

STARLAND COUNTY

COUNCIL MEETING, SEPTEMBER 27th, 2017

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, September 27th, 2017, commencing at 9:00 a.m.

Attendance Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Steve Wannstrom, Bob Sargent and Murray Marshall
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

C17-152
Approval of Minutes

[C17-152 MOVED BY COUNCILLOR SARGENT

that the minutes of the August 16th, 2017 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Laya Montgomery.

C17-153
Accounts

[C17-153] MOVED BY COUNCILLOR WANNSTROM

that accounts (cheque no. 45359 to 45535 inclusive) totalling \$1,139,267.33, be approved for payment.

CARRIED UNANIMOUSLY.

C17-154
Financial Statement

[C17-154] MOVED BY COUNCILLOR WANNSTROM

that the Financial Statement for the period ending August 31st be approved as submitted.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Shirley and Assistant CAO Kreke attended an info session with Municipal Affairs in Drumheller on August 22nd and 23rd which covered all the major topics coming out of the updated MGA. The session provided information on potential implementation plans which will be useful over the next two years that the major changes will have to be implemented.
- Starland County has undergone an external safety audit which is a requirement to maintain our Certificate of Recognition. In the preliminary result Starland County scored an 86% which is a pass. Several areas were noted for improvement and safety staff along with management will be working on further improvements over the coming years.
- Shirley attended the annual ARMAA Conference in Camrose from September 6th to 8th. Major topics of discussion included the provincial government's new rules included in the Employment Standards Code and the Labour Act and the legalization of marijuana. Both changes will require alterations to our HR policies.
- Following our annual group benefits policy renewal many of the areas of coverage have decreased in cost which will save the County \$7,200 annually. Jay Garbutt of Sun Life Financial will be reviewing our policy for potential areas of extra coverage.

PW Report

At 10:10 a.m. Public Works Supervisor Al Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- The Public Works crew has been hauling clay from the Munson Fire Hall, working on Hamlet Clean Up Days, repairing culvert ends, patching pot holes, installing signs and fixing road shoulders.
- Grader Operators have been maintaining their roads and helping with the gravel program.
- Gary, Kevin and Thomas have been doing regular maintenance on the heavy duty equipment.
- Buck continues with regular maintenance on the county light duty fleet.
- Brenda has been dealing with service rig permits and overweight equipment permits and responding to bylaw complaints.
- Al has been meeting with salesmen, doing paperwork, and working with contractors for the Burfield Culvert and Munson Fire Hall

C17-155
Equipment
Purchase

[C17-155] MOVED BY REEVE HOOVER

that Starland enter into a rent-to-own agreement with Rocky Mountain Equipment of Drumheller for a 2017 Degelman 7200 Rock Picker for a price of \$3,000.00 per month which will be subtracted from the purchase price in 2018.

CARRIED UNANIMOUSLY.

Departure

At 11:15 a.m. Al Pratt departed from the meeting.

Attendance of
Manager Riep
& Municipal
Services Report

At 11:20 a.m., Municipal Services Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- The Munson Truck Fill is progressing with much of the tank fabrication completed which should be ready for site installation within the month. The supply line to the site is to be installed starting next Monday with the directional drilling being done by NuEdge Construction.
- There has been erratic water consumption within the Hamlet of Rumsey since early this spring. The water consumption surged to more than 500% of the average during the peak from June through the middle of September. While levels have fallen back to normal the summer numbers are way out of line with population and Glen will be looking to perform an audit on the system in coming year.
- Cows entering the Starland County Recreation Area have been an issue over the summer with the low levels in the Red Deer allowing the cows to cross at low points.
- We are still under a Fire Advisory and there is no reason to return to normal burning operations at this time.

Fire Hall Land
Transfer

Notice was received from Palliser Municipal Services and Land Titles that the land purchased for the Fire Hall located on SE-20-30-15-W4 has been registered as a subdivision and officially transferred to Starland County ownership.

Craigmyle Fire
Hall

The building inspection report on the new Craigmyle Fire Hall has been received. The report outlines some minor deficiencies however overall the building is well suited to the intended use and will not require any major upgrades or repairs.

Departure

At 12:10 p.m. Glen Riep departed from the meeting.

C17-156
Organizational Meeting Date

[C17-156] MOVED BY COUNCILLOR SARGENT

that the annual Organizational Meeting be set for October 25th, 2017.

CARRIED UNANIMOUSLY.

CAAMDC Fall Meeting

The fall meeting of the Central Alberta Association of Municipal Districts and Counties will be held on Friday October 13th at the Castor Community Hall commencing at 10:00 a.m.

AAMDC Fall Convention

CAO Bremer reviewed with Council an updated copy of the Agenda for the 2017 Fall Convention of the AAMDC. Accommodations need to be confirmed so final numbers will be needed for attendance.

C17-157
Motion to Authorize

[C17-157] MOVED BY DEPUTY REEVE AVRAMENKO

that all Councillors as well as designated staff be authorized to attend the Fall AAMDC Convention in Edmonton from November 14th to 17th and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

Tax Transfer Land

Assistant CAO Kreke reviewed a summary of lands transferred from the Province over the last five years. The properties have been recently appraised with all oil and gas leases signed and accounted for. All agricultural leases were expunged at the time of transfer from the Province. Administration is requesting direction for the use or disposal of the lands over the coming year.

C17-158
Tax Recovery Lands

[C17-158] MOVED BY DEPUTY REEVE AVRAMENKO

that Administration be instructed to Offer for lease the lands transferred by the province by sealed tender with the right of first refusal being granted to the current Lessee with new lease agreements being in place for the 2018 calendar year.

CARRIED UNANIMOUSLY.

2017 Municipal Election

Assistant CAO Kreke gave a brief update on preparations for the upcoming municipal election. Three elections will be held in Divisions 2, 4 and 5. The community halls have been booked and workers have been hired.

C17-159
Advance Poll

[C17-159] MOVED BY DEPUTY REEVE AVRAMENKO

that an Advance Poll for the 2017 Municipal Election, in accordance with Section 73 of the Local Authorities Election Act, be set for October 12th, 2017 between the hours of 10:00 a.m. and 12:00 p.m. and 1:00 p.m. and 3:00 p.m. located at the Starland County Administration Office in Morrin, Alberta.

CARRIED UNANIMOUSLY.

C17-160
Election Workers

[C17-160] MOVED BY COUNCILLOR MARSHALL

that the wage rate for persons hired to work the 2017 Municipal Election be set at \$25.00/hr.

CARRIED UNANIMOUSLY.

Dog Bylaw Enforcement

Assistant CAO Kreke reviewed with Council a summary of background research on Old MacDonald Kennels of Ponoka. Currently there is no contract dog enforcement in the County and the company has come highly recommended. Preliminary negotiations and a site visit have all been positive.

C17-161
Dog Bylaw
Enforcement

[C17-161] MOVED BY COUNCILLOR SARGENT

that administration pursue a contract with Old MacDonald Kennels of Ponoka County for the enforcement of Bylaw 985.

CARRIED UNANIMOUSLY.

Rowley
Community
Association

A request was received from the Rowley Community Association for financial assistance in covering their costs incurred in hiring students to work in the Hamlet of Rowley over the past summer. The summer has been extremely busy in Rowley hosting tourists and a number of community events and without the summer student hiring these events would not be possible.

C17-162
Rowley Donation

[C17-162] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County donate \$4,500.00 to the Rowley Community Association to help cover the costs hiring students over the 2017 summer season.

CARRIED UNANIMOUSLY.

Craigmyle Vehicle
Enforcement

A complaint was received from a resident of Craigmyle that farm equipment is being parked on land inside the Hamlet boundaries. Administration noted that the actual lands are the property of CN Railway.

Committee
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council
Communications

Council Communications:

- i) Marigold Library System re: Marigold Report & 2018 Budget Estimates
- ii) Alberta Justice and Solicitor General re:
 - Bulletin: Charter Caution Changes
 - Bulletin: AFFRCS and RCMP – Community Peace Officer Communication
- iii) Alberta Transportation re: Morrin Bridge Construction
- iv) Canadian Badlands re: Board Meeting Minutes – June 29, 2017
- v) Alberta Association of Municipal Districts and Counties re:
 - Contact Newsletter (5 issues)

Accounts

Accounts - see prior motion.

BRZ PARTNERSHIP ARCHITECTURE	CK# 45359	1,610.70
M.W.C. TRUCKING LTD.	CK# 45360	17,372.40
EAST CENTRAL GAS CO-OP LTD.	CK# 45361	41.05
HODGE BROTHERS TRUCKING LTD.	CK# 45362	54,907.22
HODGE, ROGER	CK# 45363	22,504.76
MUNSON COMMUNITY ASSOCIATION	CK# 45364	900.00
PRIMROSE, BRAD	CK# 45365	12,129.69
ROBMAC ENTERPRISES LTD.	CK# 45366	30,975.28
THE DRUMHELLER MAIL	CK# 45367	280.70
1073581 ALBERTA LTD.	CK# 45368	19,451.80

Sub-Total: \$ 160,173.60

WESTERGARD MOTORS	CK# 45369	60,338.51
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Sub-Total:		\$ 60,338.51
PETTY CASH	CK# 45370	600.00
Sub-Total:		\$ 600.00
ACKLANDS-GRAINER INC.	CK# 45371	272.98
ACTIVE GLASS	CK# 45372	328.34
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 45373	437.77
AIR LIQUIDE CANADA HEAD OFFICE	CK# 45374	374.33
ALBERTA ASSESSORS' ASSOCIATION	CK# 45375	656.25
AAMDC	CK# 45376	60,912.23
ALLIED DISTRIBUTORS DRUM LTD.	CK# 45377	1,787.53
ALTAGAS UTILITIES INC.	CK# 45378	212.99
AVRAMENKO, ALLEN	CK# 45379	269.12
BAR W PETROLEUM & ELECTRIC LTD.	CK# 45380	1,127.34
BARRON, FRANCIS	CK# 45381	1,261.00
BREMER, SHIRLEY J.	CK# 45382	298.09
BURT, EDWIN L.	CK# 45383	150.00
CERVUS AG EQUIPMENT LP	CK# 45384	85.34
CHAMPION COMMERCIAL PRODUCTS	CK# 45385	1,040.13
CURTIS GEO SOLUTIONS INC.	CK# 45386	2,588.04
DALHOUSIE UNIVERSITY COLLEGE	CK# 45387	1,890.00
DEVALERIOLA, CHERYL	CK# 45388	2,480.70
DRUM WIRELESS LTD.	CK# 45389	104.99
DRUMHELLER CHRYSLER LTD.	CK# 45390	2,762.34
DRUMHELLER CO-OP LTD.	CK# 45391	244.13
EAST CENTRAL GAS CO-OP LTD.	CK# 45392	110.73
ENMAX	CK# 45393	7,378.09
FREIGHTLINER OF RED DEER INC.	CK# 45394	89.43
FRESON BROS DRUMHELLER	CK# 45395	1,356.72
GANGSTER ENTERPRISES	CK# 45396	960.75
GLOVER INTERNATIONAL TRUCKS	CK# 45397	149.36
H & H HUXTED ENT. LTD.	CK# 45398	283.15
HARRISON, ASHLEIGH	CK# 45399	273.00
HI-WAY 9 EXPRESS LTD.	CK# 45400	603.14
HOOVER, BARRIE	CK# 45401	297.78
JACK FENCING	CK# 45402	5,740.88
JCHI HOME INSPECTION	CK# 45403	577.50
JCHI HOME INSPECTION	CK# 45403	-577.50
JENSEN, MICHELLE	CK# 45404	90.00
KORTECH CALCIUM SERVICES LTD.	CK# 45405	34,844.70
KUHL TUF WEAR LTD.	CK# 45406	440.97
LEAR CONSTRUCTION MANAGEMENT	CK# 45407	107,730.28
LIFTRUCK TRAINING INSTITUTE	CK# 45408	1,338.75
LAPP	CK# 45409	27,317.05
LOOMIS EXPRESS	CK# 45410	190.17
MARSHALL, AMBER	CK# 45411	125.00
MARSHALL, MURRAY	CK# 45412	285.04
MORRIN AND DISTRICT AG SOCIETY	CK# 45413	1,000.00
NAPA AUTO PARTS DRUMHELLER	CK# 45414	926.32
PETTY CASH	CK# 45415	94.92
PRAIRIE LAND REGIONAL DIVISION	CK# 45416	26,667.00
RECEIVER GENERAL OF CANADA	CK# 45417	74,336.07
ROWE, DIANA	CK# 45418	102.10
SARGENT, ROBERT	CK# 45419	266.16
SHRED-IT INTERNATIONAL ULC	CK# 45420	321.79
TELUS COMMUNICATIONS INC.	CK# 45421	566.09
TELUS MOBILITY INC.	CK# 45422	239.27
THE CANADIAN PAYROLL ASSOC	CK# 45423	278.25
THE DRUMHELLER MAIL	CK# 45424	3,931.27
TOWN OF DRUMHELLER	CK# 45425	1,500.00
TRINUS TECHNOLOGIES INC.	CK# 45426	618.45
TROCHU MOTORS LTD.	CK# 45427	1,086.75
UFA CO-OPERATIVE LIMITED	CK# 45428	2,584.72
WADES JEWELLERY	CK# 45429	25.00

WANNSTROM, STEVE	CK# 45430	256.38
WATER PURE & SIMPLE	CK# 45431	159.50
WEARPRO EQUIPMENT AND SUPPLY	CK# 45432	1,347.91
WOLF, TRACY	CK# 45433	1,267.00
1325856 ALBERTA LTD.	CK# 45434	131.90

Sub-Total: \$ 387,172.98

AHUMPHREY, JOENELLE	CK# 45435	120.00
SUN LIFE ASSURANCED	CK# 45436	160.65

Sub-Total: \$ 280.65

AAMDC	CK# 45437	12,381.36
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Sub-Total: \$ 12,381.36

A.P.I. ALARM INC.	CK# 45438	220.50
ABACUS DATAGRAPHICS	CK# 45439	1,260.00
ACCU-FLO METER SERVICE LTD.	CK# 45440	1,922.59
AIR LIQUIDE CANADA HEAD OFFICE	CK# 45441	374.33
AAMDC	CK# 45442	34,830.47
ALBERTA GOVERNMENT SERVICES	CK# 45443	26.00
ALBERTA ONE-CALL CORPORATION	CK# 45444	103.95
ALBERTA ROADBUILDERS	CK# 45445	126.00
ALLIED DISTRIBUTORS DRUM LTD.	CK# 45446	4,821.33
ATB FINANCIAL MASTERCARD	CK# 45447	630.00
BADGER DAYLIGHTING INC.	CK# 45448	3,738.00
BERLANDO NOVELTIES LTD.	CK# 45449	10,500.00
BIG COUNTRY GAS CO-OP	CK# 45450	179.74
BIG SKY CALL CENTERS INC.	CK# 45451	387.04
BREMER, SHIRLEY J.	CK# 45452	727.00
BROWNLEE LLP	CK# 45453	2,034.42
CAP SOLAR PUMPS	CK# 45454	889.36
CERVUS AG EQUIPMENT LP	CK# 45455	1,303.68
M.W.C. TRUCKING LTD.	CK# 45456	19,484.01
CHRIST THE REDEEMER C.S.R.D #3	CK# 45457	4,093.96
CINTAS CANADA LIMITED	CK# 45458	329.86
CLEARTECH INDUSTRIES INC.	CK# 45459	369.60
CRAIGMYLE OILFIELD SERVICES LTD.	CK# 45460	2,358.31
DALHOUSIE UNIVERSITY COLLEGE	CK# 45461	1,890.00
DRUM WIRELESS LTD.	CK# 45462	2,771.48
DRUMHELLER SOLID WASTE	CK# 45463	199.40
DRUMHELLER CHRYSLER LTD.	CK# 45464	94.11
DRUMHELLER CO-OP LTD.	CK# 45465	3,380.35
DRUMHELLER EQUIPMENT	CK# 45466	253.95
FIRE HALL UTILITY	CK# 45467	2,000.00
FREIGHTLINER OF RED DEER INC.	CK# 45468	450.72
FRESON BROS DRUMHELLER	CK# 45469	906.90
GANGSTER ENTERPRISES	CK# 45470	1,837.50
GLOVER INTERNATIONAL TRUCKS	CK# 45471	4,647.30
GOVERNMENT OF ALBERTA	CK# 45472	66.15
GT HYDRAULIC & BEARING INC	CK# 45473	1,224.83
GWYNN, DOROTHY	CK# 45474	600.00
H & H HUXTED ENT. LTD.	CK# 45475	959.83
HAMPTON, STANLEY D.	CK# 45476	700.00
HENRY KROEGER REGIONAL WATER	CK# 45477	12,376.22
HI-WAY 9 EXPRESS LTD.	CK# 45478	344.27
HODGE BROTHERS TRUCKING LTD.	CK# 45479	52,301.24
HODGE, ROGER	CK# 45480	22,693.41
IMAGE CRAFTER SIGNS INC.	CK# 45481	14.70
JACK FENCING	CK# 45482	4,974.38
LAPP	CK# 45483	27,448.69
LOOMIS EXPRESS	CK# 45484	206.07
MORRIN FOODS	CK# 45485	156.39
MORROW, KENNETH J.	CK# 45486	400.00

MPE ENGINEERING LTD.	CK# 45487	1,293.08
NEU MUEHL HUTTERIAN BRETHERN	CK# 45488	525.00
OASIS CARWASH & CONVENIENCE	CK# 45489	255.49
OLMSTEAD & SONS BUILDING MOVERS	CK# 45490	630.00
PETERSON AUTO BODY LTD.	CK# 45491	293.73
PRATT, LAURA	CK# 45492	146.99
PRIMROSE, BRAD	CK# 45493	18,478.04
PRINTER WORLD INTERNATIONAL	CK# 45494	337.05
PRONGHORN CONTROLS	CK# 45495	3,414.39
PUROLATOR COURIER LTD.	CK# 45496	47.42
RECEIVER GENERAL OF CANADA	CK# 45497	55,160.31
RICOH CANADA INC.	CK# 45498	1,259.19
RIEP, GLEN	CK# 45499	868.63
ROADATA SERVICES LTD.	CK# 45500	535.50
ROBMAC ENTERPRISES LTD.	CK# 45501	33,475.95
SITEONE LANDSCAPING SUPPLY, LLC	CK# 45502	208.89
STANTEC CONSULTING LTD.	CK# 45503	2,820.83
STARLAND REGIONAL WATER	CK# 45504	11,619.44
SUBWAY SANDWICHES & SALADS	CK# 45505	859.95
SUN LIFE ASSURANCE COMPANY	CK# 45506	18,335.31
TANAS CONCRETE INDUSTRIES LTD.	CK# 45507	1,103.90
TAQA NORTH	CK# 45508	42.00
TELUS COMMUNICATIONS INC.	CK# 45509	1,204.48
TELUS MOBILITY INC.	CK# 45510	1,160.00
THE DRUMHELLER MAIL	CK# 45511	5,264.23
TOWN OF DRUMHELLER	CK# 45512	5,282.19
TREMBLAY, DANIELLE	CK# 45513	100.00
TRINUS TECHNOLOGIES INC.	CK# 45514	515.82
TURRIS COMMUNICATIONS LTD.	CK# 45515	270.22
UNIVAR CANADA LTD.	CK# 45516	8,667.86
VILLAGE OF DELIA	CK# 45517	486.00
VILLAGE OF MORRIN	CK# 45518	240.10
WANNSTROM, STEVE	CK# 45519	1,382.86
WATER PURE & SIMPLE	CK# 45520	75.00
WEARPRO EQUIPMENT AND SUPPLY	CK# 45521	1,074.05
WESTERGARD MOTORS DRUMHELLER	CK# 45522	332.87
WFR WHOLESALE FIRE & RESCUE	CK# 45523	866.33
WILD ROSE ASSESSMENT SERVICE	CK# 45524	9,135.00
WJF INSTRUMENTATION (1990) LTD.	CK# 45525	665.18
WOLSELEY WATERWORKS	CK# 45526	37,604.96
1073581 ALBERTA LTD.	CK# 45527	21,948.18
1325856 ALBERTA LTD.	CK# 45528	106.90

Sub-Total: \$ 481,701.36

BROWNLEE LLP	CK# 45529	1,223.99
BRZ PARTNERSHIP ARCHITECTURE	CK# 45530	1,610.70
DRUMHELLER CO-OP LTD.	CK# 45531	404.59
HI-WAY 9 EXPRESS LTD.	CK# 45532	145.03
STONE BLUE ENTERPRISES INC.	CK# 45533	27.73

Sub-Total: \$ 3,412.04

BROWNLEE LLP	CK# 45535	33,206.83
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Sub-Total: \$ 33,206.83

TOTAL: \$ 1,139,267.33

C17-163
Adjournment

[C17-163] MOVED BY COUNCILLOR MARSHALL

that the meeting be adjourned at 3.00 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, October 11th, 2017, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m

Reeve:
J. Barrie Hoover

Chief Administrative Officer:
Shirley Bremer