

STARLAND COUNTY

COUNCIL MEETING, APRIL 9TH, 2013

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Tuesday, April 9th, 2013, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Norman Stanger and Bob Sargent
Staff: CAO R. Rawlusyk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

Attendance of Finance Auditor & Auditor's Report

At 9:00 a.m., Tim Ell, Auditor from Endeavor Chartered Accountants, attended the meeting to present the *Independent Auditor's Report* to members of Council. Noted, was that in their opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Starland County as at December 31, 2012, the results of its operations, change in its net financial assets (debt) and its cash flows for the year then ended in accordance with Canadian public sector accounting standards. Mr. Ell reviewed the various consolidated statements of operations, deferred revenues, debt limits and equity in Tangible Capital Assets with Council, who are also the Audit Committee. In conclusion, Mr. Ell advised Council that he had no recommendations at all to submit with his audit findings, and he congratulated the County for excellent overall response to preparation of the audited statement.

C13-043 Resolution adopting the 2012 Starland County Audited Financial Statement

[C13-043] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County's Audit Committee accept the 2012 Starland County Audited Financial Statement as reviewed, and authorize the release of the information found therein.

CARRIED UNANIMOUSLY.

C13-044 Approval of funds transferred to reserves

[C13-044] MOVED BY REEVE HOOVER

that Council approve the transfer of \$1,000,000.00 into restricted reserves for the purpose of constructing a new Public Works Shop.

CARRIED UNANIMOUSLY.

Departure of Tim Ell, Auditor

At 9:40 a.m., Auditor Tim Ell departed from the meeting.

C13-045 Approval of Minutes

[C13-045] MOVED BY COUNCILLOR MARSHALL

that the minutes of the March 26th, 2013 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Councillors Marshall and Stanger checked accounts with Administrative Assistant Laya Montgomery.

C13-046 Approval of Accounts

[C13-046] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque no. 36366 to 36440 inclusive) totalling \$511,713.48, be approved for payment.

CARRIED UNANIMOUSLY.

NRCB Delegation
re: AOPA

At 10:00 a.m., representatives from the NRCB, Approval Officer, Francisco Echegaray, and Michael Wenig, NRCB Legal Counsel, attended the meeting. Also attending were Brad Weibe from Palliser Regional Municipal Services and Manager Glen Riep. Mr. Wenig provided an overview of the AOPA (Agricultural Operation Practices Act) Part 2, the requirements of MDP consistency, amending municipal development permit conditions, grandfathering issues and ALSA regional planning. The NRCB delegation departed from the meeting at 12:20 p.m.

BluEarth
Renewables
Delegation re:
Wind Power

At 1:20 p.m., representatives from BluEarth Renewables attended the meeting. Representatives included Tyler Jans, Lead, Regulatory and Jason Edworthy, Director of Community and Aboriginal Affairs. They outlined the history of their company and the wind projects that they have been involved in. They also provided an update on the Hand Hills Wind Project (formerly Joss Wind Power Inc.). They intend to move ahead on this project and will be reviewing the development permits, etc. with the County to insure all is in order. The delegation departed from the meeting at 1:40 p.m. Brad Wiebe also departed from the meeting at this time.

Manager Riep
re: Municipal
Services Report

Manager Riep reviewed his Municipal Services Report with Council. Highlights from his report included the following:

- Crews have been busy with regular utility and maintenance operations;
- The Dam Safety Branch of Alberta Environment and Sustainable Resource and Development issued a dam safety inspection report for the McLaren Dam facilities and found no visible safety deficiencies with the Dam.
- Notice was received from Alberta Sport, Recreation, Parks and Wildlife advising that the MRTA grants will be decreased and/or terminated. Michichi Recreation Area previously received an annual operating grant of \$8,000, however will no longer be eligible for any grant funding. Starland Recreation Area previously received \$4,000 annually, and this funding will be decreased by 50% to \$2,000 annually.
- Camping fees from several other park areas were recently reviewed and Glen recommended Council review the camping fees for the Starland County campgrounds.
- A working committee meeting for the Fire Protection Master Plan was held on March 27th. This committee will be meeting again on April 25th to review information collected in response to the committee objectives for the plan development.
- Glen viewed an equipment demonstration and training exercise with the Munson Fire Department. The demonstration was on the use of apparatus to safely stabilize an accident scene and prepare for extrication of injured persons for MVA's.
- Glen is working with CPO Brenda Gallagher on organizing some training initiatives, primarily on load and cargo securement for our staff.

C13-047
Camping Fees
Increased

[C13-047] MOVED BY COUNCILLOR STANGER

that Starland County increase the camping fees in the County's campgrounds to \$20.00/site for unserviced lots; and \$25.00/site for serviced lots, effective May 1st, 2013.

MOTION CARRIED.

Water Allocation
Policy Discussion

CAO Rawlusk discussed the water allocation to CLV new users with Council. The County will only be able to offer 0.5 gallon per minute, the same as other new users on the other waterlines within the County, to stay within the capacity that this waterline offers. Other CLV users presently have 2 gallons per minute, however, there is not enough capacity in the lines to offer this to new users.

C13-048

Approval of Water Allocation Policy

[C13-048] MOVED BY REEVE HOOVER

that all new CLV water clients be charged \$17,500.00 per water connection; and that each new water connection receive 0.5 gallons of water per minute.

CARRIED UNANIMOUSLY.

CLV Water Project Proposal

CAO Rawlusk also discussed the solar component of the CLV Water Project Proposal. MPE Engineering is presently preparing the tender packages for this project and we are planning for a 2013 construction timeline.

Delia Area Water Project

CAO Rawlusk also discussed the Delia Area Water Project. This proposed waterline expansion would include the areas south and west of Delia. Various options were reviewed and MPE Engineering will be providing their recommendations and estimates for same.

Departure of Manager Riep

At 2:35 p.m., Manager Riep departed from the meeting.

Attendance of PWS Pratt & PW Report

At 2:35 p.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews have been busy pumping water and hydro-vacating culverts in trouble spots, putting up water erosion signs and caution signs at other spots including the Airport Hill and Handhills.
- Repairs have been finished on the 821 Case Loader bucket.
- Stan Hampton has returned from holidays and met with Stantec reps on April 3rd to look at this years construction projects.
- Gradermen have been busy pushing back snow banks and shovelling to open culvert ends and redirecting water from the road shoulders back into the ditch.

Departure of PWS Pratt

At 3:00 p.m., Public Works Supervisor Pratt departed from the meeting.

CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report included the following:

- The 2012 audit process went very well and for the most part has now been completed. Our unrestricted surplus increased by \$658,849.00 and \$1,000,000.00 was allocated to a restricted surplus fund that is planned to go towards a new public works shop facility. In addition, at the end of 2012 we have approximately \$1.5M in MSI funds that are also directed to that project.
- On March 28th, Terry Krause from Tourism, Parks and Recreation and Lorne Cole from Environment and Sustainable Resource Development attended a meeting at the County Office to discuss the planning process for the development of a new Rumsey Natural Area Management Plan. The major changes appear to be a restriction on new access for oil and gas activities. Existing developments will eventually be phased out and there was also some discussion on who will assume access responsibilities. We also discussed the development of a fire response plan and a proposal to look at officially closing the road allowances within the Rumsey Lease area to permanently eliminate public access.
- On March 27th there was a Fire Protection Master Plan meeting. Glen did a good job of identifying some of the issues that the Committee will need to address and the committee went over a number of these items including the fire truck replacement program, fleet diversification, fire hall replacement, gear issues, communications and training and medical response issues.

- On March 28th there also was an initial planning meeting to kick off the design for two water expansion projects, CLV Extension and Rural Users. The CLV Project includes funding for solar power and additional budget for an emergency back-up power supply.
- The electrical monitoring equipment is now installed as of Monday. This system will allow us to monitor the power consumption trend within the office as well as keep track of solar production.
- Grant claiming has now been completed for the County's MSI and Federal Gas Tax Fund grant claims for 2012. We received grant approvals for 2013 and they include \$1,266,514 in MSI funding of which \$203,340 is operating. In Federal Gas Tax Funding we will receive \$132,136 and under the Regular Road Grant we will receive \$420,832.00. Once the application forms are released, the 2013 submissions can be completed.
- We are conducting a survey of other municipalities on how they deal with cell phone distribution and compensation. Most restrict the number of cell phones distributed to those that are in key positions and the radio system is used for all other communications. Ross is working on developing a cell phone policy with the other supervisors to bring forth to Council.

AAMDC Spring Convention Highlights

Copies of the AAMDC Spring 2013 Convention highlights were provided to Council for their review.

Substance Abuse Prevention Policy

CAO Rawlusk reviewed a draft copy of the proposed Substance Abuse Prevention Policy for Starland County. In addition to the policy, a draft copy of the correspondence to staff relative to the policy was reviewed. He also noted that the Starland Safety Committee had met with Ed Secondiak with E.C.S. Safety Services Ltd., and the committee recommended adoption of the policy. In addition, he noted that Supervisor Training and Staff training sessions will be held to properly inform staff about the implementation of the policy and assist supervisors with the administration of the program.

C13-049
Adoption of the Substance Abuse Prevention Policy

[C13-049] MOVED BY COUNCILLOR STANGER

that Starland County adopt the Substance Abuse Prevention Policy as reviewed.

CARRIED UNANIMOUSLY.

MRTA Grant Reduction

Correspondence was received from Alberta Sport, Recreation Parks & Wildlife Foundation updating us on the status of the Municipal Recreation/Tourism Areas grant program. They noted that Michichi Recreation Area will no longer be eligible for funding and that the Starland Recreation Area grant will be reduced by 50% to \$2,000.00 per year.

Local Authority Election Act Changes

CAO Rawlusk reviewed an Interpretation Bulletin received from Municipal Affairs with regards to the Local Authorities Election Act Amendment. Changes of importance is the term of office for local elected officials which has been increased to four years; and voter identification and eligibility has been changed to include a requirement for a person to provide proof of identity and current residence in order to vote, unless the elected authority prepares a list of electors and the person's name appears on the list. A number of other changes were also made and will be reviewed prior to the upcoming election.

Committee Reports

Each of the Councillors reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Alberta Transportation
 - Advance Payment for Assessments for Multiple Sites
 - Advance Payment for Assessment of BF 75254
 - Advance Payment for Engineering at BF 9665
 - Proposal for Engineering at Bridge File 7701
- ii) Tourism, Parks and Recreation re: News Release "Building a Stronger Tourism Industry in the Canadian Badlands"
- iii) Alberta Municipal Affairs re: Minister's Awards for Municipal Excellence
- iv) Alberta Association of Municipal Districts and Counties
 - Minister Meeting - Honourable Thomas Lukaszuk, Deputy Premier and Minister of Enterprise and Advanced Education
 - Minister Meeting - Honourable Verlyn Olson, minister of Agriculture and Rural Development
 - Member Bulletin - Changes to Education Property Tax Assistance for Seniors
 - Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

BROWN, ARNOLD E.	CK# 36366	\$	200.00
Sub-Total:		\$	200.00
AVRAMENKO, ALLEN	CK# 36367	\$	6,599.62
HOOVER, BARRIE	CK# 36368		8,050.41
MARSHALL, MURRAY	CK# 36369		4,414.04
SARGENT, ROBERT	CK# 36370		3,288.61
STANGER, NORMAN	CK# 36371		5,228.41
Sub-Total:		\$	27,581.09
ACKLANDS-GRAINGER	CK# 36372	\$	474.38
ACTIVE GLASS	CK# 36373		315.44
ALBERTA ANIMAL SERVICES	CK# 36374		1,155.00
AAMDC	CK# 36375		25,221.08
ALBERTA ELEVATING DEVICES	CK# 36376		115.40
ALBERTA FIRE CHIEF ASSOCIATION	CK# 36377		551.25
ALBERTA GOVERNMENT SERVICES	CK# 36378		12.00
ALBERTA MUNICIPAL ENFORCEMENT	CK# 36379		130.00
ALBERTA ONE-CALL CORPORATION	CK# 36380		44.10
ALTAGAS UTILITIES INC.	CK# 36381		1,475.30
AVRAMENKO, ALLEN	CK# 36382		441.75
BENOIT, PELAGIOUS	CK# 36383		137.35
BIG SKY CALL CENTERS INC.	CK# 36384		258.30
BROOKS INDUSTRIAL METALS LTD.	CK# 36385		751.64
BURT, EDWIN L.	CK# 36386		150.00
CHAMCO INDUSTRIES LTD.	CK# 36387		202.49
CHRIST THE REDEEMER C.S.R.D.#3	CK# 36388		1,808.05
COMMUNICATIONS GROUP	CK# 36389		6,032.25
DRUM WIRELESS LTD.	CK# 36390		495.34
DRUMHELLER SOLID WASTE	CK# 36391		56.35
DRUMHELLER CHRYSLER LTD.	CK# 36392		278.43
DRUMHELLER SENIORS FOUNDATION	CK# 36393		294,300.00
ENMAX	CK# 36394		9,220.70
FII-ON EBFC	CK# 36395		12.00
FINKBINER, WILLIAM A.	CK# 36396		150.00
FREIGHTLINER OF RED DEER	CK# 36397		201.10
GLENTEL INC.	CK# 36398		259.83
GREYHOUND COURIER EXPRESS	CK# 36399		132.70

HENRY KROEGER REGIONAL WATER	CK# 36400	4,443.40
HI-WAY 9 EXPRESS LTD.	CK# 36401	607.30
HOOVER, BARRIE	CK# 36402	304.16
I.D. APPAREL	CK# 36403	374.85
IBM CANADA LTD.	CK# 36404	64.00
IWORQ SYSTEMS	CK# 36405	1,272.00
JUBILEE INSURANCE AGENCIES	CK# 36406	7,831.09
KNEEHILL COUNTY	CK# 36407	71.09
LAPP	CK# 36408	1,278.94
LUTZ, JEANNIE	CK# 36409	67.56
MARKES EXPEDITING	CK# 36410	506.30
MARSHALL, MURRAY	CK# 36411	478.88
MARY LAMBERT PRODUCTIONS	CK# 36412	150.00
MAXIM CHEMICAL INTERNATIONAL	CK# 36413	6,880.00
MINCHAU, NORMAN JEAN	CK# 36414	604.00
MORRIN COMMUNITY HALL	CK# 36415	350.00
NAPA AUTO PARTS DRUMHELLER	CK# 36416	567.95
NELSON, TRACY	CK# 36417	140.00
PATCH MAN	CK# 36418	459.38
ROCKY MOUNTAIN PHOENIX	CK# 36419	2,445.76
SAM'S TRUCK & CAR WASH	CK# 36420	21.53
SARGENT, ROBERT	CK# 36421	436.88
STANGER, NORMAN	CK# 36422	2,170.90
STANTEC CONSULTING LTD.	CK# 36423	28,864.25
SUN LIFE ASSURANCE COMPANY	CK# 36424	15,816.29
TAQA NORTH	CK# 36425	21.00
TELUS COMMUNICATIONS INC.	CK# 36426	1,601.45
TELUS MOBILITY INC.	CK# 36427	403.18
THE CITY OF RED DEER	CK# 36428	5,303.24
TOWN OF DRUMHELLER	CK# 36429	1,500.00
TRINUS TECHNOLOGIES INC.	CK# 36430	157.50
TROUT, RAY	CK# 36431	175.00
UNION TRACTOR LTD.	CK# 36432	44,588.25
UNIVERSAL FORD LINCOLN	CK# 36433	147.77
VILLAGE OF DELIA	CK# 36434	918.76
WATER PURE & SIMPLE	CK# 36435	40.00
WHITE, SHARON	CK# 36436	150.00
WILD ROSE ASSESSMENT SERVICE	CK# 36437	7,704.38
WOLF, SANDY	CK# 36438	480.00
WONG, MILTON	CK# 36439	115.32
1325856 ALBERTA LTD.	CK# 36440	37.80

Sub-Total: \$ 483,932.39

TOTAL: \$ 511,713.48

**C13-050
Adjournment**

[C13-050] MOVED BY DEPUTY REEVE AVRAMENKO

that the meeting be adjourned at 4:00 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held on Tuesday, April 23rd, 2013, in the Starland County Administration Office, commencing at 9:00 a.m.

**Reeve:
J. Barrie Hoover**

**Chief Administrative Officer:
Ross D. Rawlusk**