

STARLAND COUNTY

COUNCIL MEETING, FEBRUARY 22nd, 2017

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, February 22nd, 2017, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Bob Sargent, Steve Wannstrom and Murray Marshall
Staff: Assistant CAO Shirley Bremer
Legislative Services Manager Kreke

C17-024 Approval of Minutes

[C17-024] MOVED BY COUNCILLOR SARGENT

that the minutes of the February 8th, 2017 regular meeting of the Council of Starland County be approved as amended.

CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Laya Montgomery.

C17-025 Accounts

[C17-025] MOVED BY COUNCILLOR WANNSTROM

that accounts (cheque no. 44214 to 44405 inclusive) totalling \$728,952.70, be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Assistant Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The new Land Use Bylaw is ready for review by Council and a summary of the changes will be presented later today. The Bylaw has been under development for a number of years and represents a significant number of hours of work by administration staff.
- We have now received word that our 2016 Safety Audit has been approved with a passing mark of 86%.
- Administration is currently undergoing preparation for the upcoming financial audit review process.
- In response to AUMA's advocacy, Municipal Affairs has agreed to modify the viability review process so that it is more timely and efficient by combining several steps and providing more advisory support.
- Alberta's Solar Installation Incentive Program has been delayed. The repeated delays of this program are beginning to have a negative impact on the solar industry in Alberta.

Mayors and Reeves Meeting

The Mayors and Reeves Liaison Committee Meeting is scheduled for Monday March 20, 2017 from 3:00 p.m. to 4:00 pm. This will be followed by the Genesis Reciprocal Insurance Exchange meeting.

FCM 2017 Conference

The conference program for the 2017 Federation of Canadian Municipalities Conference was released and events and study tours will have to be booked soon.

Attendance of PW Supervisor Pratt and PW Report

At 10:00 a.m. Public Works Supervisor Al Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- The Public Works crew has been busy with a number of activities

including cutting trees and firewood, plowing and sanding, removing beaver dams and gathering up fire extinguishers to be re-certified.

- Grader Operators have been plowing their divisions and touching up intersections.
- Gary and Kevin have been doing regular maintenance and minor repairs on the heavy duty equipment. They are looking for direction on the future of Unit #70 as the maintenance cost on the unit has been increasing.
- Buck continues with regular maintenance on the county light duty fleet.
- Brenda has been doing permits for service rigs and watching the roads to see if road bans should be put on.
- Al has been working on year end paperwork, doing job descriptions with Chris and monitoring the Burfield and Miracle Mile Slides.

Departure

At 10:35 a.m. Public Works Supervisor Pratt departed from the meeting.

Safety Audit

At 10:37 Safety Officer Sharon White attended the meeting and reviewed with Council the results of the internal safety audit completed in 2016. She noted that we have improved our score over the previous internal audit and passed with a score of 86%. The external score will have to be completed before September 26, 2017.

C17-026
Community
Mental Health
Workplace
Conference

[C17-026] MOVED BY COUNCILLOR WANNSTROM

that Sharon White and Chris Peoples be authorized to attend the 2017 Community Mental Health Workplace Conference in Red Deer, Alberta on May 23rd and 24th and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

Departure

At 11:05 a.m. Safety Officer Sharon White departed from the meeting.

Attendance of MS
Manager Riep and
MS Report

At 11:10 a.m. Municipal Services Manager Riep attended the meeting and presented the Municipal Services Report. Highlights of his report included the following:

- Glen is working with MPE Engineering on several water projects. Revisions are being made to the scope of work for the Fire Hall to allow for a water connection which does not interrupt construction. Also they are working on the replacement waterline for the CLV system.
- All of the fire extinguishers are currently being re-certified. The process takes a couple of days to perform and then to redistribute each unit.
- Glen has been working with Palliser Regional Municipal Services on the update of the Land Use Bylaw which will be implemented in the spring.

Land Use Bylaw
Review

At 11:30 a.m. Cynthia Cvik, PRMS, attended the meeting and reviewed with Council her summary of the major changes being included in the County's updated Land Use Bylaw. Overall she noted the changes expand and clarify the definitions while also adding and assigning purposes to land use districts. Additionally the Bylaw deals with a number of current issues such as alternative energy and floodway development. The new Bylaw will require a number of zone changes for individual properties as well as community consultations over the next couple of months. Cynthia along with administrative staff will be working to consult with the public and recommending changes to the document before final reading of the Bylaw is given.

C17-027
Establish Bylaw
1125

[C17-027] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1125 be established, a bylaw governing land use planning and development standards in Starland County, repealing and replacing Bylaw 1064.

CARRIED UNANIMOUSLY.

C17-028
Bylaw 1125
First Reading

[C17-028] MOVED BY COUNCILLOR WANNSTROM

that Bylaw 1125 be given First Reading, a bylaw governing land use planning and development standards in Starland County, repealing and replacing Bylaw 1064, be given first reading.

CARRIED UNANIMOUSLY.

C17-029
Public Hearing

[C17-029] MOVED BY REEVE HOOVER

that a Public Hearing date for Bylaw 1125 be set for April 12th, 2017, at the Starland County Administration Office Council Chambers at 1:00 p.m.

CARRIED UNANIMOUSLY.

Departure

At 12:05 p.m. Cynthia and Glen departed from the meeting.

C17-030
Morris Planning
Committee

[C17-030] MOVED BY DEPUTY REEVE AVRAMENKO

that Councillor Sargent and Legislative Services Manager Kreke be appointed to the Joint Village of Morris, Starland County Planning Committee.

CARRIED UNANIMOUSLY.

Hanna Medical
Properties

Hanna Medical Properties has recently undergone a major renovation to their facilities and are asking Starland County to fund a portion of the cost remaining after grants and financing. The request is for \$5,987.17.

C17-031
Hanna Medical
Properties

[C17-031] MOVED BY COUNCILLOR MARSHALL

that Starland County pay to Hanna Medical Properties a sum of \$5,987.17 to fund a portion of their renovation costs at their facility in Hanna.

MOTION CARRIED.

Drumheller and
District 4-H

At 1:30 p.m. Quinn Nelson and Charlese Gridley of the Drumheller and District 4-H attended the meeting and gave a presentation thanking the County for its support and showing some of the activities the County's support made possible.

Departure

At 1:50 p.m. Quinn and Charlese departed from the meeting.

C17-032
Recess Meeting

[C17-032] MOVED BY DEPUTY REEVE AVRAMENKO

that the Council meeting be recessed at 1:55 p.m. in order to proceed with the 2017 tax sale.

CARRIED UNANIMOUSLY.

C17-033
Resume Meeting

[C17-033] MOVED BY COUNCILLOR WANNSTROM

that the Council meeting resume at 2:15 p.m.

CARRIED UNANIMOUSLY.

C17-034
Postpone Tax Sale

[C17-034] MOVED BY DEPUTY REEVE AVRAMENKO

that the 2017 Tax Sale be postponed to March 29th at 2:00 p.m., to allow time to confirm the appraisal of the tax sale property in question, where it will be held at the Starland County Administration Office Council Chambers.

CARRIED UNANIMOUSLY.

MGA Regulations

The AAMDC issued a member bulletin outlining the recently released regulations for some portions of the new MGA. It is expected that the remaining regulations will be released sometime in the spring.

Cemetery Plot Reimbursement

Edward and Donna Christensen have submitted a request for Council to reimburse them for lots W3 and W4 in Block 28 of the Delia Cemetery. At 85% of \$200.00 the reimbursable cost is \$170.00.

C17-035
Cemetery Plot Reimbursement

[C17-035] MOVED BY COUNCILLOR WANNSTROM

that Starland County reimburse Edward and Donna Christensen \$170.00 for their purchase of lots W3 and W4 in Block 28 of the Delia Cemetery as per Starland County policy.

CARRIED UNANIMOUSLY.

Encroachment Agreement

Ken Couturier of Rumsey Alberta is proposing that Starland County enter into an encroachment agreement with him for his Rumsey property. The lot in question is Lot 1, Block 1, Plan 0112205. As presented the agreement would allow an existing barn improvement to encroach on the adjacent road allowance. In consideration, payment covering Starland County's legal and surveying expenses incurred in the preparation of the agreement in addition to \$10.00 would be paid to Starland County.

C17-036
Encroachment Agreement

[C17-036] MOVED BY COUNCILLOR SARGENT

that Starland County enter into an encroachment agreement for total compensation totalling not less than \$100.00, as presented to Council, with Ken Couturier of Rumsey, Alberta for that portion of his property located on Lot 1, Block 1, Plan 0112205 encroaching on the adjacent roadway as shown in the surveyed drawings attached to agreement.

MOTION CARRIED.

Fire Hall

Legislative Services Manager Kreke reviewed with Council the recently received cost estimate for the Munson Fire Hall. Currently the Fire Hall is estimated at \$2,448,700. This estimate excludes finishing the 2nd floor and portions of the site work to be carried out by Starland County. BRZ Architecture has noted that this number is likely high by 10% to 30% and we will not know until the bid process is completed and design specifications are finalized. Additionally the Fire Hall Committee has compiled a number of items that could potentially reduce the cost further which will be discussed in the near future. The Fire Hall Committee is also proposing that we remove the truck fill building and cistern from the Fire Hall construction program and locate a smaller building in close proximity to the Fire Hall. This change would allow for a smoother construction process as well as a number of cost savings due to the reduced building standard and other possible design and installation efficiencies.

C17-037
Fire Hall Tender

[C17-037] MOVED BY COUNCILLOR SARGENT

that Starland County proceed with the fire design specification as outlined in the cost estimate submitted on February 16th by BRZ Architecture with the removal of the Truck Fill building attachment.

MOTION CARRIED.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) AAMDC re: Member Bulletin: Municipal Asset Management Program Information
- ii) Municipal Affairs re: 2016 Gas Tax Funding Approval
- iii) Municipal Affairs re: Annual Minister's Awards for Municipal Excellence – Request for Submissions
- iv) Alberta Transportation re: Strategic Transportation Infrastructure Program Local Road Bridge Program
- ii) Alberta Association of Municipal Districts and Counties re:
 - Contact Newsletter (2 Issues)

Accounts

Accounts - see prior motion.

AAMDC	CK# 44214	5,427.03
EQUIPMENT SALES & SERVICE LIMITED	CK# 44215	737.10
GANGSTER ENTERPRISES	CK# 44216	682.50
KUHL TUF WEAR LTD.	CK# 44217	317.99
RECEIVER GENERAL OF CANADA	CK# 44218	24,231.13
TOWN OF DRUMHELLER	CK# 44219	2,034.21
TRIPLE A WELDING LTD.	CK# 44220	138.60

Sub-Total: \$ 33,568.56

I.D. APPAREL	CK# 44221	1,214.01
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Sub-Total: \$ 1,214.01

AAMDC	CK# 44222	37.76
ALTAGAS UTILITIES INC.	CK# 44223	3,032.36
ATCO ELECTRIC LTD.	CK# 44224	35.74
BIG COUNTRY GAS CO-OP	CK# 44225	7,350.00
BIG COUNTRY GLASS	CK# 44226	183.75
DRUM WIRELESS LTD.	CK# 44227	82.85
DRUMHELLER CO-OP LTD.	CK# 44228	982.78
DRUMHELLER EQUIPMENT	CK# 44229	30,358.65
EAST CENTRAL GAS CO-OP LTD.	CK# 44230	361.71
LAKELAND COLLEGE	CK# 44231	2,375.00
PIONEER RESEARCH CORPORATION	CK# 44232	4,460.61
PRONGHORN CONTROLS	CK# 44233	226.80
SHRED-IT INTERNATIONAL ULC	CK# 44234	198.06
STARLAND REGIONAL WATER	CK# 44235	893.09
SERENIC SOFTWARE	CK# 44236	4,949.81
WHEATLAND COUNTY	CK# 44237	65.07
WJF INSTRUMENTATION (1990) LTD.	CK# 44238	7,428.75

Sub-Total: \$ 63,022.79

STANTEC CONSULTING LTD.	CK# 44239	25,286.91
STARLAND REGIONAL WATER	CK# 44240	5,722.01

Sub-Total: \$ 31,008.92

BIG COUNTRY GAS CO-OP	CK# 44241	183.75
ENMAX	CK# 44242	6,525.06

	Sub-Total:	\$	6,708.81
ACTIVE GLASS	CK# 44243		240.71
ALLIED DISTRIBUTORS DRUM LTD.	CK# 44244		69.62
ALTALIS JV	CK# 44245		1,077.30
ARMAA	CK# 44246		600.00
AVRAMENKO, ALLEN	CK# 44247		268.59
BICKFORD HEATING & AIR	CK# 44248		297.15
BURT, EDWIN L.	CK# 44249		150.00
CERVUS AG EQUIPMENT LP	CK# 44250		525.84
CITY OF LACOMBE	CK# 44251		30.00
COMMUNITY PLANNING ASSOCIATION	CK# 44252		250.00
DEVALERIOLA, KEVIN	CK# 44253		133.50
DRUM WIRELESS LTD.	CK# 44254		609.00
ECS SAFETY SERVICES LTD.	CK# 44255		143.85
FINKBINER, WILLIAM A	CK# 44256		260.38
GREYHOUND COURIER EXPRESS	CK# 44257		67.17
HANNA CHRYSLER LTD.	CK# 44258		53.55
HEATH, CLARE L	CK# 44259		83.87
HI-WAY 9 EXPRESS LTD.	CK# 44260		340.95
HODGE, THOMAS	CK# 44261		223.65
HOOVER, BARRIE	CK# 44262		296.62
I.D. APPAREL	CK# 44263		1,746.36
KUDRAS, DARA	CK# 44264		35.08
LAPP	CK# 44265		25,972.85
MARSHALL, MURRAY	CK# 44266		284.16
MORRIN FOODS	CK# 44267		1,890.00
RECEIVER GENERAL OF CANADA	CK# 44268		28,137.04
ROWE, DIANA	CK# 44269		338.90
SLGM	CK# 44270		325.00
STANTEC CONSULTING LTD.	CK# 44271		42,677.15
SUNTJENS, KATIE	CK# 44272		66.64
TELUS COMMUNICATIONS INC.	CK# 44273		320.35
TELUS MOBILITY INC.	CK# 44274		228.06
TRINUS TECHNOLOGIES INC.	CK# 44275		76.13
WANNSTROM, STEVE	CK# 44276		256.13
WATER PURE & SIMPLE	CK# 44277		127.50
WESTERN FINANCIAL GROUP (DRU)	CK# 44278		143.75
WOLF, TRACY	CK# 44279		1,230.00
WOLSELEY WATERWORKS	CK# 44280		42.15
WURTH CANADA LIMITED	CK# 44281		1,630.62
CINTAS CANADA LIMITED	CK# 44282		661.72
ZIEGLER, JOHN JC	CK# 44283		133.50
1725371 ALBERTA LTD.	CK# 44284		840.00
	Sub-Total:	\$	112,884.84
AAMDC	CK# 44285		32,191.29
	Sub-Total:	\$	32,191.29
A&D HARPER TIRE (1979) LTD.	CK# 44286		3,580.58
AAMDC	CK# 44287		25,699.75
ALLIED DISTRIBUTORS DRUM LTD.	CK# 44288		1,660.64
DONNA BALZER CONSULTING INC.	CK# 44289		2,939.74
DRUMHELLER CHRYSLER LTD.	CK# 44290		1,763.92
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 44291		7,081.44
HANNA MEDICAL PROPERTIES	CK# 44292		9,216.90
KUDRAS, DARA	CK# 44293		45.00
LAPP	CK# 44294		27,082.43
NAPA AUTO PARTS DRUMHELLER	CK# 44295		432.08
PRINTER WORLD INTERNATIONAL	CK# 44296		551.78
QUEST EMERGENCY LIGHTING	CK# 44297		406.14
RECEIVER GENERAL OF CANADA	CK# 44298		44,672.13
SEED CHECK TECHNOLOGIES INC.	CK# 44299		289.80
SUN LIFE	CK# 44300		18,356.98

TELUS COMMUNICATIONS INC.	CK# 44301	1,522.22
THE CITY OF RED DEER	CK# 44302	6,602.64
TURRIS COMMUNICATIONS LTD.	CK# 44303	270.22
WESTERGARD MOTORS DRUMHELLER	CK# 44304	56.60
WILD ROSE ASSESSMENT SERVICE	CK# 44305	9,029.13

Sub-Total: \$ 161,260.12

ADAMS INDUSTRIAL SUPPLIES INC.	CK# 44306	331.28
ALBERTA GOVERNMENT SERVICES	CK# 44307	406.00
ALBERTA ONE-CALL CORPORATION	CK# 44308	6.30
AUMA	CK# 44309	472.50
ATB FINANCIAL MASTERCARD	CK# 44310	5,518.82
BIG SKY CALL CENTERS INC.	CK# 44311	331.80
BROWNLEE LLP	CK# 44312	827.90
BRZ	CK# 44313	14,093.63
EAGLE ALLOYS LTD.	CK# 44314	899.56
EVOLUTION INSPECTIONS	CK# 44315	1,312.19
HI-WAY 9 EXPRESS LTD.	CK# 44316	158.22
KELTECH COMMUNICATIONS INC.	CK# 44317	1,365.00
LOOMIS EXPRESS	CK# 44318	232.65
MARIGOLD LIBRARY SYSTEM	CK# 44319	20,316.51
MORRIN FOODS	CK# 44320	315.30
RDRMUG	CK# 44321	517.75
RICOH CANADA INC.	CK# 44322	991.23
ROADATA SERVICES LTD.	CK# 44323	346.50
SLGM	CK# 44324	874.00
STARTEC REFRIGERATION	CK# 44325	423.18
TAQA NORTH	CK# 44326	21.00
TRINUS TECHNOLOGIES INC.	CK# 44327	1,089.38
WEARPRO EQUIPMENT AND SUPPLY	CK# 44328	435.96

Sub-Total: \$ 51,286.66

ATB FINANCIAL MASTERCARD	CK# 44329	929.67
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Sub-Total: \$ 929.67

RUTTLE, KATIE	CK# 44330	10,500.00
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Sub-Total: \$ 10,500.00

DELIA & DISTRICT COMMUNITY CENT	CK# 44331	325.00
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Sub-Total: \$ 325.00

AWARE 360 LTD.	CK# 44332	1,263.15
KNEEHILL COUNTY	CK# 44333	119.33
PRONGHORN CONTROLS	CK# 44334	359.57
1858097 ALBERTA LTD.	CK# 44335	119.44
VILLAGE OF MORRIN	CK# 44336	240.10
WEARPRO EQUIPMENT AND SUPPLY	CK# 44337	1,085.90
WSP CANADA INC.	CK# 44338	18,936.31
1121113 ALBERTA LTD	CK# 44339	157.50

Sub-Total: \$ 22,281.30

ACKLANDS-GRAINGER INC.	CK# 44340	482.60
AIR LIQUIDE CANADA HEAD OFFICE	CK# 44341	471.00
AAMDC	CK# 44342	1,559.61
ALBERTA MUNICIPAL SUPERVISORS	CK# 44343	400.00
ALLAN ROSS EXCAVATING INC.	CK# 44344	3,150.00
ALLIED DISTRIBUTORS DRUM LTD.	CK# 44345	1,706.21
ATCO ELECTRIC LTD.	CK# 44346	33.42
AVRAMENKO, ALLEN	CK# 44347	268.59
BIG COUNTRY GAS CO-OP	CK# 44348	834.86

BURT, EDWIN L.	CK# 44349	150.00
CANADIAN BADLANDS LTD.	CK# 44350	1,087.28
CANADIAN MENTAL HEALTH	CK# 44351	300.00
CITY OF LACOMBE – MEMORIAL	CK# 44352	269.33
DELIA C-2000 CLUB	CK# 44353	130.00
DR. KEN FRY	CK# 44354	443.00
DRUM WIRELESS LTD.	CK# 44355	31.50
DRUMHELLER SOLID WASTE	CK# 44356	4,680.66
DRUMHELLER CHRYSLER LTD.	CK# 44357	1,771.22
DRUMHELLER CO-OP LTD.	CK# 44358	1,752.44
EAST CENTRAL GAS CO-OP LTD.	CK# 44359	434.96
EQUIPMENT SALES & SERVICE LIMITED	CK# 44360	1,005.03
FORT GARRY INDUSTRIES LTD.	CK# 44361	30.87
FREIGHTLINER OF RED DEER INC.	CK# 44362	9,566.60
FRESON BROS DRUMHELLER	CK# 44363	317.61
GREYHOUND COURIER EXPRESS	CK# 44364	158.99
GT HYDRAULIC & BEARING INC	CK# 44365	189.31
HENRY KROEGER REGIONAL WATER	CK# 44366	5,764.57
HI-TECH RADIATOR	CK# 44367	1,886.91
HI-WAY 9 EXPRESS LTD.	CK# 44368	641.13
HODGE BROTHERS TRUCKING LTD.	CK# 44369	9,292.50
HODGE, LLOYD	CK# 44370	68.80
HOOVER, BARRIE	CK# 44371	296.62
KIEMELE, LANCE	CK# 44372	91.00
KUDRAS, DARA	CK# 44373	209.12
KUHL TUF WEAR LTD.	CK# 44374	278.64
LAPP	CK# 44375	27,120.33
M&M ELECTRIC	CK# 44376	2,340.25
MARSHALL, MURRAY	CK# 44377	284.16
MPE ENGINEERING LTD.	CK# 44378	3,507.86
OASIS CARWASH & CONVENIENCE	CK# 44379	179.07
OUT OF THE COLD	CK# 44380	750.00
PRMS	CK# 44381	37,578.67
PRO COM MARKETING LTD.	CK# 44382	262.50
RECEIVER GENERAL FOR CANADA	CK# 44383	191.00
RECEIVER GENERAL OF CANADA	CK# 44384	47,573.23
ROUGH MEADOW MANAGEMENT INC.	CK# 44385	6,221.05
RUMSEY JUNIOR CURLING PROGRAM	CK# 44386	1,500.00
1858097 ALBERTA LTD.	CK# 44387	117.08
SARGENT, ROBERT	CK# 44388	265.69
SHRED-IT INTERNATIONAL ULC	CK# 44389	199.82
TELUS COMMUNICATIONS INC.	CK# 44390	250.70
TELUS MOBILITY INC.	CK# 44391	1,071.57
TOWN OF DRUMHELLER	CK# 44392	2,092.36
TRINUS TECHNOLOGIES INC.	CK# 44393	76.12
TROCHU MOTORS LTD.	CK# 44394	96.86
VILLAGE OF DELIA	CK# 44395	115.76
WANNSTROM, STEVE	CK# 44396	4,098.98
WATER PURE & SIMPLE	CK# 44397	34.00
WESTERGARD MOTORS DRUMHELLER	CK# 44398	204.29
WESTOCK FRAME AND WHEEL	CK# 44399	3,260.84
WOLF, TRACY	CK# 44400	1,230.00
WSH LABS (1992) LTD.	CK# 44401	2,184.00
WURTH CANADA LIMITED	CK# 44402	340.22
1435338 ALBERTA LTD.	CK# 44403	6,905.45
1725371 ALBERTA LTD.	CK# 44404	1,470.00
	Sub-Total:	\$ 201,276.24
RECEIVER GENERAL OF CANADA	CK# 44405	494.49
	Sub-Total:	\$ 494.49
	TOTAL:	\$ 728,952.70

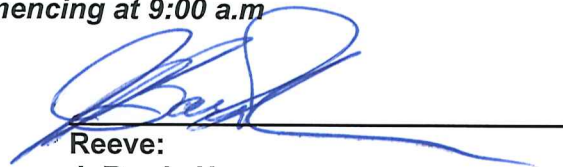
C17-038
Adjournment

[C17-038] MOVED BY COUNCILLOR SARGENT

that the meeting be adjourned at 3:35 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, March 8th, 2017, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.



Reeve:
J. Barrie Hoover



Chief Administrative Officer:
Ross Rawlusyk