

STARLAND COUNTY

COUNCIL MEETING, DECEMBER 13th, 2017

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, December 13th, 2017, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Jackie Watts, John Rew and Murray Marshall
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

C17-189
Approval of Minutes

[C17-189] MOVED BY COUNCILLOR MARSHALL

that the minutes of the November 8th, 2017 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked Councillor Watts and Councillor Marshall checked accounts with Administrative Assistant Laya Montgomery.

C17-190
Accounts

[C17-190] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque no. 45859 to 46022 inclusive) totalling \$973,828.85, be approved for payment.

CARRIED UNANIMOUSLY.

C17-191
Financial Statement

[C17-191] MOVED BY DEPUTY REEVE SARGENT

that the Financial Statement for the period ending November 30th be approved as submitted.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The Provincial Government has announced a change whereby municipalities will be able to claim a tax credit for uncollectable education taxes levied on oil and gas properties retroactive to 2015.
- Alberta Transportation recently did a National Safety Code Audit which aims to make sure that Starland County's Carrier License requirements are met. As Starland County did not pass the Audit we now await a letter containing necessary next steps to get into compliance.
- Shirley, Bob and Steve attended the AEMA 2017 Stakeholder Summit in Edmonton on December 5th and 6th. The keynote speaker reviewed lessons from the Fort McMurray Wildfire.
- Management staff has been busy doing employee evaluations over the last few weeks with year-end quickly approaching.

PW Report

At 10:00 a.m. Public Works Supervisor Al Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- The Public Works crew has been setting up plows and sanders, running scrap metal to Brooks, hauling sand and gravel from the Handhills, plowing and sanding roads and hauling equipment.
- Gary, Kevin and Thomas have been doing regular maintenance

- on the heavy duty equipment and setting up the plows for winter.
- Buck continues with regular maintenance on the county light duty fleet and helping arrange the paperwork for the NSC Audit.
 - Brenda has been working from home while she is dealing with some personal issues.
 - Al has been doing paperwork, checking on road issues, doing a job tour with Doug, working on the capital plan and doing employee evaluations.

Departure	At 10:58 a.m. Al Pratt departed from the meeting.
Attendance of Manager Riep & Municipal Services Report	<p>At 11:00 a.m., Municipal Services Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:</p> <ul style="list-style-type: none">• The Munson Truck fill Station has progressed to the point where most of the underground facilities have been completed and the building itself has been erected. The work can now focus on the mechanical and electrical components inside the building.• The solar back-up power installation for the CLV Water System is still undergoing upgrades after a number of deficiencies were noted with the initial construction. The goal is to get the system to feed back into the grid once the back-up battery system is full. The work will be performed by Gridworks of Alberta.• The main overhead door on the Michichi Fire Hall has been installed and is working well.• Glen is investigating several property complaints associated with non-approved developments in Hamlets as well as the Bitfury Site over noise.
ATCO Fire Response	Notice was received from ATCO Electric that they have completed their own review of the fires on the SE-24-30-17-W4 related to invoices dated September 18 th and 19 th and have taken the position that ATCO is not financially responsible for the fire. Despite this, in the spirit of being a good corporate citizen ATCO has agreed to pay the invoices.
Fire Hall	Assistant CAO Kreke gave an update on progress at the Munson Fire Hall. Currently the slab has been poured and steel is being delivered to the building site. Final move in is scheduled for spring of 2018.
Subdivision Extension	Ronald and Joyce Milgate have requested an extension to their subdivision approval granted on December 19 th of 2016. The applicants would like an extension until December 19 th , 2018 in order to meet all the conditions.
<u>C17-192</u> Subdivision Extension	<p><u>[C17-192] MOVED BY DEPUTY REEVE SARGENT</u></p> <p>that Subdivision File No. 2016-028 be granted an extension of one year from December 19th, 2017 to December 20th, 2018 for all conditions to be met.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY.</p>
Departure	At 11:50 a.m. Glen departed from the meeting.
Canadian Badlands Delegation	At 1:00 p.m. Lonna Hoggan from Canadian Badlands attended the meeting and gave a presentation on the activities of Canadian Badlands. The organization runs a number of events within the communities comprising Canadian Badlands that promote tourism within the area.
Departure	At 1:25 p.m. Lonna Hoggan departed from the meeting.
<u>C17-193</u> Canadian Badlands Conference	<p><u>[C17-193] MOVED BY COUNCILLOR MARSHALL</u></p> <p>that Councillor Watts and Deputy Reeve Sargent be authorized to attend the Canadian Badlands Annual Conference in Medicine Hat</p>

from March 13th to 15th, 2018 and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

AAMDC
Conference
Summary

Council was presented with a copy of the of Fall AAMDC 2017 Convention Highlights along with a list of resolutions endorsed at the convention.

Tax Transfer Land

Assistant CAO Kreke reviewed with Council a number of options for proceeding with lease agreements for the Tax Sale Land recently transferred to the County from the Government of Alberta.

CAAMDC
Director's Meeting

CAO Bremer reviewed with Council notes from the CAAMDC Director's Meeting held in Three Hills on December 8th. She noted that rural crime is now a widespread problem and seems to be getting worse as reported by other counties in our area.

C17-194
Rural Crime
Watch
Conference

[C17-194] MOVED BY COUNCILLOR WATTS

that Reeve Wannstrom be authorized to attend the Rural Crime Watch Conference in Lacombe on February 15th and 16th, 2018 and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

Tender Opening

A 2:00 p.m. representatives from several bridge contractors as well as Ken Menage of Stantec Consulting attended the meeting for the opening of tenders for Bridge File 71779.

Departure

At 2:20 p.m. the delegation departed from the meeting.

C17-195
ACP Grant
Application

[C17-195] MOVED BY COUNCILLOR WATTS

that Starland County, along with the Village of Munson, submit an application for the 2018 Alberta Community Partnership Grant Program in the amount of \$49,000.00 to cover the cost of an Infrastructure Study for the Village of Munson.

CARRIED UNANIMOUSLY.

Brenda Gallagher

At 2:25 p.m. Brenda Gallagher attended the meeting.

C17-196
Motion to go
In-Camera

[C17-196] MOVED BY COUNCILLOR MARSHALL

that the meeting proceed In-Camera at 2:30 p.m.

CARRIED UNANIMOUSLY.

Departure

At 3:00 p.m. Brenda departed from the meeting.

C17-197
Motion to Come
Out of In-Camera

[C17-197] MOVED BY DEPUTY REEVE SARGENT

that the meeting proceed out of In-Camera at 3:30 p.m.

CARRIED UNANIMOUSLY.

STIP Grant

Notice was received from Alberta Transportation that Starland County's applications for the 2018 Strategic Infrastructure Grant Program were received, considered complete and would be evaluated over the coming months.

C17-198
Expense of
Doubtful
Accounts

[C17-198] MOVED BY COUNCILLOR REW

that Starland County authorize the cancellation of taxes in the names of the following corporations: Blaze Energy Ltd., Canadian Oil & Gas

International Inc., Second Wave Petroleum Inc., and Questfire Energy Corp. totalling the sum of \$29,761.44 so that Starland County may apply for the Provincial Education Requisition Credit for Uncollectable Education Property Taxes on Oil and Gas Properties in the sum of \$4,824.00.

CARRIED UNANIMOUSLY.

Amateur Team Grant Request

An Amateur Team Grant application was received from the Delia Fun Hockey Team. The group currently has 17 registered participants. The grant funds each application at \$50/participant to a maximum of \$2,000.

C17-199
Amateur Team Grant

[C17-199] MOVED BY COUNCILLOR MARSHALL

that Starland County approve a 2017 Amateur Team Grant payment to the Delia Fun Hockey Team in the amount of \$850.00.

CARRIED UNANIMOUSLY.

2017 Operational Grant Requests Summary

CAO Bremer reviewed with Council a summary of the 2017 Operational/Skating Rink Grant requests. The program helps community groups operating facilities within the County fund a portion of the annual operating costs.

C17-200
2017 Operational and Skating Rink Grants

[C17-200] MOVED BY COUNCILLOR MARSHALL

that the Starland County fund the Operational and Skating Rink Grant programs in the amounts of \$95,000.00 and \$38,000.00 respectively and that the funds be distributed as below:

Operational Grants

Craigmyle Historic Society	\$	1,503.00
Craigmyle Civic Centre		1,827.00
Delia & District Ag Society		22,637.00
Delia & District Comm. Assoc.		6,180.00
Delia & District Hist. Society		4,496.00
Delia & District Senior Citizens		2,645.00
Delia Curling Club		5,997.00
Delia Municipal Library Board		643.00
Morrin & District Ag Society		17,741.00
Morrin Municipal Library		841.00
Munson & Area Comm. Assoc.		3,396.00
Rowley Comm. Hall Assoc.		6,399.00
Rumsey & District Ag Society		12,974.00
Rumsey Drop-In Centre		1,536.00
Verdant Valley Ag Society		3,123.00

Skating Rink Grants

Delia & District Ag Society	\$	17,750.00
Morrin & District Ag Society		17,750.00
Rumsey & District Ag Society		2,500.00

MOTION CARRIED.

C17-201
Brownlee Emerging Trends

[C17-201] MOVED BY DEPUTY REEVE SARGENT

that all Council Members and approved staff be authorized to attend the 2018 Brownlee LLP Emerging Trends legal seminar on February 8th, 2018 at the Coast Plaza Hotel in Calgary and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

ASB Issues

CAO Bremer advised Council that the Agricultural Service Board meeting scheduled for January 2nd would be moved to January 3rd and notified Council of a request made by residents of Kneehill County for Agricultural

Fieldman Alan Hampton to run a Pesticide Applicator Course for the residents of Kneehill County in the new year.

**C17-202
Pesticide
Applicator
Course**

[C17-202] MOVED BY COUNCILLOR WATTS

that Council authorize Agricultural Fieldman Alan Hampton to offer a Pesticide Applicator Course for the residents of Kneehill County and that the costs of the course should be recovered through registration fees.

CARRIED UNANIMOUSLY.

Strategic
Planning Session

Council was advised that Administration is planning a Strategic Planning Session for Council from February 6th to 7th, 2018 to be held at the administration office.

Committee
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council
Communications

Council Communications:

- i) Alberta Association of Municipal Districts and Counties re:
 - Member Bulletin re: Farm and Ranch Workplace Legislation FAQs and Webinars Now Available
 - Member Bulletin re: Amendment to Listing of Birds Under Schedule 1 of the Species at Risk Act
 - Member Bulletin re: Legislation Introduced to Change WCB and OHS Standards
 - Member Bulletin re: Wind Energy Resources for Alberta Municipalities
 - Member Bulletin re: Updates to Provincial Recreational Cannabis Legalization
 - Member Bulletin re: Government of Canada Recreational Cannabis Consultations – Provide your Input!
 - Member Bulletin re: Guide to Community Solar in Alberta Now Available
 - Member Bulletin re: Resolutions Deadline for Spring 2018 Convention
 - Member Bulletin re: Looking for Advice? Call A Peer Mentor
 - Contact Newsletter (3 Issues)

Accounts

Accounts - see prior motion.

AAMDC	CK# 45859	51,873.68
Sub-Total:	\$	51,873.68
A&D HARPER TIRE (1979) LTD.	CK# 45860	13.06
ACKLANDS-GRAINER INC.	CK# 45861	2,137.83
ACTIVE GLASS	CK# 45862	198.45
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 45863	30.35
AIR LIQUIDE CANADA HEAD OFFICE	CK# 45864	636.08
AAMDC	CK# 45865	45,244.07
ALLIED DISTRIBUTORS DRUM LTD.	CK# 45866	2,392.07
ALTAGAS UTILITIES INC.	CK# 45867	1,438.24
ATCO ELECTRIC LTD.	CK# 45868	36.60
BIG COUNTRY GAS CO-OP	CK# 45869	301.53
BIG SKY CALL CENTERS INC.	CK# 45870	313.88
BLACK, COLBY	CK# 45871	1,123.50
BREMER, SHIRLEY J.	CK# 45872	1,084.80
BUFFALO VENTURES INC.	CK# 45873	37,800.00
BURT, EDWIN L.	CK# 45874	150.00
CANWEST ELEVATOR & LIFTS	CK# 45875	918.75
CERVUS AG EQUIPMENT LP	CK# 45876	764.14

CERVUS EQUIPMENT	CK# 45877	71.45
DIGITAL CONNECTION OFFICE	CK# 45878	862.86
DRUM WIRELESS LTD.	CK# 45879	813.75
DRUMHELLER SOLID WASTE	CK# 45880	92.96
DRUMHELLER CHRYSLER LTD.	CK# 45881	1,130.56
DRUMHELLER CO-OP LTD.	CK# 45882	598.03
DRUMHELLER EQUIPMENT SALES	CK# 45883	127.34
EAST CENTRAL GAS CO-OP LTD.	CK# 45884	246.53
FINKBINER, DOUGLAS A.	CK# 45885	1,092.00
FREIGHTLINER OF RED DEER INC.	CK# 45886	920.00
FRESON BROS DRUMHELLER	CK# 45887	439.08
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 45888	1,416.33
GRIFFITH, SHERRY	CK# 45889	656.50
H & H HUXTED ENT. LTD.-STRATHMORE	CK# 45890	1,144.30
HENRY KROEGER REGIONAL WATER	CK# 45891	700.70
HI-WAY 9 EXPRESS LTD.	CK# 45892	726.83
HODGE BROTHERS TRUCKING LTD.	CK# 45893	3,005.62
JUBILEE INSURANCE AGENCIES	CK# 45894	168,686.84
KAIZEN LAB	CK# 45895	2,202.90
KNEEHILL SOIL SERVICES	CK# 45896	37.80
KREKE, MATTHEW	CK# 45897	988.50
KUHL TUF WEAR LTD.	CK# 45898	237.16
LN LAND DEVELOPMENT	CK# 45899	2,553.60
LAPP	CK# 45900	27,448.69
LOOKER OFFICE EQUIPMENT	CK# 45901	4,708.20
LOOMIS EXPRESS	CK# 45902	123.78
MAGNIFIED TRAINING SERVICES LTD.	CK# 45903	525.00
MARSHALL, MURRAY	CK# 45904	284.60
MONTGOMERY, LAYA	CK# 45905	688.96
MPE ENGINEERING LTD.	CK# 45906	14,424.42
NAPA AUTO PARTS DRUMHELLER	CK# 45907	70.46
NEU MUEHL HUTTERIAN BRETHREN	CK# 45908	1,000.00
NSC MINERALS	CK# 45909	4,698.89
NU EDGE CONSTRUCTION LTD.	CK# 45910	119,148.75
OASIS CARWASH & CONVENIENCE	CK# 45911	205.12
OLMSTEAD & SONS	CK# 45912	877.13
PRINTER WORLD INTERNATIONAL	CK# 45913	993.30
PRO-ACTIVE BUILDING MAINTENANCE	CK# 45914	892.50
RADAFAB OILFIELD & IND SUPPLY	CK# 45915	12,904.50
RECEIVER GENERAL OF CANADA	CK# 45916	54,311.05
REW, JOHN	CK# 45917	283.70
RIEP, GLEN	CK# 45918	2,275.38
ROBMAC ENTERPRISES LTD.	CK# 45919	2,185.31
ROWE, LYLE	CK# 45920	1,000.00
1858097 ALBERTA LTD.	CK# 45921	170.10
SARGENT, ROBERT	CK# 45922	265.93
SHRED-IT INTERNATIONAL ULC	CK# 45923	214.75
STARLAND REGIONAL WATER	CK# 45924	9,407.32
TAQA NORTH	CK# 45925	21.00
TELUS COMMUNICATIONS INC.	CK# 45926	357.75
TELUS MOBILITY INC.	CK# 45927	1,214.71
TOWN OF DRUMHELLER	CK# 45928	1,277.80
TRINUS TECHNOLOGIES INC.	CK# 45929	38.06
UNSURPASSABLE CONSTRUCTION	CK# 45930	16,424.58
VILLAGE OF DELIA	CK# 45931	178.00
WANNSTROM, STEVE	CK# 45932	256.25
WARWICK PRINTING CO. LTD	CK# 45933	828.45
WATER PURE & SIMPLE	CK# 45934	66.50
WATTS, JACKIE	CK# 45935	273.35
WOLF, TRACY	CK# 45936	1,267.00

Sub-Total: \$ 546,646.28

AAMDC CK# 45937 13,050.34

Sub-Total: \$ 13,050.34

A.P.I. ALARM INC.	CK# 45938	220.50
A&D HARPER TIRE (1979) LTD.	CK# 45939	1,251.52
ACKLANDS-GRAINER INC.	CK# 45940	338.39
ACTIVE GLASS	CK# 45941	331.86
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 45942	2,847.02
AIR LIQUIDE CANADA HEAD OFFICE	CK# 45943	499.51
AAMDC	CK# 45944	19,386.48
ALBERTA ELEVATING DEVICES & RIDES	CK# 45945	280.35
ALBERTA GOVERNMENT SERVICES	CK# 45946	171.00
ALBERTA ONE-CALL CORPORATION	CK# 45947	28.35
ALLIED DISTRIBUTORS DRUM LTD.	CK# 45948	3,416.52
ALLIED DISTRIBUTORS DRUM LTD.	CK# 45949	184.34
ALTAGAS UTILITIES INC.	CK# 45950	187.39
ATB FINANCIAL MASTERCARD	CK# 45951	169.80
BIG COUNTRY GAS CO-OP	CK# 45952	590.90
BIG SKY CALL CENTERS INC.	CK# 45953	346.55
BREMER, SHIRLEY J.	CK# 45954	924.80
BROWNLEE LLP	CK# 45955	8,002.69
BRZ PARTNERSHIP ARCHITECTURE	CK# 45956	1,610.70
BURT, EDWIN L.	CK# 45957	150.00
CHRIST THE REDEEMER C.S.R.D #3	CK# 45958	4,093.97
CLEARTECH INDUSTRIES INC.	CK# 45959	369.60
COSENS, JASON	CK# 45960	40.05
CURTIS GEO SOLUTIONS INC.	CK# 45961	1,856.40
DIRECT ENERGY	CK# 45962	71.40
DRUMHELLER SOLID WASTE	CK# 45963	155.49
DRUMHELLER CHRYSLER LTD.	CK# 45964	2,407.77
DRUMHELLER CO-OP LTD.	CK# 45965	3,735.27
DRUMHELLER EQUIPMENT SALES	CK# 45966	787.50
ENMAX	CK# 45967	7,392.29
FRONTIER CONSTRUCTION PRODUCTS	CK# 45968	3,404.52
GOVERNMENT OF ALBERTA	CK# 45969	21.00
H & H HUXTED ENT. LTD	CK# 45970	95.44
HAMPTON, ALAN W.	CK# 45971	1,717.95
HENRY KROEGER REGIONAL WATER	CK# 45972	6,473.77
HI-WAY 9 EXPRESS LTD.	CK# 45973	384.50
JACK FENCING	CK# 45974	6,013.88
KNEEHILL COUNTY	CK# 45975	360.45
KUDRAS, DARA	CK# 45976	1,325.00
KUHL TUF WEAR LTD.	CK# 45977	620.29
LINDE, EILEEN & GARITH	CK# 45978	500.00
LN LAND DEVELOPMENT	CK# 45979	6,198.68
LAPP	CK# 45980	26,675.57
LOOMIS EXPRESS	CK# 45981	367.32
MARSHALL, GINO	CK# 45982	550.00
MORRIN FOODS	CK# 45983	313.15
MORRISON, LILLIAN	CK# 45984	1,330.74
MPE ENGINEERING LTD.	CK# 45985	894.60
OASIS CARWASH & CONVENIENCE	CK# 45986	66.81
OLD MACDONALD KENNELS	CK# 45987	589.05
PRMS	CK# 45988	1,312.06
PETTY CASH	CK# 45989	53.60
PRINTER WORLD INTERNATIONAL	CK# 45990	1,003.80
RECEIVER GENERAL OF CANADA	CK# 45991	96,573.25
RIEP, GLEN	CK# 45992	750.00
ROADATA SERVICES LTD.	CK# 45993	504.00
ROBMAC ENTERPRISES LTD.	CK# 45994	1,180.07
ROWE, DIANA	CK# 45995	635.00
1858097 ALBERTA LTD.	CK# 45996	74.55
SARGENT, ROBERT	CK# 45997	6,793.97
SHARPE, KERRY	CK# 45998	608.94
STARLAND REGIONAL WATER	CK# 45999	39,575.14
SUN LIFE ASSURANCE COMPANY	CK# 46000	18,154.22
SUN LIFE ASSURANCE COMPANY	CK# 46001	160.65
TAQA NORTH	CK# 46002	21.00

TELUS COMMUNICATIONS INC.	CK# 46003	1,684.68
TELUS MOBILITY INC.	CK# 46004	1,333.04
THE DRUMHELLER MAIL	CK# 46005	6,136.41
THE PHONE EXPERTS	CK# 46006	119.70
TOWN OF DRUMHELLER	CK# 46007	4,376.87
TREMBLAY, DANIELLE	CK# 46008	694.00
TRINUS TECHNOLOGIES INC.	CK# 46009	1,089.38
TURRIS COMMUNICATIONS LTD.	CK# 46010	270.22
UFA CO-OPERATIVE LIMITED	CK# 46011	343.99
UNITED RENTALS OF CANADA INC.	CK# 46012	4,933.64
VILLAGE OF DELIA	CK# 46013	114.00
VILLAGE OF MORRIN	CK# 46014	7,170.11
WANNSTROM, STEVE	CK# 46015	5,766.49
WATER PURE & SIMPLE	CK# 46016	71.50
WATTS, JACKIE	CK# 46017	4,929.29
WEARPRO EQUIPMENT AND SUPPLY	CK# 46018	6,621.51
WESTERN CHEVROLET	CK# 46019	915.64
WILD ROSE ASSESSMENT SERVICE	CK# 46020	9,135.00
WOLF, TRACY	CK# 46021	1,267.00
1325856 ALBERTA LTD.	CK# 46022	134.70

Sub-Total: \$ 344,258.55

TOTAL: \$ 973,828.85

**C17-203
Adjournment**

[C17-203] MOVED BY COUNCILLOR MARSHALL

that the meeting be adjourned at 5:00 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, January 9th, 2017, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.

Reeve:
Steven Wannstrom

Chief Administrative Officer:
Shirley Bremer