

STARLAND COUNTY

COUNCIL MEETING, October 12th, 2022

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, October 12th, 2022, commencing at 9:03 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Corporate Services Director Judy Fazekas
HR Coordinator Kory Schofer

C22-247
Agenda
Approval

[C22-247] MOVED BY COUNCILLOR LANDRY

that the agenda for the October 12th, 2022 meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

C22-248
Approval of
Minutes

[C22-248] MOVED BY COUNCILLOR WATTS

that the minutes of the September 28th, 2022 regular meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

Accounts

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery on October 12th, 2022.

C22-249
Accounts

[C22-249] MOVED BY DEPUTY REEVE SARGENT

that accounts (cheque numbers 54609 to 54657 and 22 electronic funds transfer payments) totalling \$190,227.80 be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- CAO Bremer advised that a farewell potluck luncheon was organized for departing Legislative Services Director, Jason Carlson, on October 3rd, 2022. Jason filled a large technical role with the County. With a new CAO coming onboard in the new year, it was felt that the new CAO incumbent should hire Jason's replacement.
- The Delia School grand opening went very well, and they have a beautiful new school that they can be proud of for many years to come.
- The Central Rural Municipalities of Alberta meeting was hosted by Starland County on October 7, 2022 at the Rumsey Hall. The event was well attended by councillors and CAO's of the 14 member MD's and counties. Many thanks to the organizing committee and the set-up and clean-up crews.
- September 29th was our tax collection deadline this year. Although the exact numbers have yet to be determined, it appears that just over 90% of the total tax levy was collected by the due date. This is a marked improvement from the last 2-3 years.
- A Strategic Plan and Vision Action Plan review meeting is scheduled for October 14th, 2022 with both Council and senior management.

Funding priorities will be discussed for both the 2023 operating and capital budgets.

- Starland County's Organizational Meeting will be held on October 26th, 2022, at 9:00 a.m. CAO Bremer has provided copies of the current Committee list for Council's review.
- As discussed at the last ASB meeting, Ryan has researched the price for flights to Grande Prairie for the upcoming ASB conference in January 2023. He noted that each round-trip flight would be approximately \$450.00. Mileage for anyone driving would be approximately \$800.00. Please advise CAO Bremer as soon as possible if you would like Ryan to book your flight.
- The Social Committee is hoping to resume hosting a Christmas party for staff and Council once again with dinner and entertainment. They have a requested Council's kind consideration for a budget of \$3,000.00 to cover the costs of rental, food, and entertainment.
- Unit #1 was stolen from the County yard on October 1, 2022. This unit was used by the Utilities department and had lots of tools in it. It is an older vehicle, 2004 Ford F250 ¾ ton diesel. The thieves drove it through the closed gates on the south side of the public works yard. Calgary Police Service called this past weekend to confirm that they located the stolen unit, and it was now impounded in Calgary. The Utilities department will be picking it up this week and bringing it back to Morrin.

**C22-250
Starland County
Christmas Party**

[C22-250] MOVED BY COUNCILLOR LANDRY

that Starland County Social Committee be provided a \$3,000.00 budget to organize a Christmas Party for staff and Council.

CARRIED UNANIMOUSLY.

Council
Committees

Council reviewed the Committee list. The RCMP Citizens' Action Committee is no longer in operation and will be removed from the list. As per Bylaw 1184, *Hamlet Nuisance Abatement Bylaw*, a new Nuisance Abatement Committee will have to be established with a 3-year appointment for citizen members.

Alphabow
Energy Ltd.
Litigation

CAO Bremer provided Council with an update on litigation against Alphabow Energy Ltd for unpaid taxes. Brownlee LLP are in the process of preparing an Affidavit of Records in order to file a summary judgement application to the courts.

RCMP Townhall

Corporal Alex MacDonald, Acting Detachment Commander for the Drumheller RCMP detachment, will be hosting a RCMP townhall meeting to facilitate community engagement with our residents. The townhall meeting will take place at the Rumsey Hall on October 27, 2022, commencing at 7:00 p.m. Coffee and snacks will be provided by Starland County and the event will be advertised on our website and Facebook page. Posters will also be displayed in our community halls and post offices in the villages and hamlets.

Asset
Management
Cohort Training

Starland County has officially been accepted into the Asset Management Cohort Training program funded by the Federation of Canadian Municipalities (FCM) and organized by Infrastructure Asset Management Alberta (IAMA), Rural Municipalities of Alberta (RMA), and Alberta Municipalities (ABMunis). We have been grouped into an Introductory Cohort and participants in the training will be Judy Fazekas, Sharon Coles, and Heather Flaman.

Policy 970-1
Municipal
Reservices

Review and amendments to the draft policy 970-1 Municipal Reserves will be postponed to a later date, after the Strategic Plan and Vision Action Plan review has been completed.

Policy 320-13-1
Private Land
Snow Removal
(Laneways and

Council reviewed Policy 320-13-1 Private Land Snow Removal (Laneways and Other) and associated rates charged. The policy presently has rates set at \$75.00 for laneway (15 minutes) and \$140.00 per hour for any other snow removal such as grain bins or yard with a minimum one hour charged. The last

Other) increase to rates was October 27, 2021. Council discussed the rates charged and determined that another increase to the hourly rate was required to account for the increase to grader operating costs over the past year.

C22-251
Policy 320-13-1
Rates for
Private Land
Snow Removal

[C22-251] MOVED BY COUNCILLOR WATTS

that Policy 320-13-1 be amended as follows:

2. A fee of \$75.00 for plowing will be charged to the landowner each time the private laneway snow removal operation is provided. Any time required for any other snow removal operation, other than laneways, will be charged at the hourly rate of \$150.00 per hour, with a minimum of one hour charged. Additional work requested by the landowner will only be provided if in the grader operator's opinion, the additional work requested will not interfere with the normal snow removal operations on municipal roads.

CARRIED UNANIMOUSLY.

Alberta Municipal
Affairs – 2021
Municipal
Indicators

CAO Bremer reviewed the Municipal Indicators Guidelines Sheet and the 2021 Municipal Indicators for Starland County with Council. Municipal Affairs (MA) uses 13 different performance indicators to assess the viability of each municipality in Alberta. Starland County had one flag noted for the 2021 tax collection rate which was 81% rather than the minimum 90% required. There were no viability concerns noted by MA.

2022 Fall/Winter
Newsletter

Council reviewed the draft version of the Fall/Winter 2022 issue of the County Line newsletter. Paul is still waiting on photos and articles on our 2022 completed projects. Once this is received, the newsletter will be published and distributed to all County ratepayers.

Letters of
Request for Tax
Penalty
Forgiveness

CAO Bremer reviewed with Council two different requests for tax penalty forgiveness. One was from the owner of Lots 3-6; Block 5; Craigmyle. The second was from an acreage owner on SW12-33-20-WM4. Council denied both requests.

Thank You Letter
from County
Ratepayer

Council reviewed a Thank You note from a County Ratepayer.

2022 Recreation
Grants

CAO Bremer reported that the 2022 Operational Assistance Grants and Ice Plant Grants will be advertised in the October 19th and 26th, and November 2nd and 9th editions of The Drumheller Mail. Deadline to receive applications is November 10th, 2022. Council will review all applications at the November 16th, 2022, Council meeting.

Scheduled
Council Meetings
in December
2022

CAO Bremer advised that the regularly scheduled Council meeting on December 28th, 2022, conflicts with the office closure due to Christmas holidays. December 2022 regular Council meeting is scheduled for December 14th. November 2022 regular Council meetings are scheduled for November 16th and 30th.

C22-252
Cancel
December 28th,
2022, Council
Meeting

[C22-252] MOVED BY DEPUTY REEVE SARGENT

that the regularly scheduled meeting of Starland County Council to be held December 28th, 2022, be cancelled.

CARRIED UNANIMOUSLY.

Absence

Councillor Watts advised Council that she will be absent from the November 16th, 2022, and December 14th, 2022 scheduled meetings of the Starland County Council.

Committee
Reports

All councillors present reported briefly on the committees to which they are appointed.

- Council Communications
- Council Communications:
- i. Thank You Letter from Drumheller Club Volleyball SMASH
 - ii. Palliser Regional Municipal Services re: Meeting Notes from PRMS ACP Grant – Service Enhancement Project
 - iii. Palliser Regional Municipal Services re: PRMS Board of Directors Council Update
 - iv. Prairie Land Regional Division re: Board Highlights
 - v. Friends of the Morrin School Council re: Newsletter
 - vi. Rural Municipalities of Alberta (RMA) re: Contact Newsletter (2 issues)

MRF Geosystems Corp Presentation

Gary Zhang, Kun Chen, and Glen Goodwin of MRF Geosystems Corporation attended the meeting at 1:15 p.m. Public Works Supervisor, Ken Menage, and Assistant Public Works Supervisors, Colby Black and Doug Finkbiner attended the meeting at 1:25 p.m.

Representatives from MRF Geosystems presented information to Council regarding several of their specialized software solutions for municipalities. Included in the presentations were proposals for Hydrotechnical Assessment of Local Road Culverts for Starland County and Gravel Road LIDAR Solution. Other software solutions that were demonstrated were: MRF 360 Degree Road Videos, Timesheet System, GPS Base Station and Roamer Solution, and a Work Alone Safety Solution.

Gary Zhang, Kun Chen, and Glen Goodwin departed the meeting at 3:58 p.m.

Accounts Accounts - see prior motion.

HT CATERING & MEATS	CK# 54609	2,881.60
Sub-Total:		\$ 2,881.60
ACKLANDS-GRAINER INC.	CK# 54610	703.10
ADAMS INDUSTRIAL	CK# 54611	1,420.06
AIR LIQUIDE CANADA INC.	CK# 54612	431.87
ALBERTA ROADBUILDERS & HEAVY CONSTRUCTION	CK# 54613	189.00
ALBERTA URBAN MUNICIPALITIES ASSOCIATION	CK# 54614	682.50
APEX UTILITIES INC.	CK# 54615	1,073.69
ATB FINANCIAL MASTERCARD	CK# 54616	8,177.85
AUTO VALUE PARTS – DRUMHELLER	CK# 54617	692.58
CANADIAN TIRE #439	CK# 54618	89.24
DIRECTDIAL.COM	CK# 54619	1,071.12
DRUMHELLER & DISTRICT SOLID WASTE MANAGEMENT	CK# 54620	150.63
DRUMHELLER CHRYSLER	CK# 54621	54.60
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 54622	6,186.92
GREATWEST KENWORTH LTD.	CK# 54623	656.78
HAYWORTH EQUIPMENT SALES INC.	CK# 54624	269.72
HENRY KROEGER REGIONAL WATER SERVICE	CK# 54625	463.38
HR OUTLOOK	CK# 54626	2,520.00
JERRY'S LOCK & KEY SERVICE	CK# 54627	60.29
KNASUS LTD.	CK# 54628	243.47
KNEEHILL COUNTY	CK# 54629	4,715.00
KRYWCUN, DEREK J.	CK# 54630	179.50
LANDRY, MARK	CK# 54631	3,338.76
LN LAND DEVELOPMENT TECHNOLOGIES INC.	CK# 54632	3,719.79
LAPP	CK# 54633	21,588.73
MPE ENGINEERING LTD.	CK# 54634	1,465.80
MUSGROVE, GRANT	CK# 54635	2,949.39
PETTY CASH	CK# 54636	123.00

PUROLATOR INC.	CK# 54637	58.80
QUADROCK TRUCKING & EXCAVATING	CK# 54638	508.20
REW, JOHN	CK# 54639	6,136.64
SARGENT, ROBERT	CK# 54640	5,415.18
SCHOFER, KORY R	CK# 54641	473.09
STARLAND REGIONAL WATER AUTHORITY	CK# 54642	24,183.25
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 54643	116.08
TELUS	CK# 54644	1,169.98
TELUS MOBILITY INC.	CK# 54645	871.50
THE DRUMHELLER MAIL	CK# 54646	958.23
TOWN OF DRUMHELLER	CK# 54647	3,752.35
TRANS-CARE RESCUE LTD.	CK# 54648	870.30
UFA CO-OPERATIVE LIMITED	CK# 54649	3,490.79
VILLAGE OF DELIA	CK# 54650	210.20
VILLAGE OF MORRIN	CK# 54651	855.50
WANNSTROM, STEVE	CK# 54652	3,839.07
WASTE MANAGEMENT OF CANADA CORPORATION	CK# 54653	647.66
WATTS, JACKIE	CK# 54654	3,843.93
WESTERGARD MOTORS DRUMHELLER	CK# 54655	20.82
WFR WHOLESALE FIRE & RESCUE LTD.	CK# 54656	530.00
WSH LABS (1992) LTD.	CK# 54657	2,499.00

Sub-Total: \$ 123,667.34

A.H. GRADER SERVICE LTD.	600000001	12,332.25
ADAMS INDUSTRIAL SUPPLIES INC.	600000002	3,018.09
AUTO VALUE PARTS – DRUMHELLER	600000003	168.93
BIG COUNTRY GAS COOP	600000004	261.31
BROWNLEE LLP	600000005	6,117.04
DIGITEX CANADA	600000006	363.38
DRUMHELLER EQUIPMENT SALES AND RENTALS	600000007	1,393.21
FRESON BROS DRUMHELLER	600000008	1,301.45
HENRY KROEGER REGIONAL WATER SERVICE	600000009	11,920.29
HI-WAY 9 EXPRESS LTD.	600000010	590.05
IMAGE CRAFTER SIGNS INC.	600000011	514.50
KUHL TUF WEAR LTD.	600000012	132.29
LARSEN, MARTIN	600000013	208.10
ROADATA SERVICES LTD.	600000014	1,940.41
STETTLER TELEPHONE ANSWERING SERVICE	600000015	359.10
TAQA NORTH	600000016	21.00
THE DRUMHELLER MAIL	600000017	5,848.73
WATER PURE & SIMPLE	600000018	18.00
WESTVIEW CO-OPERATIVE ASSN LTD.	600000019	3,000.98
WILD ROSE ASSESSMENT SERVICE	600000020	7,875.00
20/20 SEED LABS INC.	600000021	357.00
3D PATCHWORK LTD.	600000022	2,079.00

Sub-Total: \$ 63,678.86

TOTAL: \$ 190,227.80

**C22-253
Adjournment**

[C22-253] MOVED BY COUNCILLOR LANDRY

that the meeting be adjourned at 4:00 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, October 26th, 2022, at the Starland County Administration Building, commencing at 9:00 a.m.

**Reeve:
Steve Wannstrom**

**Chief Administrative Officer:
Shirley Bremer**