK# 44642	176.40
WANNSTROM, STEVE	CK# 44643	3,200.47
WARWICK PRINTING CO. LTD.	CK# 44644	344.19
WATER PURE & SIMPLE	CK# 44645	59.50
WEARPRO EQUIPMENT & SUPPLY	CK# 44646	2,507.19
WILD ROSE ASSESSMENT SERVICE	CK# 44647	9,029.13
1121113 ALBERTA LTD.	CK# 44648	2,021.25

**Sub-Total: \$ 324,785.23**

**TOTAL: \$ 335,521.87**

**C17-064  
Adjournment**

**[C17-064] MOVED BY COUNCILLOR SARGENT**

that the meeting be adjourned at 3:30 p.m.

**CARRIED UNANIMOUSLY.**

*The next regular meeting of the Council of Starland County is to be held on Wednesday, April 26<sup>th</sup>, 2016 in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.*

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Reeve:  
J. Barrie Hoover

  
\_\_\_\_\_  
Chief Administrative Officer:  
Ross D. Rawlusyk