



Position Description

POSITION TITLE:	Agricultural Service Board Labourer
DEPARTMENT:	Agricultural Service Board
REPORTS TO:	Agricultural Fieldman

SUMMARY OF POSITION:

The ASB Labourer is classified as Agricultural Service Board (ASB) Personnel and as such will work under the direct supervision of the Agricultural Fieldman (AF) or Assistant (AF). They are responsible for delivering and set up of equipment, the shelterbelt tree program, weed and pest control and grass seeding.

RECOMMENDED TRAINING/QUALIFICATIONS:

- Valid Class 5 Alberta Drivers License
- Pleasure Craft Operator License
- Experience with chemicals and weed identification
- Safety Training: including Safety Orientation, First Aid, WHMIS 2015, National Safety Codes, and others as applicable

KEY DUTIES AND RESPONSIBILITIES:

1. Equipment Delivery & Setup:

- a) ASB has a rental equipment program which includes equipment such as a livestock water transfer system, portable corral system, 15' no-till drill, 10' Brillion grass seeder, etc.
- b) Employees may be required to transport and assist with setup of these items under the direction of the Agricultural Fieldman (AF) and/or Assistant AF. Training will be provided by the AF and/or Assistant AF.

2. Shelterbelt Tree Planting and Mulching:

- a) ASB offers assistance planting trees for ratepayers of Starland County. Employees will be required to transport the tractor and tree planter and operate the equipment on-site for the planting operation. Training will be provided by the AF and/or the Assistant AF to maintain equipment functionality, conduct safe transport and perform the planting task efficiently and safely.
- b) Mulching involves the transport of the plastic mulch applicator and County's tractor, loading of the plastic mulch rolls. adjustment of the applicator and application of the product in the shelterbelt row. Training will be provided by the Af and/or Assistant AF.

3. Weed & Pest Control:

- a) ASB is responsible for preventing the spread of noxious weeds and eradicating prohibited noxious weeds within our borders.
- b) Through inspection the AF, Assistant AF, and designated Weed Inspector(s) will identify issues that require attention and assign control strategies to be carried out by our crew. This may involve picking, mowing, cultivation, spraying, or any combination of the above.
- c) Equipment used to perform weed & pest control duties include, backpack sprayers, spot sprayers with handguns, ATV & RTV spraying systems and a roadside spraying system.
- d) On behalf of Environment and Sustainable Resource Development (ESRD), ASB performs weed inspection and control of regulated weeds along the shoreline and islands of the Red Deer River system within our boundaries. This task involves the use of watercraft and requires marine specific safety training.

4. Vegetation Seeding:

- a) ASB is responsible for grass seeding on newly constructed roads and other areas of disturbance on county property in an effort to establish cover and prevent weed growth.
- b) Equipment which may be required include a tractor, disk drill, Brillion grass seeder, 3 point hitch broadcast applicator, belly grinder and harrows. Training will be provided by the AF and/or Assistant AF.

5. Miscellaneous:

- a) This includes any other duties as directed by the AF or Assistant AF. This may include shop or equipment maintenance, office assistance, public works assistance, parks and recreation assistance, emergency response assistance, applying rodent gopher poisoning, painting, chemical container cleanup at transfer stations and any other duties as outlined by the AF or Assistant AF.
- b) All County equipment used or operated by ASB personnel shall be used or operated in a manner demonstrating common sense and pride; abuse will not be tolerated.
- c) All employees will participate in daily tool box meetings, perform on-site job task hazard assessments and contribute to monthly safety meetings with a view to creating a safe work environment.

SAFETY COMMITMENT:

Employees are responsible for full cooperation with all aspects of the health and safety program, including compliance with all rules and regulations, and for continually practicing safety while performing their duties. This is a safety sensitive position so pre-employment drug and alcohol testing is required prior to start date.