

STARLAND COUNTY

COUNCIL MEETING, June 8th, 2022

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, June 8th, 2022, commencing at 9:00 a.m.

Attendance	Present: Reeve: Steve Wannstrom Councillors: John Rew, Mark Landry, and Jackie Watts Staff: Chief Administrative Officer (CAO) Shirley Bremer Corporate Services Director (CSD) Judy Fazekas Legislative Services Director (LSD) Jason Carlson
<u>C22-138</u> Agenda Approval	<u>[C22-138] MOVED BY COUNCILLOR REW</u> that the agenda for the June 8 th , 2022 meeting of the Council of Starland County be approved as presented. CARRIED UNANIMOUSLY.
<u>C22-139</u> Approval of Minutes	<u>[C22-139] MOVED BY COUNCILLOR WATTS</u> that the minutes of the May 25 th , 2022, regular meeting of the Council of Starland County be approved as presented. CARRIED UNANIMOUSLY.
Accounts	Councillor Rew and Deputy Reeve Sargent reviewed paid accounts with Administrative Assistant Laya Montgomery on June 8 th , 2022.
<u>C22-140</u> Accounts	<u>[C22-140] MOVED BY COUNCILLOR REW</u> that accounts (cheque numbers 54035 to 54095) totalling \$547,473.76 be approved for payment. CARRIED UNANIMOUSLY.
Financial Statements	Judy Fazekas reviewed Starland County's financial statements for April 2022 and May 2022.
<u>C22-141</u> Financial Statements	<u>[C22-141] MOVED BY COUNCILLOR LANDRY</u> to accept the financial statements for April 2022 and May 2022 as presented. CARRIED UNANIMOUSLY.
CAO Report	CAO Bremer reviewed her CAO Report with Council. Highlights of the report included the following: <ul style="list-style-type: none">Crushing at the Morton Pit was delayed slightly but will commence this week. In addition, our ASB crew has seeded the topsoil piles to prevent soil erosion. Ken Menage, Public Works Supervisor, requested a quote from Zulu Aggregates for any additional crushing requirements. Zulu proposed a rate of \$6.42/m³, which is \$0.56/m³ more than their original quote, but still less than the next lowest quote we received in the original tenders. Ken has suggested we consider having an additional 25,000 – 30,000 m³, which would cost approximately \$190,000.00 but would be put into inventory and would secure enough aggregate to carry us through an extra year or so.Most staff completed fire extinguisher training on May 26th. This training is a requirement under our Safety Training Program.

- CAO Bremer met with Larry Anderson to discuss the historical school site signage project. There are 55 sites in total with approximately half of them still needing signage put up. It is good to be moving ahead on this project once again.
- Glen is working on getting estimates for trenching the connection from the existing generator at the Munson Firehall to the Truckfill Station. He noted that having backup power there would only secure water for the truckfill and Morning Glory pipeline. He suggested instead to have one at the Midland Water Station as that would secure backups to keep water flowing to Munson, Morrin and the rural areas connected, however it would require a larger generator there, but when needed it would service a much larger area. If we were to do this upgrade, this would also free up the portable generator that we have had sitting at the Munson Truckfill for other uses.
- Glen Riep and Ryan Hallett are working on getting the two new docks ordered for Michichi and McLaren dams and will be installing them this summer.
- Glen Riep & Ryan Hallett are also working on getting the Rumsey School Site landscaped and seeded this spring.
- Everything was lined up to do repairs at the McLaren Dam truckfill, however after commencing work, more issues came to light and the contracted electrician said the new parts were on back order. Hopefully he will get his parts this week so he can complete his work and get the truckfill up and running soon.
- Line painting has now been completed on the Craigmyle Resource Road; the north and south entrances into Delia; Horsethief Canyon; and the entrance road, which is a registered road allowance, into Prestige RV Campground.
- County Staff & Council BBQ is on Friday, June 17th starting at 5:00 p.m. in Rowley. A BBQ supper followed by the Long-Term Service Award presentations and draws will be the highlights of this evening event.

C22-142
Extra Gravel
Crush

[C22-142] MOVED BY COUNCILLOR LANDRY

to approve Zulu Aggregates to proceed in crushing an extra 30,000 m³ of gravel at their quoted rate of \$6.42/m³ for a total of \$192,600.00

CARRIED UNANIMOUSLY.

Outstanding Tax
Arrears
Repayment
Proposals

The Tallahassee Repayment Agreement has been resubmitted as discussed with minor corrections and to fill in the actual numbers, as well as update our tax due date to be September 29th, 2022, instead of Sept 30th, 2022 due to the new holiday.

Long Run has responded saying Starland County may deposit their payment cheque and that they will direct their finance team to pay the penalties in the amount of \$47,240.84. We should have payment by the end of next week.

Outstanding Tax
Arrears Alpha Bow

While counsel for Alpha Bow reached out a few weeks ago and suggested that Alpha Bow intended to provide a proposal to address the outstanding tax arrears, nothing has come of that. Brownlee LLP has recommended that the County proceed with commencing a statement of claim against the company. Considering the substantial amount owed by Alpha Bow, and the fact they continue to operate, these enforcement steps are justified and necessary in this case.

C22-143
File Statement of
Claim Against
Alpha Bow

[C22-143] MOVED BY COUNCILLOR REW

to have Brownlee LLP proceed with their recommendation and file a statement of claim against Alpha Bow

CARRIED UNANIMOUSLY.

Local Government Fiscal Framework Survey

The Municipal Sustainability Initiative (MSI) is being replaced by the Local Government Fiscal Framework (LGFF). The new framework is developing formulas to determine funding, however, it will be difficult to find a formula that fits all municipalities. The Rural Municipalities of Alberta (RMA) is working hard to enter discussions with key objectives and priorities in mind that could potentially be met through a variety of means.

Our concern of Starland County is we have a lot of infrastructure but we have a very small population so any formula based on population is not going to be effective in our region.

Council and administration took time during the meeting to fill out the LGFF engagement Survey which only allows one submission per municipality. As some questions were better suited to council and others to administrative staff, it was effective to do this together.

County Highway Entrance Sign Tenders

Council went over submissions for the Starland County Highway Signage Design and Replacement RFP#04/22 with submissions from:

- Hi Signs Edmonton, AB (\$87,634.80)
- Lacombe Signmasters Ltd. (\$80,557.00)
- Burke Group of Companies Ltd. (\$113,475.00)
- Landmark Sign (\$171,645.00)
- Peir Enterprises (\$60,000.00)

C22-144
County Highway Entrance Sign Tender Approval

[C22-144] MOVED BY COUNCILLOR WATTS

to proceed with Lacombe Signmasters Ltd's proposal for \$80,557.00 on the condition that they change to a teal background, with white lettering and a gold star; the signs come with some warranty; and have the project/payments split between fall of 2022 and the spring of 2023, completing 4 large signs in 2022 for placement at the primary highway entrances and four smaller signs in the spring of 2023 for placement at the secondary highway entrances selected.

CARRIED UNANIMOUSLY.

Central Alberta Economic Partnership AGM invitation

Kimberley Worthington of Central Alberta Economic Partnership (CAEP) has extended an invitation to Council to attend their upcoming AGM on June 17th in Innisfail. Registration is available through Eventbrite if they are interested. Kimberley will be making a presentation at the June 22nd Council Meeting.

MSI & CCBF Allocations

Alberta Municipal Affairs has confirmed grant allocations available to Starland County in the amounts of:

- 2022 MSI Capital allocation is \$651,812
- 2022 MSI Operating allocation is \$111,814 which includes \$61,364 in Sustainable Investment funding
- 2022 CCBF allocation is \$123,807

Provincial Education Requisition Credit

Starland County received a letter that our application for the Provincial Education Requisition Credit (PERC) program has been approved. A credit adjustment of \$243,940 will be applied to our June 2022 Alberta School Foundation Fund requisition invoice. Credits can be applied for to recover the education requisition costs on tax rolls that have not paid. These credits must be paid back if the taxes are ever collected.

Municipal Affairs Assessment Audit

The County has received a letter to inform council that Municipal Affairs will be performing a detailed assessment audit for Starland County. Assessment audits are performed under the authority of section 22 of the Matters Relating to Assessment and Taxation Regulation, 2018. The objective of the detailed assessment audit is to provide an unbiased opinion as to the quality of the 2021 assessment roll (2022 tax year). The opinion will be based upon a review of practices and procedures used by the municipality and assessor in administration of the assessment program in relation to applicable legislation,

best practice references, and audit procedures outlined in the provincial Detailed Assessment Audit Manual. As a benefit to the municipality, the audit will identify where opportunities exist to improve assessment performance and quality of the assessments.

Attendance

Deputy Reeve Sargent entered the meeting at 11:38 a.m.

Ratepayer
Complaint Dust
Control on 35-0

A Stettler County resident has complained that Starland County has been hauling from a pit and traveling past her area with insufficient dust control. The agreement for dust control is to apply a 200m stretch of MG30, however Starland County applied 500m going above and beyond. She has asked the County apply it for 1.5 kms. Stettler thanks us for going above and beyond the requirements and did not expect us to do any more. Upon further investigation, the trucks that were hauling were not even Starland County's. Council has recommended we look at possibly hauling all the County's remaining gravel from that pit during the winter when dust can be minimized and put the gravel to be stockpiled in a more convenient location. This would eliminate the need to haul from that pit anymore and eliminate future dust control expenses.

Staff Sergeant
Eddie Bourque
leaving

Starland County received notice that Staff Sergeant Eddie Bourque of the Drumheller RCMP detachment will be leaving. His last day in Drumheller being June 8th, 2022.

Springwater
school

Starland County has been asked if they would take over maintaining the historical Springwater school. The first step will be to have the land title transferred to Starland County which may be complicated with the historic school's board now being defunct and will require a lawyer to start the process.

C22-145
Springwater
School

[C22-145] MOVED BY COUNCILLOR REW

to proceed with acquiring the land title for the historical Springwater School.

CARRIED UNANIMOUSLY.

Council
Committees

All councillors present reported briefly on the committees to which they are appointed.

Attendance

The Travel Drumheller Delegation:

- Julia Fielding, Executive Director of Travel Drumheller
- Dr. Sarah Newstead, Board Vice-Chair of Travel Drumheller & Executive Director of the Atlas Coal Mine National Historic Site

entered the meeting at 1:27 p.m.

Travel Drumheller

Julia Fielding and Dr. Sarah Newstead presented to Council an overview of what Travel Drumheller is doing and their future goals. They wanted us to know that they represent the entire Drumheller area and not just Drumheller. They clearly have done their homework and have come up with an impressive strategic plan, established goals and have already obtained funding from several sources to help them reach those goals. They reported they had noticed an increase to the number of visitors attending our Horsethief Canyon lookout area so the County might want to consider planning for that increased traffic.

Attendance

The Travel Drumheller delegation, Julia Fielding and Dr. Sarah Newstead, left the meeting at 2:02 p.m.

C22-146
Travel
Drumheller

[C22-146] MOVED BY COUNCILLOR WATTS

that Starland County provide financial support to Travel Drumheller in the amount of \$3,500.00 for 2022 and another \$5,000 for 2023.

CARRIED UNANIMOUSLY.

Council
Communications

Council Communications:

- i. Marigold Library System re: Financial Report & Reports on Local

Libraries in Starland County

- ii. RMA District Update
- iii. Rural Municipalities of Alberta (RMA) re: Contact Newsletter – 1 Issue

Accounts

Accounts - see prior motion.

CANOE PROCUREMENT GROUP OF CANADA	CK# 54035	90,552.58
ACCU-FLO METER SERVICE LTD.	CK# 54036	5,493.77
ACKLANDS-GRAINGER INC.	CK# 54037	1,154.24
AUTO VALUE PARTS - DRUMHELLER	CK# 54038	147.02
CLEARTECH INDUSTRIES INC.	CK# 54039	967.43
CONTACT SAFETY SERVICE LTD.	CK# 54040	2,739.08
GREEN LINE HOSE & FITTINGS (AB) LTD.	CK# 54041	1,181.40
GREEN LINE HOSE & FITTING LTD.	CK# 54042	925.39
HACH SALES & SERVICE CANADA LP	CK# 54043	923.86
HI-WAY 9 EXPRESS LTD.	CK# 54044	162.61
INLAND SCREW PILING LTD.	CK# 54045	7,515.90
O/A J.C. INDUSTRIES LTD.	CK# 54046	5,525.08
LAPP	CK# 54047	22,297.80
MPE ENGINEERING LTD.	CK# 54048	6,655.11
RECEIVER GENERAL OF CANADA	CK# 54049	66,708.84
STANTEC CONSULTING LTD.	CK# 54050	1,370.72
TKNT MECHANICAL LTD.	CK# 54051	822.30
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 54052	3,485.24
WOLSELEY WATERWORKS	CK# 54053	5,652.62
WSH LABS (1992) LTD.	CK# 54054	105.00
CANOE PROCUREMENT GROUP OF CANADA	CK# 54055	153,972.03
A.H. GRADER SERVICE LTD.	CK# 54056	10,584.00
AAAF CENTRAL REGION	CK# 54057	120.00
AAGAARD'S UPHOLSTERY	CK# 54058	288.75
ACKLANDS-GRAINGER INC.	CK# 54059	93.17
AIR LIQUIDE CANADA INC.	CK# 54060	446.27
ALBERTA GOVERNMENT SERVICES	CK# 54061	25.00
APEX UTILITIES INC.	CK# 54062	4,030.14
CANADIAN TIRE #439	CK# 54063	11.10
CARLSON, JASON J	CK# 54064	190.90
CENTRAL REGION AAAF	CK# 54065	200.00
DRUMHELLER CLUB VOLLEYBALL	CK# 54066	250.00
ENMAX	CK# 54067	134.34
FACTION FOUR SYSTEMS INC.	CK# 54068	6,300.00
FRONTIER CONSTRUCTION PRODUCTS LTD.	CK# 54069	55,184.33
GANGSTER ENTERPRISES	CK# 54070	550.20
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 54071	508.20
GREEN LINE HOSE & FITTING LTD.	CK# 54072	370.44
HT CATERING & MEATS	CK# 54073	2,876.88
I.D. APPAREL	CK# 54074	1,832.78
KNEEHILL SOIL SERVICES	CK# 54075	75.60
NITSCHKE VACUUM TRUCK SERVICE	CK# 54076	708.75
OLD MACDONALD KENNELS, ANIMAL SERVICES	CK# 54077	1,241.10
PUROLATOR INC.	CK# 54078	233.74
RECYCLE WEST	CK# 54079	176.40
SCHOFER, KORY R	CK# 54080	253.33
SYLOGIST LTD.	CK# 54081	133.88
SPROUSE FIRE AND SAFETY CORP.	CK# 54082	3,186.75
STANTEC CONSULTING LTD.	CK# 54083	30,522.46
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 54084	17,199.13
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 54085	116.08
TELUS	CK# 54086	912.44
TELUS MOBILITY INC.	CK# 54087	872.69
THOMAS, GARETH R	CK# 54088	602.06
VILLAGE OF MORRIN	CK# 54089	303.00
WANNSTROM, STEVE	CK# 54090	3,150.56
WATTS, JACKIE	CK# 54091	4,227.89
WEARPRO EQUIPMENT AND SUPPLY LTD.	CK# 54092	5,611.56
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 54093	4,263.32
WOLF, TRACY & MONTGOMERY, CINDY	CK# 54094	1,878.50
3D PATCH WORK LTD.	CK# 54095	9,450.00

TOTAL: \$547,473.76

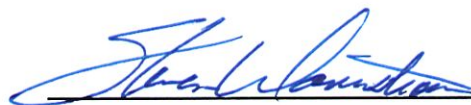
C22-147
Adjournment

[C22-147] MOVED BY DEPUTY REEVE SARGENT

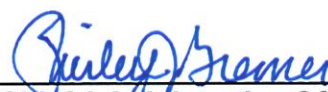
that the meeting be adjourned at 2:38 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, June 22nd, 2022, at the Starland County Administration Building, commencing at 9:00 a.m.



Reeve:
Steve Wannstrom



Chief Administrative Officer:
Shirley Bremer