

STARLAND COUNTY

COUNCIL MEETING, April 13th, 2022

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, April 13th, 2022, commencing at 9:07 a.m.

Attendance

Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: John Rew, Mark Landry and Jackie Watts
Staff: Chief Administrative Officer (CAO)
Shirley Bremer
Corporate Services Director (CSD)
Judy Fazekas
Legislative Services Director (LSD)
Jason Carlson

C22-091 Agenda Approval

[C22-091] MOVED BY DEPUTY REEVE SARGENT

that the agenda for the April 13th, 2022 meeting of the Council of Starland County be approved as presented with the following additions:

1. Bremer:
 - a. Letter from Hope Jensen
 - b. Road Agreement
 - c. Drumheller & District Seniors Association
 - d. Noise Complaint
2. Rew: Centre piece unveiling

CARRIED UNANIMOUSLY.

C22-092 Approval of Minutes

[C22-092] MOVED BY COUNCILLOR LANDRY

that the minutes of the March 23rd, 2022 regular meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

Accounts

Councillor Watts and Councillor Landry checked accounts with Administrative Assistant Laya Montgomery on April 13th, 2022.

C22-093 Accounts

[C22-093] MOVED BY COUNCILLOR WATTS

that accounts (cheque numbers 53724 to 53805) totalling \$ 469,033.85 be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

CAO Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Audit last week went very well. The audit team was here for 3 full days and has statements ready for approval this morning. There are still 4 delinquent companies, owing \$2.032M but lawyers are working with 2 of them to get payment plans in place.
- Columbarium has been ordered that will be placed in the Rumsey Cemetery.
- We have a signed agreement between Starland County and Timothy & Joanna Baumgartner to lease a lot in Michichi for their horses. They will be working with Glen for positioning of the fence as well as any other structures such as a shelter, water trough, hay storage, etc.
- Had our Community Emergency Management Program Review on March 29th. Several dates for training have been booked with ICS 300 in September and a full-scale exercise booked for October.

- Had our kick-off meeting for a full review of our Land Use Bylaw on the 29th. We are working to make sure the MDP and LUB align with each other in all aspects, so we will be reviewing both documents hand in hand.
- Our obsolete parts and items for sale have now been delivered to Century Auctions in High River. This online auction commences April 21st and runs until sometime in May. Also included is the 2001 GMC Savana Van and the 2014 Dodge Journey which will remain in our possession as they are sold online.
- Placed an updated advertisement in the East Central Review Tourism Guide for 2022.
- Bremer has been reviewing the Personnel Policy Manual with HR as it is needing updating to acknowledge the job title changes, the compliancy with Alberta Labour and better clarification in some areas. Although most of these changes are what is called “minor” changes, there are a couple of items classified as “major” which will be reviewed by the Personnel Committee and then recommendations taken to council for adoption.
- The request has been sent off to Alberta Transportation to close a portion of road as discussed at a previous council meeting. Waiting to see what decision will be made.
- Been working on a Request for Proposals and Tenders for the Starland County Signage Design and Replacement which we hope to send this RFP out soon.
- Village of Morrin has requested permission to utilize our gravel pad, where the temporary administrative office trailer sat, for their spring clean-up days on May 13th and 14th.
- Public works crews will be starting their longer working days on April 19th. Crews will start work at 7:00 a.m. until 4:30 p.m.
- The Electric Vehicle Charging station grant application was to be discussed on the agenda today but was removed as Legislative Services Director Jason Carlson was left a voicemail saying the funds had all been spoken for.
- Tim Duhamel is now working on our Tax Strategy Plan again. Corporate Services Director Judy Fazekas sent him some additional information in regard to our assessment base and previous tax rates and he will have the plan completed and ready to present at our April 27th meeting.

Monthly Financial Statements

No statements to review until the audit is completed. Corporate Services Director Judy Fazekas gave an update on Oil and Gas companies that are still in tax arrears.

Community Appreciation Initiative

Community appreciation banners that are 34” wide and 82” high that pull up from the floor would cost approximately \$170 each and include full colour imprint. Will need to determine a budget and policy that will help distribute the funding to community groups. Council suggested \$500 per division and that the councillor for that division would determine how the funds are distributed to community groups in their division. The idea behind this initiative is that community groups wanting to do a fund raiser with an event open to the community can apply to the County for sponsorship of their event.

Attendance

Jeff Faupel of Ascend Chartered Professional Accountants was given access to the meeting via zoom at 9:30 a.m.

2021 Audited Financial Statement

Jeff Faupel went over the audited financial statements for Starland County for the year ending December 31, 2021, with Council. One thing to note was the County saw considerable gains in our records but a large portion of this was due to reductions in our liabilities. It was recommended Starland re-allocate \$2,600,000 of our unrestricted surplus funds as restricted capital contingency

reserves and that council later re-evaluate our future needs and re-organize our restricted funds accordingly.

Attendance

Jeff Faupel of Ascend Chartered Professional Accountants left the meeting at 10:00 a.m.

C22-094
Audited Financial Statement

[C22-094] MOVED BY COUNCILLOR WATTS

that the Audited Financial Statements for the year ending December 31, 2021 be approved as presented.

CARRIED UNANIMOUSLY.

C22-095
Reallocation of Funds

[C22-095] MOVED BY DEPUTY REEVE SARGENT

that \$2,600,000.00 allocated as Unrestricted Surplus funds be re-allocated into Restricted General Capital Contingency

CARRIED UNANIMOUSLY.

Temporary exception to Sick Leave Policy Extension

Previously, Council made motion C22-016 on January 12, 2022; that relaxed the County's Sick Leave Policy requirement for staff to have a doctor's note after 3 days absence, until the end of March 2022. Covid was mostly being self diagnosed and doctors did not want to see you if displaying symptoms. As the Covid situation has not changed, administration is asking to have this same relaxation of the policy extended.

C22-096
Temporary Relax Condition in Sick Leave Policy

[C22-096] MOVED BY COUNCILLOR REW

that Starland County continue the temporary removal of the requirement for a doctor's note for Covid related illness as per the County's Sick Leave Policy until the end of June, 2022, as which time Council will re-evaluate the situation.

CARRIED UNANIMOUSLY.

Leaders of Tomorrow Scholarship

Council discussed a draft policy for the Leadership of Tomorrow Scholarship (LOTS) and decided on judging criteria to be included in that policy. Administration will make changes and bring back for more discussion.

Morrin Fire Department 100th Anniversary

Morrin Fire Department would like for Starland County to purchase engraved travel mugs in recognition of their 100th Anniversary. There will likely be a BBQ later in the year as well.

C22-097
Morrin Fire Department 100th Anniversary Mugs

[C22-097] MOVED BY COUNCILLOR LANDRY

that Starland County purchase personalized travel mugs for each of the Morrin fire fighters in recognition of the Morrin Fire Department's 100th Anniversary.

CARRIED UNANIMOUSLY.

Intermunicipal Regional Meeting

Reminder of the Intermunicipal Regional Meeting with County of Paintearth, County of Stettler and Special Areas to be held in Byemoor, AB; on Thursday, April 21st, 2022 at 6:00 p.m.

RMA Member Visit

The Rural Municipality of Alberta (RMA) is booked to come to Starland County on May 2nd, 2022 from 10:00 a.m. to 1:00 p.m. Starland County will be providing lunch and will provide them with a tour of the new facility.

Amending Tax Incentive Agreement with Subra

Amendments to Subra Limited Partnership (Fox Coulee Solar Project) Tax Incentive Agreement.

1. Removal of Security Requirements in Lieu of Bill 77
2. Amend the term dates within Agreement to align with actual taxation of development. – The tax incentive agreement was to start this year but they will not be operational this year so would like it all moved back one year so the 10 year agreement starts in 2023 instead of 2022.

C22-098
Amend Tax Incentive Agreement for Subra for Bill 77

[C22-098] MOVED BY COUNCILLOR WATTS

that Starland County agrees to remove the security requirements in the Subra Limited Partnership Tax Incentive Agreement; and that the County enter into an Amending Agreement with Subra LP for this amendment.

CARRIED UNANIMOUSLY.

C22-099
Amend Tax Incentive Agreement for Subra for dates

[C22-099] MOVED BY COUNCILLOR WATTS

that Starland County enter into an Amending Agreement with Subra Limited Partnership to amend the Tax Incentive Agreement, changing dates of the agreement to commence in 2023 and end in 2033; which aligns this taxation with the actual development of the project.

MOTION CARRIED.

Munson Cemetery

The Village of Munson has asked if Starland County would consider taking control of their cemetery as it is the only one in the county not managed by us. The reason their cemetery was not taken over by Starland County in the past was because the land is owned by the Village of Munson whereas the other cemeteries were owned by Starland County. Council suggested they would consider taking over management of the cemetery if Munson took care of transferring the land title so the land would be owned by the County and also asked Munson to consider purchasing a columbarium. The County would handle the installation of the columbarium.

RMA Report

The Rural Municipalities of Alberta (RMA) has published a 1 Year implementation report on 2021 RMA Board Governance Review Report and Recommendations. The RMA has also expressed they are in support of the RCMP and are opposed to the Alberta Provincial Police Transition.

Hope Jensen Dust Control

Received a copy of a letter from Hope Jensen where she is appealing the provincial decision to have them help cover the costs of dust control on Secondary Highway 849 that goes by her residence. Highways are under provincial jurisdiction, but she feels it is unfair that the province requires her to pay for all the dust control and not requiring the trucks hauling to cover some of the costs. She pointed out that Starland County requires any commercial/industrial vehicles that haul 5 or more times in a day must be responsible for dust control. This letter was provided for our information.

Road Agreements BER Hand Hills Wind Project

Municipal Services Director, Glen Riep has prepared road agreements for BER Hand Hills Wind Project. This was information so Council would know they have maintenance agreements and have authorization to do some work on our roads.

Drumheller & District Seniors Foundation

Glenda Youngberg from the Drumheller and District Seniors Foundation, informed us she has sent a letter bringing up issues with their provincial grant funding and has not received any response. Council has asked if administration could get a copy of the letter so that we too could send a letter of support.

Noise Complaint Council discussed a letter from a Kneehill County citizen regarding a noise complaint with a business property in Starland County. The complainant said they were not notified about the development. Starland County advertises all development applications for the required number of weeks in the Drumheller Mail as per policy and it is during this time that people can bring their complaints forward before development starts.

Centre Piece Unveiling Councillor Rew unveiled the Starland County centre piece he has been making that Council can use when they attend various conferences/conventions.

Council Communications Council Communications:
 i. Prairie Land Public School Division re: Board Highlights & Prairie Land Pride
 ii. Rumsey Agriculture Society re: Thank you
 iii. Rural Municipalities of Alberta (RMA) re:
 • Contact Newsletter – 3 Issues

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Accounts Accounts - see prior motion.

ATB FINANCIAL MASTERCARD	CK# 53724	13,202.44
LAPP	CK# 53725	22,511.72
RECEIVER GENERAL OF CANADA	CK# 53726	53,204.17
A.H. GRADER SERVICE LTD.	CK# 53727	15,288.00
ACKLANDS-GRAINGER INC.	CK# 53728	398.11
ADAMS INDUSTRIAL	CK# 53729	3,531.67
AIR LIQUIDE CANADA INC.	CK# 53730	446.27
ALBERTA FIRE CHIEF'S ASSOCIATION	CK# 53731	189.00
ALBERTA GOVERNMENT SERVICES	CK# 53732	56.00
ALBERTA MUNICIPAL HEALTH&SAFETY ASSOCIAT	CK# 53733	83.99
ALBERTA-NWT COMMAND	CK# 53734	625.00
APEX UTILITIES INC.	CK# 53735	4,671.63
ARIES AIRFLO	CK# 53736	851.55
ATB FINANCIAL MASTERCARD	CK# 53737	9,702.64
AUTO VALUE PARTS - DRUMHELLER	CK# 53738	1,449.64
BAR W PETROLEUM & ELECTRIC LTD.	CK# 53739	396.38
BIG COUNTRY GAS CO-OP	CK# 53740	629.20
BROWNLEE LLP BARRISTERS & SOLICITORS	CK# 53741	9,861.77
CAMPUS ENERGY PARTNERS LP	CK# 53742	14,442.92
CAN-CELL INDUSTRIES INC.	CK# 53743	651.41
CW CLEANING/CANDACE WILLIAMS	CK# 53744	180.00
DELIA MUNICIPAL LIBRARY BOARD	CK# 53745	2,000.00
DIGITEX CANADA INC.	CK# 53746	317.18
DIRECT ENERGY REGULATED SERVICES	CK# 53747	172.67
DRUMHELLER EQUIPMENT SALES AND RENTALS	CK# 53748	1,007.99
ECS SAFETY SERVICES LTD.	CK# 53749	213.16
ENMAX	CK# 53750	125.83
FARM SAFETY CENTRE	CK# 53751	838.50
FORT GARRY INDUSTRIES LTD.	CK# 53752	99.75
FOUNTAIN TIRE LTD.	CK# 53753	4,950.63
FRESON BROS DRUMHELLER	CK# 53754	30.24
GANE VACUUM SERVICES LTD.	CK# 53755	315.00
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 53756	11,694.70
GOVERNMENT OF ALBERTA	CK# 53757	91,817.00
GOVERNMENT OF ALBERTA	CK# 53758	150.00
HACH SALES & SERVICE CANADA LP	CK# 53759	697.67
HANNA & AREA FAMILY & MARRIAGE PROGRAM	CK# 53760	5,000.00
HAYWORTH EQUIPMENT SALES INC.	CK# 53761	272.25
HENRY KROEGER REGIONAL WATER SERVICES CO	CK# 53762	7,926.16
HI-WAY 9 EXPRESS LTD.	CK# 53763	438.92
KIEMELE, LANCE	CK# 53764	431.25
KNEEHILL COUNTY	CK# 53765	173.98

KRYWCUN, DEREK J.	CK# 53766	177.75
LANDRY, MARK	CK# 53767	5,538.53
LARSEN, MARTIN	CK# 53768	204.53
LAPP	CK# 53769	24,362.81
LOOMIS EXPRESS	CK# 53770	66.78
PETERSON AUTO BODY LTD.	CK# 53771	354.80
PRONGHORN CONTROLS	CK# 53772	5,274.12
PUROLATOR INC.	CK# 53773	42.83
RAYMOND, MARCIA	CK# 53774	75.00
REACT FIRST AID & SAFETY SERVICES	CK# 53775	1,827.00
RECEIVER GENERAL OF CANADA	CK# 53776	51,157.39
REW, JOHN	CK# 53777	6,331.04
RIEP, GLEN	CK# 53778	978.00
ROADATA SERVICES LTD.	CK# 53779	107.10
ROCKY MOUNTAIN PHOENIX	CK# 53780	5,812.12
SARGENT, ROBERT	CK# 53781	8,378.67
SEED CHECK TECHNOLOGIES INC.	CK# 53782	197.40
SYLOGIST LTD.	CK# 53783	535.50
SNAP-ON TOOLS	CK# 53784	197.93
STETTLER TELEPHONE ANSWERING SERVICE	CK# 53785	367.50
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 53786	16,946.30
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 53787	151.20
TELUS	CK# 53788	1,355.81
TELUS MOBILITY INC.	CK# 53789	997.37
TKNT MECHANICAL LTD.	CK# 53790	829.50
TOWN OF DRUMHELLER	CK# 53791	2,161.47
VALLEN	CK# 53792	9,138.42
VILLAGE OF DELIA	CK# 53793	296.30
VILLAGE OF MORRIN	CK# 53794	303.00
VILLAGE OF MUNSON	CK# 53795	5,596.16
WANNSTROM, STEVE	CK# 53796	5,726.67
WATER PURE & SIMPLE MINILAKE DIST LTD.	CK# 53797	118.00
WATTS, BROOKS	CK# 53798	608.00
WATTS, BROOKS & WATTS, JACKIE	CK# 53799	2,377.63
WATTS, JACKIE	CK# 53800	5,636.03
WESTERGARD MOTORS DRUMHELLER	CK# 53801	265.13
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 53802	2,986.66
WILD ROSE ASSESSMENT SERVICE	CK# 53803	7,875.00
WONG, MILTON	CK# 53804	32.00
3D PATCH WORK LTD.	CK# 53805	12,600.01

TOTAL: \$469,033.85

**C22-100
Adjournment**

[C22-100] MOVED BY COUNCILLOR REW

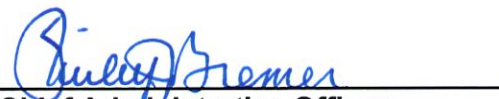
that the meeting be adjourned at 12:20 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, April 27th, 2022, at the Starland County Administration Building, commencing at 9:00 a.m.



**Reeve:
Steve Wannstrom**



**Chief Administrative Officer:
Shirley Bremer**