

# STARLAND COUNTY

## COUNCIL MEETING, JUNE 25<sup>TH</sup>, 2013

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Tuesday, June 25<sup>th</sup>, 2013, commencing at 9:00 a.m.

### Attendance

Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Murray Marshall, Norman Stanger and  
Bob Sargent  
Staff: CAO R. Rawlusyk  
Special Projects Manager M. Kreke  
Recording Secretary S. Bremer

### C13-095 Approval of Minutes

#### [C13-095] MOVED BY COUNCILLOR MARSHALL

that the minutes of the June 11<sup>th</sup>, 2013 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

### Accounts Checked

Councillors Marshall and Stanger checked accounts with Administrative Assistant Laya Montgomery.

### C13-096 Approval of Accounts

#### [C13-096] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque no. 36784 to 36875 inclusive) totalling \$355,901.41, be approved for payment.

CARRIED UNANIMOUSLY.

### CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- Starland County personnel assisted the Town of Drumheller this past weekend after a State of Emergency was declared due to forecasted flooding. Glen and Ross assisted in the E.O.C., while Al, Stan and Doug all directed crews as they built up areas in Drumheller that were deemed susceptible to flooding. Brenda visited the potentially affected parties in Starland to alert them to the potential river flooding. The Munson Fire Department also assisted with evacuation notices and manning road blocks in Drumheller. The river peaked higher than expected at 1,320 m<sup>3</sup> per second, however, the flood abatement measures worked for the most part. Ross commended all staff that assisted for putting forth a superb effort.
- As part of the process for updating the Starland County Road Study, we will be doing traffic counts at selected intersections throughout the County in July and August. Counts will take place from Tuesday to Thursday every week in order to get maximum traffic volumes and will be counted between 6 a.m. to 9 a.m. and again from 3:30 p.m. to 6:30 p.m. Data will be gathered on both the total quantity of traffic as well as the types of vehicles.
- The Village of Delia is doing a large sewer replacement program and also removing and cleaning up a couple of petroleum tank contamination areas at the same time. Starland Seed Cleaning Plant would like to remove a buried tank they have on site and Ross spoke to the company that is doing the soil testing and field support for Delia's program, Parkland Geotechnical, to discuss the possibility of this firm doing the environmental work for the Seed Plant program. Ross suggested that the County could provide staff and equipment to get the tank dug out if the Seed Plant was able to cover the cost of the environmental work.

- Tax and assessment notices for Starland County are being mailed out this week. Property assessments can be appealed anytime within the first 60 days after the notices have been mailed. As such, residents have until August 26<sup>th</sup>, 2013 to appeal. Taxes are still due by the end of Monday, September 30<sup>th</sup>, after which a penalty of 8% will be applied.
- At the recent FCSS Board meeting, the Board discussed a letter from Prairie Land Regional Division #25. PLRD requested a meeting to discuss the possibility of adding an additional FRW position in our schools. They feel that the additional help might be needed to address a wide array of complex issues that are being addressed by this front-line service. The Board agreed that they need to look at this request and Diana and Ross will be meeting with Cam McKeage this week to discuss possible solutions.
- The final tender design for the CLV Water Project is nearly complete and we hope to get the project to tender sometime within the next two weeks. We hope to order some meter pits in advance to help speed up the construction process.
- Our new solar portable power station (CLV Project) has been completed and Rick Dunsmoore has asked for permission to make the unit available to the Town of High River for the disaster relief program. They need power in one of their fire halls and the unit has been working well for their needs.
- Community Futures Big Country has requested that we sponsor two students, one from each of the Morrin and Delia Schools, to attend the Alberta Youth Entrepreneurship Camps. Our total commitment would be \$1,100.00.
- Ross has attended the first of two meetings for the Minister's Awards for Municipal Excellence. Ross is one of the panellists that are reviewing the applications.

**C13-097**

**Motion to assist Starland Seed Cleaning Plant re: Tank Removal**

**[C13-097] MOVED BY COUNCILLOR MARSHALL**

**that Starland County assist the Starland Seed Cleaning Plant with the provision of equipment and personnel to remove their buried tank.**

**CARRIED UNANIMOUSLY.**

**C13-098**

**Motion to order meter pits for CLV Upgrade Project**

**[C13-098] MOVED BY REEVE HOOVER**

**that Starland County order the necessary meter pits for the CLV Upgrade Project to help speed up the construction process.**

**CARRIED UNANIMOUSLY.**

**C13-099**

**Sponsorship of two students for Alberta Youth Entrepreneurship Camp**

**[C13-099] MOVED BY COUNCILLOR STANGER**

**that in response to Community Futures Big Country's request, Starland County sponsor two students, one from each of the Morrin and Delia Schools, to attend the Alberta Youth Entrepreneurship Camp, with a total commitment cost of \$1,100.00.**

**CARRIED UNANIMOUSLY.**

**Attendance of Manager Riep and Municipal Services Report**

At 10:40 a.m., Manager Riep attended the meeting and discussed his Municipal Services Report with Council. He noted that much of the last few days were spent assisting the Town of Drumheller with their E.O.C. during the declared State of Emergency. The majority of the potential flooding was avoided, with only a few specific areas being affected. Glen noted his concern with information received from Alberta Environment. Information received from them was varied, with capacities and peaking hours changing often. This made it difficult as to what to expect and how to be prepared.

**C13-100**

**Motion to recess meeting**

**[C13-100] MOVED BY DEPUTY REEVE AVRAMENKO**

that the meeting be recessed to allow for the Public Hearing scheduled for 11:00 a.m.

**CARRIED UNANIMOUSLY.**

**C13-101**

**Motion to resume meeting**

**[C13-101] MOVED BY DEPUTY REEVE AVRAMENKO**

that the regular meeting of Council be resumed at 11:38 a.m.

**CARRIED UNANIMOUSLY.**

Discussion on Public Hearing Information

Council discussed information received at the Public Hearing regarding Amending Bylaw No. 1114. Concerns expressed by neighbouring residents as well as information provided by the developer were presented at the Public Hearing and Council discussed this at length.

**C13-102**

**Amending Bylaw No. 1114 re: 2<sup>nd</sup> Reading**

**[C13-102] MOVED BY COUNCILLOR STANGER**

that Amending Bylaw No. 1114, to amend Land-Use Bylaw No. 1064, by re-designating a portion of the NW 1/4 35-33-20-W4M, from the "A" Agricultural District to the "RCI" Rural Commercial / Industrial District be given Second Reading.

**CARRIED UNANIMOUSLY.**

**C13-103**

**Amending Bylaw No. 1114 re: 3<sup>rd</sup> Reading**

**[C13-103] MOVED BY REEVE HOOVER**

that Amending Bylaw No. 1114, to amend Land-Use Bylaw No. 1064, by re-designating a portion of the NW 1/4 35-33-20-W4M, from the "A" Agricultural District to the "RCI" Rural Commercial / Industrial District be given Third and Final Reading and Finally Passed.

**CARRIED UNANIMOUSLY.**

Public Announcement Date re: CLV Upgrade Project

CAO Rawlusyk advised that under the Building Canada Fund, Starland County is required to set a Public Announcement Date for our CLV Project. He suggested that we set a 'sod turning' event for Thursday, July 18<sup>th</sup>, 2013, commencing at 1:00 p.m. at the CLV Truckfill Station.

**C13-104**

**Official Sod Turning Date Set for CLV Upgrade Project**

**[C13-104] MOVED BY COUNCILLOR STANGER**

that Starland County have an official 'sod turning' at the CLV Truckfill Station, announcing the commencement of the CLV Water Upgrade Project funded under the Building Canada Fund, commencing at 1:00 p.m. on Thursday, July 18<sup>th</sup>, 2013.

**CARRIED UNANIMOUSLY.**

Departure of Manager Riep

At 12:10 p.m., Manager Riep departed from the meeting.

Delia Summer Curling Program

CAO Rawlusyk advised Council that he had spoken to Tammy Graham with regards to the funding request received for the Summer Curling Program. She advised that they have 34 youth registered to date as well as several adults. They also will need to rent or purchase a de-humidifier as the curling training is being done during the summer months.

**C13-105**

**Approval of  
Amateur Team  
Grant Funding**

**[C13-105] MOVED BY COUNCILLOR MARSHALL**

that the Delia Summer Curling Program be given Amateur Team Grant funding in the amount of \$50.00 per junior participant, or \$1,700.00.

**CARRIED UNANIMOUSLY.**

2013 Tax Note &  
2013 Budget

CAO Rawlusyk reviewed the 2013 Tax Note that was prepared and will be accompanying the 2013 Tax/Assessment Notices. In addition, copies of Starland County Budget 2013 were distributed to Council for their reference.

Local Authorities  
Election Act  
Amendments

Returning Officer Kreke reviewed an Information & Interpretation Bulletin received from Alberta Municipal Affairs with regards to the amendments to the Local Authorities Election Act. A few of the amendments of note include the following:

- *Term of Office* - The term of office for local elected officials has been increased to four years from three as in previous elections.
- *Voter Identification and Eligibility* - Section 53 now includes a requirement for a person to provide proof of identity and current residence in order to vote, unless the elected authority prepares a list of electors and the person's name appears on the list. The section sets out a basic requirement consisting of a single piece of identification that includes the person's name and current address.
- *Nomination Requirements* - Section 28 (3.01) was added to clarify the responsibility of the returning officers if a nomination form is not signed by the required number of electors. If the nomination form is not signed by at least the minimum number of electors, the returning officer shall not accept it.

Economic  
Development  
Initiative re:  
Solar Installations

CAO Rawlusyk and Special Projects Manager Kreke discussed the economic development initiative to encourage solar projects within Starland County, which was developed through the Starland Regional Economic Development Committee. Their application for funding was approved in the amount of \$50,000.00 and all work involved should be done between July 1<sup>st</sup>, 2013 and January 31<sup>st</sup>, 2014. The Consulting Agreement between Alberta Municipal Services Corporation and Starland County was reviewed as well as establishing an incentive package from Starland County for solar development.

**C13-106**

**Motion to enter  
into a Consulting  
Agreement re:  
Solar Program**

**[C13-106] MOVED BY REEVE HOOVER**

that Starland County enter into a *Consulting Agreement* with Alberta Municipal Services Corporation, to work with the Municipal Climate Change Action Centre to create a reproducible program focussed on solar micro-generation in the agricultural sector; and that the term of this program is to be from July 1<sup>st</sup>, 2013 to January 31<sup>st</sup>, 2014.

**CARRIED UNANIMOUSLY.**

**C13-107**

**Approval of  
Incentive re:  
Solar Installation  
Program**

**[C13-107] MOVED BY DEPUTY REEVE AVRAMENKO**

that Starland County offer an additional incentive of \$1,000.00 for every qualifying installation in the County, to be used towards the costs of equipment purchases to monitor and report electricity production from their solar pv systems through the centralized tracking system.

**CARRIED UNANIMOUSLY.**

BluEarth  
Renewable Inc.  
Re: Update on  
Wind Farm Project

CAO Rawlusyk provided Council with an update on BluEarth Renewable Inc. Hand Hills Wind Project. BluEarth made a presentation to its stakeholders on June 12<sup>th</sup>, 2013 in the Delia Community Centre.

Approval for  
Approach onto  
SH576

Approval was received from Alberta Transportation for two *Roadside Development Permit Applications* submitted by the County. Roadside Development Permit No. P2528, which is for the proposed access construction on the NW 7-29-16-W4M off of Highway 576 into Alois Zipper's Gravel Pit was approved. The construction of this new access will provide better and safer access into the County's gravel supply at this site.

Approval for  
Approach onto  
SH849

The second Roadside Development Permit No. P2530 authorizes the County to make access improvements into the Michichi Cemetery off of Secondary Highway 849. These improvements will provide a safer approach into the cemetery and also allow for better landscaping opportunities.

Damage Claim re:  
Ed Gagnon

Council reviewed a damage claim received from Ed Gagnon, Saskatoon, Saskatchewan. He noted that his car was struck by a clay ball from a Starland County truck, resulting in a scratch and dent to his 2010 Blue Dodge Charger on Monday, May 27<sup>th</sup>, 2013. The estimate of damages totalled \$870.34.

**C13-108**  
**Approval to pay**  
**damage claim**  
**re: Ed Gagnon**

**[C13-108] MOVED BY REEVE HOOVER**

**that Starland County pay damages in the amount of \$870.34 to Mr. Ed Gagnon, Saskatoon, Saskatchewan for damages incurred to his 2010 Dodge Charger; and that Mr. Gagnon be required to sign a release waiver prior to receiving payment for his damage claim.**

**MOTION CARRIED.**

Rowley Community  
Association  
Proposal re:  
Construction of  
Sidewalk

A proposal was received from the Rowley Community Hall Association for the removal and replacement of the sidewalk in Rowley on the north side of Main Street. They note that this proposal includes the removal of the existing cement sidewalk, excavating and preparing a swale to allow for proper drainage, placement of re-bar, gravel and drainage pipe in the swale and construction of a board walk to be placed over the swale. The total cost to complete this project is in the amount of \$53,200.00.

**C13-109**  
**Approval of**  
**Rowley**  
**Community**  
**Assoc. Proposal**  
**for Sidewalk**

**[C13-109] MOVED BY DEPUTY REEVE AVRAMENKO**

**that Starland County Council conditionally approve the proposal put forth by the Rowley Community Hall Association for the removal and replacement of the sidewalk in Rowley on the north side of Main Street; and that approval be for \$53,200.00 in cash and/or equipment.**

**MOTION CARRIED.**

**C13-110**  
**Approval to attend**  
**2013 ARMAA**  
**Conference**

**[C13-110] MOVED BY DEPUTY REEVE AVRAMENKO**

**that CAO Rawlusyk and Assistant CAO Bremer be authorized to attend the 2013 Alberta Rural Municipal Administrator's Annual Convention, from September 4<sup>th</sup> to 6<sup>th</sup>, 2013 in Lethbridge, Alberta; and that registration and expenses be paid.**

**CARRIED UNANIMOUSLY.**

Float Decorating  
for Drumheller's  
July 1<sup>st</sup> Parade

CAO Rawlusyk noted that we have organized a crew to decorate a float for the Canada Day celebrations in Drumheller. Drumheller is celebrating their 100<sup>th</sup> Anniversary this year and requested the County to enter a float in their parade. Council members were asked to ride on the float and hand out candy to the viewers.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Alberta Association of Municipal Districts and Counties
  - Contact Newsletter

Accounts

Accounts - see prior motion.

PETTY CASH	CK# 36784	\$	1,350.00
<b>Sub-Total:</b>		<b>\$</b>	<b>1,350.00</b>
A & D HARPER TIRE (1979) LTD.	CK# 36785	\$	1,468.54
ACKLANDS-GRAINGER	CK# 36786		1,938.50
ACTIVE GLASS	CK# 36787		677.25
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 36788		1,401.98
AIR LIQUIDE CANADA INC.	CK# 36789		201.16
AAMDC	CK# 36790		62,398.56
ALBERTA ONE-CALL CORPORATION	CK# 36791		201.60
ARN'S EQUIPMENT LTD.	CK# 36792		241.73
ATCO ELECTRIC LTD.	CK# 36793		59.86
AVRAMENKO, ALLEN	CK# 36794		441.24
BAR W PETROLEUM & ELECTRIC LTD.	CK# 36795		1,562.50
BARRON, FRANCIS	CK# 36796		1,065.50
BIG COUNTRY GAS CO-OP	CK# 36797		328.38
BLACK, COLBY	CK# 36798		282.36
BORDER PAVING LTD.	CK# 36799		2,078.64
BREMER, SHIRLEY	CK# 36800		744.23
BROWNLEE LLP	CK# 36801		3,522.51
CENTURY VALLEN	CK# 36802		653.22
CERTIFIED LABS	CK# 36803		451.45
CHINOOK PUMPS LTD.	CK# 36804		496.13
CHRIST THE REDEEMER CSRD#3	CK# 36805		3,348.54
CREDIT UNION MASTERCARD	CK# 36806		7,321.66
DEVALERIOLA, CHERYL	CK# 36807		1,447.00
DRUM WIRELESS LTD.	CK# 36808		585.95
DRUMHELLER SOLID WASTE	CK# 36809		525.60
DRUMHELLER CO-OP LTD.	CK# 36810		7,059.72
DRUMHELLER EQUIPMENT SALES	CK# 36811		1,708.53
EAGLE ALLOYS LTD.	CK# 36812		1,590.42
EAGLE SECURITY CONTROLS	CK# 36813		315.00
EAST CENTRAL GAS CO-OP LTD.	CK# 36814		141.15
FOX ENERGY SYSTEMS INC.	CK# 36815		4,349.88
FRONTIER CONSTRUCTION	CK# 36816		42,865.40
GLENTEL INC.	CK# 36817		259.83
GOVERNMENT OF ALBERTA	CK# 36818		880.00
GREYHOUND COURIER EXPRESS	CK# 36819		305.74
GRIFFITH, SHERRY	CK# 36820		210.00
H & H HUXTED	CK# 36821		386.95
HANNA WELDING RODS LTD.	CK# 36822		196.88
HELMER, LINDA A.	CK# 36823		1,500.00
HENRY KROEGER REGIONAL WATER	CK# 36824		180.31
HI-WAY 9 EXPRESS LTD.	CK# 36825		378.43
HODGE, THOMAS	CK# 36826		120.00
HOOVER, BARRIE	CK# 36827		506.00
I.D. APPAREL	CK# 36828		798.84
I.G.A. DRUMHELLER	CK# 36829		231.29
J. C. INDUSTRIES LTD.	CK# 36830		1,255.80
JAMES ELECTRIC MOTOR SERVICES	CK# 36831		211.22
JERRY'S LOCK & KEY SERVICE	CK# 36832		133.04
JUBILEE INSURANCE AGENCIES	CK# 36833		1,308.10
KELTECH COMMUNICATIONS INC.	CK# 36834		1,459.50

KNEEHILL SOIL SERVICES	CK# 36835	16.96
LAPP	CK# 36836	20,501.25
LOOMIS EXPRESS	CK# 36837	225.70
LYNCO PRODUCTS INC.	CK# 36838	303.90
MACDERMID, DANIEL H.	CK# 36839	500.00
MARSHALL, MURRAY	CK# 36840	289.00
MINCHAU, NORMA JEAN	CK# 36841	125.00
MONTGOMERY, KELLY	CK# 36842	162.00
MPE ENGINEERING LTD.	CK# 36843	26,756.11
MRC CANADA ULC	CK# 36844	430.48
NELSON, JIM	CK# 36845	202.50
NIELSEN, ANNETTE	CK# 36846	107.50
NORTHWOOD SAFETY INC.	CK# 36847	930.23
PITNEYWORKS	CK# 36848	5,000.00
RECEIVER GENERAL	CK# 36849	65,670.25
REID, KARISSA	CK# 36850	135.19
RICOH CANADA LTD.	CK# 36851	4,009.90
RIEP, GLEN	CK# 36852	346.41
ROWE, DIANA	CK# 36853	1,486.95
RUMSEY AGRICULTURAL SOCIETY	CK# 36854	1,950.00
SAMUEL PLUMBING & HEATING	CK# 36855	63.53
SARGENT, ROBERT	CK# 36856	268.21
STANGER, NORMAN	CK# 36857	263.00
STANTEC CONSULTING LTD.	CK# 36858	22,479.92
TAQA NORTH	CK# 36859	21.00
TELUS COMMUNICATIONS INC.	CK# 36860	389.39
TELUS MOBILITY INC.	CK# 36861	3,487.59
TOWN OF DRUMHELLER	CK# 36862	867.07
TRENTHAM, MARILYN	CK# 36863	289.64
TRINUS TECHNOLOGIES INC.	CK# 36864	5,913.86
VILLAGE OF DELIA	CK# 36865	300.00
WARWICK PRINTING CO. LTD.	CK# 36866	1,048.79
WATER PURE & SIMPLE	CK# 36867	40.00
WOLF, SANDY	CK# 36868	720.00
WONG, MILTON	CK# 36869	80.00
WRIGHT, STEVE D.	CK# 36870	31.40
WSH LABS (1992) LTD.	CK# 36871	1,512.00
WURTH CANADA LIMITED	CK# 36872	2,189.48
ZEE MEDICAL CANADA	CK# 36873	546.00

**Sub-Total: \$ 331,456.22**

AAMDC	CK# 36874	\$ 22,966.95
BARRON, FRANCIS	CK# 36875	128.24

**Sub-Total: \$ 23,095.19**

**TOTAL: \$ 355,901.41**

**C13-111  
Adjournment**

**[C13-111] MOVED BY DEPUTY REEVE AVRAMENKO**

**that the meeting be adjourned at 3:25 p.m.**

**CARRIED UNANIMOUSLY.**

*The next regular meeting of the Council of Starland County is to be held on Tuesday, July 23<sup>rd</sup>, 2013 in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.*



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**Reeve:  
J. Barrie Hoover**



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**Chief Administrative Officer:  
Ross D. Rawlusyk**

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