# STARLAND COUNTY COUNCIL MEETING, APRIL 23<sup>rd</sup>, 2013

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Tuesday, April  $23^{rd}$ , 2013, commencing at 9:00 a.m.

Attendance

Present: Reeve:

Barrie Hoover

Deputy Reeve:

Allen Avramenko

Councillors:

Murray Marshall, Norman Stanger and

**Bob Sargent** 

Staff:

CAO R. Rawlusyk

Special Projects Manager M. Kreke Recording Secretary S. Bremer

#### C13-051 Approval of Minutes

#### [C13-051] MOVED BY COUNCILLOR MARSHALL

that the minutes of the April 9<sup>th</sup>, 2013 regular meeting of the Council of Starland County be approved.

#### CARRIED UNANIMOUSLY.

Accounts Checked Councillors Sargent and Deputy Reeve Avramenko checked accounts with Administrative Assistant Laya Montgomery.

C13-052
Approval of Accounts

## [C13-052] MOVED BY COUNCILLOR SARGENT

that accounts (cheque no. 36441 to 36507 inclusive) totalling \$491,138.53, be approved for payment.

#### CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following items:

- Ross has spent a considerable amount of time over the past couple of weeks working on the CLV Water Cooperative. An Environmental Report had to be completed that outlines the project and compares the components of it to the Canadian Environmental Assessment Act. MPE Engineering has determined that no environmental approval will be required from the Province for this project. Laura has prepared the water supply agreements for the new users and Ross has drafted a letter to the current users that outlines what is being done and that we will be impacting their yards to swap out the meter pits. Once MPE Engineering completes the land plats, we can prepare the easement documents and get the landman working on acquiring signatures on the necessary agreements. We are also required to do an official project launch and provide proper project signage.
- The Province released some details on the new Seniors Property
  Tax Deferral Program. Seniors will now have the option to defer
  their residential property taxes to keep extra money in their
  pockets and enable them to stay in their homes longer. They will
  be able to defer all or part of their residential property taxes
  through a low-interest home equity loan with the Government of
  Alberta
- Research is ongoing into the development of a strategy for conserving land within Starland County. Options presently being analysed include land trusts for management of acquired lands, conservation easements and alternative land use agreements. All programs rely on voluntary land owner participation and will involve some costs which can vary widely.
- In regards to the recent adoption of our substance abuse policy,

our office has been working on getting all the arrangements in place for pre-employment drug and alcohol testing. A Supervisors training session will be scheduled in the next couple of week and all employees will be receiving a letter advising that the Substance Abuse Policy has been approved and is in the process of being implemented.

The Province introduced Bill 17, the MGA Amendment, on April 11<sup>th</sup>, 2013. The Bill makes the changes anticipated from the new municipal sustainability program and outlines what criteria is necessary to initiate a viability review of a municipality.

 The Municipal Planning Commission reviewed some possible approaches to identifying properties that might be suitable for locating a Confined Feeding Operation on them. They will continue to inform Council on proposed changes in this regard, prior to the public hearing process being initiated.

 The Province approved \$30.9 million for upgrading senior lodges and cottages. Each housing management body has been allocated \$3,000 for every lodge, cottage and unique home unit it owns or manages as a one-time capital renewal investment.

 The RCMP have a suspect in our Verdant Valley Truckfill breakin.

• Palliser is working on trying to get some newer, higher resolution aerial photography organized for our region.

 Insight Productions agreed to contribute funds towards the legal fees for drafting amendments to the location agreement and the confidentiality agreement for some filming planned in the Drumheller Area. Ross suggested that Council may want to give some thought to drafting policy on filming operations including prepaid bonding, damages and approvals.

Attendance of PWS Pratt & PW Report

At 10:20 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews continue to remove snow when necessary, cut firewood, hydro-vac culvert ends and steam culverts;
- They have also been pumping water east of Charlie Thompson's and also on Twp. Rd. 30-4, west of Kowalchuk's;
- They hauled the Case 821 loader to K & T Pit and then moved it to the Courtney/Handhills Pit on April 22, 2013;
- Some gravel was hauled from the Courtney/Handhills Pit to the yard and also some half-loads of gravel were hauled in Division 2 from the county yard;
- The gradermen built a 6x6 shed for the Communication Tower near the top oft he Little Church Hill;
- Most load movements have been halted until the roads dry and the government bans are removed; and
- Brenda will be attending a course in Calgary in regards to unsightly premises.

Tender Summary

Public Works Supervisor Pratt reviewed the tender summary for the purchase of one new motor grader and one new loader with Council.

C13-053
Approval to purchase 2013
Cat 160M Grader

#### [C13-053] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County Council approve the purchase of a 2013 Cat 160M AWD Motor Grader from Finning Canada, for a total cost of \$367,004.00 plus tire tax and including a 5 year or 7500 hour warranty (value of \$27,790.00), as well as a guaranteed buy back of \$160,500.00 upon termination of the 5<sup>th</sup> year or 7500 hours.

CARRIED UNANIMOUSLY.

C13-054
Approval to
purchase 2013
Volvo Loader

#### [C13-054] MOVED BY REEVE HOOVER

that Starland County Council approve the purchase of a 2012 Volvo Wheel Loader from Strongco, for a total cost of \$145,000.00 and including a 60 month or 5000 hour warranty (value of \$5,332.00), as well as a guaranteed buy back of \$86,954.00 upon termination of the 5<sup>th</sup> year or 5000 hours.

CARRIED UNANIMOUSLY.

Departure of PWS Pratt

At 11:10 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of Manager Riep & Municipal Services Report

At 11:15 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- Jason is on modified work duties due to a back injury;
- Crews have made repairs to the chlorine pump in Rumsey. In addition, they have been flushing the lines in Rumsey due to low CL2 levels;
- In regards to the Craigmyle North / Stettler water transmission water line, Stettler County has now installed a meter vault at the county line which reads water flows from that point into Stettler County. Although Stettler County undertook this addition and modification on their own accord and with no consultation with Starland County, we will now be able to determine the actual water consumption and flows leaving Starland County in the future;
- Consultation on the design and operations of the CLV water system upgrade is in progress;
- A security breach of the CLV water station caused considerable concern and a motion activated camera has been implemented in the building for security reasons;
- Due to the popularity of the Starland Recreation Area for a number of larger group events and the wide variety of uses, Glen noted that he has been doing some research on relevant event bylaws and municipal guidelines that would reflect our concerns and interest. This would include the size of the event allowed, the type of use, what areas within any property we would allow an event and compensation or fees associated with an application.
- Glen reviewed quotes received for the purchase of a new truck to replace the truck presently used with the hydra-deck.
- Glen also discussed a complaint he had received from Stephen and Linda Hoover regarding compensation for an area of their land that has been flooding.

C13-055
Approval to purchase 2013
Ford F550 Truck

#### [C13-055] MOVED BY COUNCILLOR SARGENT

that Starland County purchase a new 2013 Ford F550 from Westergard Motors, Drumheller, Alberta, for a total purchase price of \$49,135.25 plus GST.

CARRIED UNANIMOUSLY.

SRWA Financial Statement for 2012 CAO Rawlusyk presented Council with a copy of the Starland Regional Water Authority Financial Statements as of December 31, 2012. The SRWA showed a net surplus of \$33,933.00 for the 2012 financial year.

Lease Agreement with Rumsey Ag Society Chief Administrative Officer Rawlusyk noted that he had been approached by the Rumsey and District Agricultural Society, with regards to a lease agreement for their Agri-Plex. They need to replace the shingles on the roof of the curling rink and want to apply for a grant to help fund this project. However, the curling rink is located on Starland County property and they need to have a written lease agreement in place to apply for funding.

# C13-056 Approval to enter into Lease with Rumsey Ag Society

## [C13-056] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County enter into a long-term lease agreement with the Rumsey and District Agricultural Society; that this lease agreement allow for management and operation of the lands, including all facilities located upon the lands; and that it be for a twenty-five year term, with an option to renew this lease for five further consecutive periods of five years each.

MOTION CARRIED.

Departure of Manager Riep

At 11:55 a.m., Manager Riep departed from the meeting.

2012 Financial Statement Correction CAO Rawlusyk noted that an error was corrected on the Starland County 2012 Financial Statements. This error occurred on the disclosure of salaries and benefits, and a correction has now been made to the payment for councillors. Council reviewed this correction and further discussed the structure for councillor payments.

C13-057
Motion to
establish a bylaw
regarding
Councillor
payments

#### [C13-057] MOVED BY COUNCILLOR STANGER

that further review be done on the actual taxable councillor payments and once confirmed, that Starland County establish a bylaw regarding Councillor payments.

CARRIED UNANIMOUSLY.

Seniors Property Tax Deferral Program Correspondence was received from the Alberta Government with regards to the Seniors Property Tax Deferral Program. This program allows eligible senior homeowners to defer all or part of their annual residential property taxes through a low interest home equity loan with the government. This program commenced as of 2013 and will be available to all seniors that meet the criteria outlined.

PRMS re: Approval of Subdivision for A/M Trentham (lands County is purchasing) Correspondence was received from Palliser Regional Municipal Services, advised that on March 21, 2013, the subdivision application for the NW 1/4 21-31-19-W4M was approved. This is for the portion of land that the County is purchasing from Alfred and Margaret Trentham.

Clearwater County re: Retention of Linear & M&E Assessment

Correspondence was received from Clearwater County with regards to an editorial by David Staples in the Edmonton Journal. Their Council is very concerned with both the tone and misinformation that is reflected in the article and are requesting the AAMDC to follow-up on this matter and provide a report at their April 23<sup>rd</sup> meeting. Clearwater County noted that rural municipalities need to be equally vocal and lobby strongly for the retention of linear and M & E assessment in the municipalities in which it resides.

Brownlee LLP re: Municipal law issues

Brownlee LLP forwarded the April 2013 Edition of the Municipal Law Team E-Newsletter for Councils review. In addition, they also forwarded a copy of the answers to some of the bear pit questions from the 2013 Emerging Trends Seminar; a bulletin on information for Election 2013; and Rules for Municipal Bylaw Officers and Firearms for our review.

AAMDC Scholarship Applications The AAMDC advised that they are now accepting applications for their 2013 Scholarship Program. Students from rural Alberta are invited to submit their applications, postmarked no later than August 2, 2013.

Draft First Nations Consultation Policy & Guidelines

A Member Bulletin was received from the AAMDC requesting member input on the Draft First Nations Consultation Policy and Corporate Guildelines. The AAMDC membership endorsed resolution 22-12F: Obligation to Consult, which directly relates to this issue and this draft policy and the guidelines work toward the intent of improved consultation frameworks with First Nations and addresses some concerns identified in this resolution.

Committee Reports

C13-058
Cancellation of
Council Meeting

# [C13-058] MOVED BY COUNCILLOR SARGENT

that the regular meeting of the Council of Starland County scheduled for Tuesday, May  $14^{\rm th}$ , 2013, be cancelled due to the busy seeding season.

Each of the Councillors present briefly reported on the various committees

#### CARRIED UNANIMOUSLY.

Council Communications

#### Council Communications:

to which they are appointed.

- i) Red Deer River Watershed Alliance re: "Reach Out" Newsletter
- ii) Alberta Association of Municipal Districts and Counties:
  - Minister Meeting Summary Honourable Ken Hughes, Minister of Energy
  - Executive Highlights January 2013 Executive Board Activities
  - Executive Highlights February 2013 Executive Board Activities
  - Executive Highlights March 2013 Executive Board Activities
  - Aggregated Business Services 2013 Golf Tournament
  - Contact Newsletter (2 issues)

Accounts

Accounts - see prior motion.

CALON, DARA HOOVER, BARRIE LAPP RECEIVER GENERAL OF CANADA SARGENT, ROBERT	CK# 36441 CK# 36442 CK# 36443 CK# 36444 CK# 36445	\$ 150.00 1,724.14 20,501.25 33,200.23 1,751.17
Sub-Total:		\$ 57,326.79
GRIFFITH, SHERRY	CK# 36446	\$ 213.00
Sub-Total:		\$ 213.00
A&D HARPER TIRE LTD. ACKLANDS-GRAINGER ACTIVE GLASS ADAMS INDUSTRIAL SUPPLIES INC. AIR LIQUIDE CANADA INC. AAMDC ALLIED DISTRIBUTORS DRUM LTD. ATCO ELECTRIC AVRAMENKO, ALLEN BIG COUNTRY GAS CO-OP BREMER, SHIRLEY J. BRIDGEMEN SERVICES LTD. CALON, DARA CENTURY VALLEN CREDIT UNION MASTERCARD DRUMHELLER CO-OP LTD. DRUMHELLER EQUIPMENT SALES EAST CENTRAL GAS CO-OP LTD. ECS SAFETY SERVICES LTD. ENDEAVOR ENMAX GLOVER INTERNATIONAL TRUCKS GREYHOUND COURIER EXPRESS GT HYDRAULIC & BEARING INC.	CK# 36447 CK# 36448 CK# 36449 CK# 36450 CK# 36451 CK# 36453 CK# 36455 CK# 36455 CK# 36457 CK# 36459 CK# 36460 CK# 36461 CK# 36461 CK# 36463 CK# 36463 CK# 36465 CK# 36465 CK# 36466 CK# 36466 CK# 36467 CK# 36469 CK# 36469 CK# 36470	\$ 1,380.96 665.15 293.20 461.65 291.46 10,613.01 3,153.93 37,219.83 441.24 507.89 135.19 17,640.00 450.09 11,767.21 870.07 1,049.96 59,909.16 216.84 1,362.38 21,035.70 12,087.01 8,335.12 201.22 98.61

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HAMPTON, ALAN W.	CK# 36471	136.49
HB INDUSTRIES LTD.	CK# 36472	2,259.29
HI-WAY 9 EXPRESS LTD.	CK# 36473	297.89
HOOVER, BARRIE	CK# 36474	506.00
I.D. APPAREL	CK# 36475	1,960.28
I.G.A. DRUMHELLER	CK# 36476	169.37
KELTECH COMMUNICATIONS INC.	CK# 36477	1,365.00
LAPP	CK# 36478	20,501.25
LOOMIS EXPRESS	CK# 36479	93.99
MARSHALL, MURRAY	CK# 36480	289.00
MORRIN FOODS	CK# 36481	653.92
MPE ENGINEERING LTD.	CK# 36482	1,790.25
OASIS CARWASH	CK# 36483	83.30
PETTY CASH	CK# 36484	139.10
PITNEYWORKS	CK# 36485	281.30
PRINTER WORLD INTERNATIONAL	CK# 36486	56.30
RECEIVER GENERAL	CK# 36487	37,000.84
SARGENT, ROBERT	CK# 36488	268.21
SCHOW, JOANNE	CK# 36489	495.40
SCHUMACHER, GOUGH & COMPANY	CK# 36490	90,746.25
SCOTT MCKAY CONTRACTING LTD.	CK# 36491	1,433.20
SHRED-IT CALGARY	CK# 36492	226.21
STANGER, NORMAN	CK# 36493	263.00
STANTEC CONSULTING LTD.	CK# 36494	44,325.51
TELUS COMMUNICATIONS INC.	CK# 36495	237.26
TELUS MOBILITY INC.	CK# 36496	4,285.24
THE CAT RENTAL STORE	CK# 36497	4,408.06
THE DRUMHELLER MAIL	CK# 36498	4,944.19
TOWN OF DRUMHELLER	CK# 36499	1,183.04
ULINE	CK# 36500	241.65
WESTERSARD MOTORS	CK# 36501	252.34
WESTERN PUMP	CK# 36502	61.92
WHITE, SHARON	CK# 36503	438.99
WOLF, SANDY ZEE MEDICAL	CK# 36504	720.00
	CK# 36505	1,359.13
1325856 ALBERTA LTD.	CK# 36506	22.45
Sub-Total:		\$ 413,682.50
AAMDC	CK# 36507	\$ 19,916.24
Sub-Total:		\$ 19,916.24
TOTAL:		\$ 491,138.53

C13-059 Adjournment

# [C13-059] MOVED BY DEPUTY REEVE AVRAMENKO

that the meeting be adjourned at 2:20 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held on Tuesday, May 28<sup>th</sup>, 2013 in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.

Reeve:

J. Barrie Hoover

Chief Administrative Officer: Ross D. Rawlusyk

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