

POLICY MANUAL



SECTION	POLICY NO.	PAGE
ROADS, STREETS, WALKS & LIGHTING	320-13-1	1 of 2
POLICY TITLE	DATE	MOTION NO.
Private Land Snow Removal	October 9, 2001	C01-244

PURPOSE:

The Municipality will provide private land snowplowing operations for laneways and other services like clearing for grain bin access. The snow removal operations will be provided in conjunction with regular snow removal operations and shall only be undertaken at the discretion of the grader operator and shall in no way interfere with the regular supply of services and maintenance to the municipality at large.

PROCEDURE:

1. Prior to receiving any snow removal operations on private land, the landowner (or renter by virtue of a lease agreement) must complete a Snowplowing agreement and return it to the municipal office. The agreement currently approved and endorsed by Council is attached to and forms part of this policy.
2. All associated snow removal fees can be found in the **Municipal Fee Schedule Bylaw**, as amended from time to time. Plowing services will be charged to the landowner each time the private laneway snow removal operation is provided with a minimum of one hour charged. Additional work requested by the landowner will only be provided if in the grader operator's opinion, the additional work requested will not interfere with the normal snow removal operations on municipal roads.
3. The grader operator will observe the following priorities in providing snow removal operations:
 1. Snow removal or maintenance following a grid system
 2. Snow removal outside of the grid system by request, for weather events or other special circumstances, may be approved by the Public Works Director or Designee.
 3. Private Land Snow Removal shall be completed in a manner that does not disrupt the regular grid system.
4. The grader operator and/or Public Works Supervisor may refuse service, if in their opinion, the private work or laneway snow removal operation is unsafe or can't be reasonably provided because of the size of the grader. In the case where service is refused, the Public Works Supervisor will advise the landowner that the service cannot be provided.



SECTION	POLICY NO.	PAGE
ROADS, STREETS, WALKS & LIGHTING	320-13-1	2 of 2
POLICY TITLE	DATE	MOTION NO.
Private Land Snow Removal (Laneways and Other)	October 9, 2001	C01-244

5. The operator can contact landowners in advance of his planned snow removal operations to see if they want or need the service, but the operator is not required to do so.
6. The laneway snow removal service is available to all ratepayers including those residents who live adjacent to a primary or secondary highway not maintained by the grader operator. In these instances, the operator should patrol by the residences affected when they are in the area or contact the resident to see if the service is required.
7. Grader operators must indicate on their operator records any private billing required in accordance with the snow removal policy.

Policy Amendment:

- September 22, 1998 - Rate change hourly rate to \$92.40
- September 28, 1999 – Rate change to an hourly rate of \$96.60
- October 09, 2001 (C01-244) – Rate change to an hourly rate of \$95.76
- September 23, 2003 (C03-190) – Rate change to an hourly rate of \$85.00
- September 26, 2006 (C06-216) – Rate change to an hourly rate of \$90.00 and laneway rate of \$35.00
- October 8, 2013 (C13-163) – Rate change to \$40.00 for laneway plowing
- October 8, 2014 (C14-164) – Rate change to \$50.00 for laneway plowing and deposit requirement for renters.
- September 26, 2018 (C18-164) – Rate Change to \$120.00 per hour for other snow removal, with a minimum of one hour charged. (Other than laneways)
- October 27, 2021 (C21-280) – Rate Change to \$75.00 for laneway and \$140.00/hour for other snow removal, with a minimum of one hour charged.
- October 12, 2022 (C22-251) – Rate Change to \$150.00/hour for other snow removal, with a minimum of one hour charged.
- November 12, 2025 (C25-262) - Municipal Fees Schedule Bylaw referenced for fee information, priorities list updated to reflect current snow plowing priorities