

STARLAND COUNTY COUNCIL MEETING, DECEMBER 11TH, 2013

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, December 11th, 2013, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
 Deputy Reeve: Allen Avramenko
 Councillors: Murray Marshall, Bob Sargent and
 Steve Wannstrom
 Staff: Assistant CAO S. Bremer
 Special Projects Manager M. Kreke

C13-192 Approval of Minutes

[C13-192] MOVED BY COUNCILLOR MARSHALL

that the minutes of the November 27th, 2013 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Councillors Sargent and Marshall checked accounts with Administrative Assistant Laya Montgomery.

C13-193 Approval of the Accounts

[C13-193] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque no. 37773 to 37873 inclusive) totalling \$495,689.06, be approved for payment.

CARRIED UNANIMOUSLY.

Monthly Financial Statement

Council reviewed the Monthly Financial Statement for the month ending November 30th, 2013.

C13-194 Approval of Financial Statement

[C13-194] MOVED BY DEPUTY REEVE AVRAMENKO

that the Monthly Financial Statement for the month ending November 30th, 2013 be approved as reviewed.

CARRIED UNANIMOUSLY.

CAO Report

Assistant Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Endeavor Accounting was out for several days at the beginning of December to start work on our 2013 Financial Audit. One new item this year is a survey they are taking on the steps we are taking to prevent fraud and theft. Also this year the materiality level for Starland County was lowered to \$295,000 from \$300,000;
- On Friday, November 9th a joint safety meeting with the Town of Drumheller was held at the Badlands Community Facility. Attendance was high and the guest speakers David and Jaime Dyck were well received;
- There are three potential properties that will be going up for auction at the upcoming Starland County Tax Sale;
- Starland was recently contacted by John Kerolus from CH2M Hill, the design firm contracted to do the redesign on the bridge over the Red Deer River on Highway 27, asking if we had any concerns regarding the planned work;
- A Provincial Government cabinet shuffle has taken place and the new names were reviewed with Council;
- Ross attended three open houses discussing the Starland Solar Incentive program in November;

Attendance of
PWS Pratt &
PW Report

At 10:00 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- The PW crew has been removing snow from the hamlets and county properties, cutting firewood and ridging in fields;
- Buck has been doing regular maintenance on the light duty fleet;
- Tom has been doing regular maintenance on the heavy duty equipment and working on unit 54 trying to figure out why the conveyor is not working properly;
- Colleena should be all done the gravel program paperwork and the maps in the next day or two;
- The gradermen have been plowing, ridging and doing bins and driveways;
- Brenda has been busy again with permits and a road use agreement for Marquee on 16-5;
- Al met with Stantec and Bridgemen Services over 4 structures that they will be starting on or around December 16, 2013. He attended a joint safety meeting with the Town of Drumheller and started on job descriptions for all Public Works crew members for WCB purposes.

Departure of
PW Pratt

Public Works Supervisor Pratt departed from the meeting at 10:30 a.m.

AAMDC Highlights

Council was presented with the highlights newsletter from the 2013 AAMDC fall convention.

Alberta
Environment
Meeting

A follow up letter was received from Alberta Environment and Sustainable Resource Development regarding the County's meeting during the 2013 fall convention. No significant actions were noted as a result of the meeting.

Procurement
Obligations

Assistant CAO Bremer reviewed with council a document received from Alberta International and Intergovernmental Relations outlining government responsibilities regarding tendering procedures and Starland County obligations within the various trade agreements that Alberta and Canada are party to.

2013 Audit Prep

Endeavor Accounting has completed their interim audit and have submitted to Council an Audit Engagement Letter outlining Council's responsibilities as the audit committee as well as a Terms of Audit Letter outlining Endeavor's process and services. Additionally Council reviewed the fraud questionnaire that is completed annually by staff, only minor changes were noted.

C13-195
**Approval
of Letter
To Audit
Committee**

[C13-195] MOVED BY DEPUTY REEVE AVRAMENKO

that Council accept the letter to the audit committee as submitted by Endeavor Accounting of Hanna.

MOTION CARRIED.

C13-196
**Fraud
Questionnaire**

[C13-196] MOVED BY DEPUTY REEVE AVRAMENKO

that Council accept the answers to the Fraud Questionnaire submitted by staff to Endeavor Accounting.

MOTION CARRIED.

Bylaw 1116

Assistant CAO reviewed draft bylaw 1116 – Councillor Taxable Allowance with Council. The Bylaw outlines how tax deductions can be applied to council remuneration. The biggest change is that reimbursements will not be included in the 1/3rd taxable deduction allowable on councillor pay by the MGA.

C13-197
Establish Bylaw
1116

[C13-197] MOVED BY DEPUTY REEVE AVRAMENKO

that Bylaw 1116 be established, being a bylaw to clarify how the one-third taxable allowance is applied to Council remuneration.

CARRIED UNANIMOUSLY.

C13-198
Bylaw 1116
First Reading

[C13-198] MOVED BY REEVE HOOVER

that Bylaw 1116, being a bylaw to clarify how the one-third taxable allowance is applied to Council remuneration be given First Reading.

CARRIED UNANIMOUSLY.

C13-199
Bylaw 1116
Second Reading

[C13-199] MOVED BY COUNCILLOR WANNSTROM

that Bylaw 1116 be given Second Reading.

CARRIED UNANIMOUSLY.

C13-200
Bylaw 1116
Presented for
Third Reading

[C13-200] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1116 be presented for Third Reading.

CARRIED UNANIMOUSLY.

C13-201
Bylaw 1116
Third and Final
Reading

[C13-201] MOVED BY COUNCILLOR SARGENT

that Bylaw 1116, being a bylaw to clarify how the one-third taxable allowance is applied to Council remuneration be given Third and Final Reading and Finally Passed.

CARRIED UNANIMOUSLY.

Attendance of
Manager Riep
& Municipal
Services Report

At 11:05 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- The Utilities Crew has been doing minor repairs and day to day maintenance and testing on the County water system;
- Chinook Pipelines is completing some of the road crossings and pipeline crossings and preparing to do some tie-ins with meter pits slowly being installed with approximately 20 completed to date. Although the cold has slowed operations they are still optimistic about completing work this year;
- He had another meeting with AENV and Alberta Health regarding lead issues on the Craigmyle system. It is likely that some flushing hydrants will have to be removed in order to inspect and replace equipment as necessary;
- A meeting of the Starland Regional Emergency Services group is planned for December 19th;
- He attended the Rural Utilities and Safety Association Conference in Red Deer last week. The issue of mold has become quite serious in the Province due to all the recent flooding;
- The final design for the lift station and components including the generator and building are being finalized. MPE plans to have documents ready for tender in the spring.

Departure of
MS Riep

Municipal Services Manager Riep departed from the meeting at 11:45 a.m.

Attendance of
Ethanol Delegation

At 1:00 p.m. Norman Storch, Al Hampton, and Dara Calon attended the meeting. Norman gave a presentation on the possibility of locating an ethanol plant in Hanna. He explained that currently Alberta is using United

States made Ethanol to meet our provincial standard for transportation fuel and that this presents an opportunity for east central Alberta.

Departure At 2:35 p.m. Norman Storch, Al Hampton and Dara Calon departed the meeting.

Alberta Transportation Bulletins were received from Alberta Transportation announcing that the Transportation Innovation Awards now includes municipal projects and that they are soliciting nominations and are also inviting municipalities to participate in testing trial road maintenance projects.

Southern Alberta Energy from Waste Association A notice was received from the Southern Alberta Energy from Waste Association announcing that they will be holding their Annual General Meeting on November 29th, 2013 and Starland County is eligible to send a representative. Council was informed that as a member of Drumheller and District Solid Waste two members are already appointed on our behalf.

C13-202
SAEWA
Representatives **[C13-202] MOVED BY COUNCILLOR WANNSTROM**
that Starland County send a letter to the Southern Alberta Energy from Waste Association endorsing Val Warnock and Ben Armstrong as Starland representatives.

CARRIED UNANIMOUSLY.

Results Based Budgeting The Government of Alberta released their Results Based Budgeting Approach Report to Albertans. The report outlines budgeting goals for 12 listed strategic lines of business. Major changes for municipalities include a further consolidation of grant programs.

Growing Forward 2 Regional Water Supply Strategic Program A draft application was presented to Council for the Growing Forward 2 Regional Water Supply Strategic Program grant. Based on the Engineering costs provided, the total cost of engineering for the next phase of the Starland Regional Water program would be approximately \$50,000. The Growing Forward program could be used to help with the Engineering design of the next phase.

C13-203
Endorsement of Growing Forward Grant Application **[C13-203] MOVED BY REEVE HOOVER**
that the grant application to Growing Forward 2 – Regional Water Supply Strategic Program be endorsed by Starland County, and that the County will meet the matching requirement of the grant program estimated to be approximately \$15,000.00.

CARRIED UNANIMOUSLY.

C13-204
Meeting Cancellation **[C13-204] MOVED BY DEPUTY REEVE AVRAMENKO**
that the regular meeting of the Council of Starland County scheduled for December 25th be cancelled.

CARRIED UNANIMOUSLY.

C13-205
Meeting Cancellation **[C13-205] MOVED BY DEPUTY REEVE AVRAMENKO**
that the regular meeting of the Council of Starland County scheduled for January 8th be cancelled.

CARRIED UNANIMOUSLY.

Committee Reports Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications: Council Communications:

- i) AAMDC re:

- Member Bulletin re: Call for Member input – Government of Alberta Proposed Changes to the Local Authorities Pension Plan
- AAMDC Affects Significant Changes to Bill 28
- Contact Newsletter (1 Issue)

Accounts

Accounts - see prior motion.

EVERGREEN EQUIPMENT LTD.	CK# 37773	7,350.00
HOOVER, BARRIE	CK# 37774	2,255.30
MARSHALL, MURRAY	CK# 37775	2,269.12
SARGENT, ROBERT	CK# 37776	2,225.03
TELUS COMMUNICATIONS INC.	CK# 37777	347.80
VILLAGE OF MORRIN	CK# 37778	230.10

Sub-Total: \$ 14,677.35

A&D HARPER TIRE LTD.	CK# 37779	866.33
ACKLANDS-GRAINGER	CK# 37780	1,276.96
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 37781	1,230.05
ALBERTA ANIMAL SERVICES	CK# 37782	1,155.00
AAMDC	CK# 37783	58,768.65
ALBERTA GOVERNMENT SERVICES	CK# 37784	62.00
ALTAGAS UTILITIES INC.	CK# 37785	2,321.96
AVRAMENKO, ALLEN	CK# 37786	272.30
BIG COUNTRY GAS CO-OP	CK# 37787	494.27
BILLS FARM SUPPLIES	CK# 37788	688.53
BROWNLEE LLP	CK# 37789	439.53
BURT, EDWIN L.	CK# 37790	150.00
CALON, DARA	CK# 37791	200.00
CHINOOK PIPELINE INC.	CK# 37792	42,194.25
CHRIST THE REDEEMER C.S.R.D.	CK# 37793	3,470.02
COUNTRY COOKERS	CK# 37794	1,260.00
CRAIGMYLE CIVIC CENTRE	CK# 37795	1,427.00
CRAIGMYLE HISTORIC SOCIETY	CK# 37796	1,432.00
DELIA & DISTRICT COMMUNITY AS.	CK# 37797	5,260.00
DELIA & DISTRICT AG SOCIETY	CK# 37798	34,247.00
DELIA & DISTRICT SENIORS CENTRE	CK# 37799	2,450.00
DELIA COMMUNITY HALL	CK# 37800	125.00
DELIA CURLING CLUB	CK# 37801	6,442.00
DELIA HISTORICAL SOCIETY	CK# 37802	4,639.00
DELIA MUNICIPAL LIBRARY	CK# 37803	570.00
DRUM AND DIST SOLID WASTE	CK# 37804	372.35
DRUMHELLER EQUIPMENT SALES	CK# 37805	105.24
DYLAN JAMES FARMS LTD.	CK# 37806	1,302.00
EAST CENTRAL ALBERTA HERITAGE	CK# 37807	42.00
ENDEAVOR	CK# 37808	7,875.00
ENMAX	CK# 37809	11,017.62
EXPLOSIOM MAN	CK# 37810	60.00
FRANK FLAMAN SALES	CK# 37811	471.16
GANGSTER ENTERPRISES	CK# 37812	941.85
GARTLOW HOLDING LTD.	CK# 37813	375.00
GASCHNITZ, JOSEPH G.	CK# 37814	5,925.00
GLENTEL INC.	CK# 37815	7,318.29
GREYHOUND COURIER EXPRESS	CK# 37816	90.60
H & H HUXTED ENT.	CK# 37817	288.93
HAMPTON, ALAN W.	CK# 37818	1,000.00
HB INDUSTRIES LTD.	CK# 37819	385.88
HENRY KROEGER REG WATER	CK# 37820	3,924.67
HI-WAY 9 EXPRESS	CK# 37821	1,990.59
HODGE BROTHERS TRUCKING	CK# 37822	1,475.41
HOOVER, BARRIE	CK# 37823	304.74
HOWARD, WADE D.	CK# 37824	29,692.00
IMAGE CRAFTER SIGNS INC.	CK# 37825	551.25
JENSEN, LARRY	CK# 37826	12,908.25
LEHMANN, HEATHER R.	CK# 37827	500.00

LAPP	CK# 37828	19,136.17
LOUSANA WATER WELLS LTD.	CK# 37829	1,858.92
MACDERMID FARMS LTD.	CK# 37830	430.00
MARSHALL, MURRAY	CK# 37831	290.32
MARTIN, CAYLA R	CK# 37832	762.05
MOORE, JOHN A. & ELIZABETH M.	CK# 37833	500.00
MORRIN AND DIST AG SOCIETY	CK# 37834	37,418.00
MORRIN COMMUNITY HALL ASSOC	CK# 37835	2,830.00
MORRIN FOODS	CK# 37836	425.04
MORRIN MUNICIPAL LIBRARY	CK# 37837	686.00
MORRISON, LILLIAN	CK# 37838	1,942.29
OLSEN, BRADLEY AND MARILOU	CK# 37839	11,490.00
PETTY CASH	CK# 37840	180.40
PRIMROSE, BRAD	CK# 37841	1,405.15
QUEST EMERGENCY LIGHTING	CK# 37842	1,794.81
RECEIVER GENERAL OF CANADA	CK# 37843	27,421.63
RICOH CANADA	CK# 37844	3,047.57
RIEP, GLEN	CK# 37845	861.24
ROBMAC ENTERPRISES LTD.	CK# 37846	1,423.92
ROWE, DIANA	CK# 37847	441.99
ROWLEY COMM HALL ASSOCIATION	CK# 37848	5,944.00
RUMSEY AND DIST AG SOCIETY	CK# 37849	14,154.00
RUMSEY DROP-IN CENTRE	CK# 37850	1,136.00
SAM'S TRUCK & CAR WASH	CK# 37851	433.39
SARGENT, ROBERT	CK# 37852	706.26
STANTEC CONSULTING LTD.	CK# 37853	9,549.41
STRONGCO	CK# 37854	1,283.02
SUN LIFE ASSURANCE	CK# 37855	15,410.82
SUN MEDIA CORPORATION	CK# 37856	194.75
TAQA NORTH	CK# 37857	21.00
TELUS COMMUNICATIONS INC.	CK# 37858	1,187.99
THE DRUMHELLER MAIL	CK# 37859	321.30
ROD JACK FENCING	CK# 37860	2,772.00
TRINUS TECHNOLOGIES LTD.	CK# 37861	30,414.07
TRUEFENCE 2009 INC.	CK# 37862	2,223.59
ULINE	CK# 37863	149.38
UNION TRACTOR LTD.	CK# 37864	134.15
UNIVERSAL FORD LINCOLN	CK# 37865	66.26
VERDANT VALLEY AG SOCIETY	CK# 37866	2,970.00
VILLAGE OF DELIA	CK# 37867	570.00
VILLAGE OF MUNSON	CK# 37868	3,850.00
WANNSTROM, STEVE	CK# 37869	1,975.65
WATER PURE & SIMPLE	CK# 37870	32.00
WILD ROSE ASSESSMENT SERVICE	CK# 37871	8,026.38
WOLF, SANDY	CK# 37872	480.00
4IMPRINT	CK# 37873	2,301.11

Sub-Total: \$ 481,011.71

TOTAL: \$ 495,689.06

**C13-206
Adjournment**

[C13-206] MOVED BY COUNCILLOR MARSHALL

that the meeting be adjourned at 3:00 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, January 22nd, 2014, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.



Reeve:
J. Barrie Hoover



Chief Administrative Officer:
Ross D. Rawlusyk